

**MINUTES
COMMISSIONERS OF BRIDGEVILLE
APRIL 14, 2014 – 7:00 P.M.
TOWN HALL**

I. CALL TO ORDER

The meeting was called to order by President Pat Correll at 7:00 P.M. Present: Commissioners Sharon McDowell, Paul Kovack, Jay Mervine, Lawrence Tassone and Town Manager Jesse Savage. The meeting began with the Pledge of Allegiance and Prayer.

II. QUORUM PRESENT

President Correll reported a quorum was present to discuss the business of the Town of Bridgeville; all five Commissioners were in attendance.

III. APPROVAL OF AGENDA

Motion to approve the Agenda – Kovack; 2nd – McDowell; motion carried.

IV. APPROVAL OF MINUTES

Motion to approve the minutes from the March 10th Executive Session and Commission Meeting – Tassone; 2nd – Mervine; motion carried.

V. CORRESPONDENCE

Town Manager Savage advised the Commissioners have received a letter of invitation from the Delaware Commission of Veterans Affairs to a Memorial Day Service at the Delaware Veterans Memorial Cemetery in Bear, Delaware on Monday, May 26th at 11:00 A.M. The Commissioners are also invited to a Memorial Day Service at the War Memorial Plaza, Delaware Memorial Bridge, in New Castle on Friday, May 30th at 10:30 A.M.

VI. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE

Balance Sheet – March 31, 2014

General Fund – \$111,712

Reserve Fund – \$768,731

All Accounts – \$1,038,182

Accounts Receivable – \$89,234

Budget Report Target – 75%

Income – \$1,872,000

Expenses – \$1,850,000

Net Income – \$21,981 to-date

Accounts Payable

Bills – \$68,721 (Bills have been received for the water projects, with approval for 2 of 3 projects; we are still waiting to hear from the state concerning the Walnut St. water main replacement.)

Expected Expenses – \$137,100 (including health insurance, payroll, utilities, etc.)

Total bills to be approved – \$205,821

Motion to approve the bills as presented – Tassone; 2nd – Kovack; motion carried.

VII. TOWN REPORTS

Commissioner Mervine questioned the response from non-metered water households about the increase in their monthly fees. Town Manager Savage advised two of the homeowners have called about the meters and Water Superintendent Kimball has been working through the process with them, examining the additional costs involved. The current water bill includes the increased fees with no complaints to-date.

Concerning the Mill St. project, Town Manager Savage reported the property owners affected have signed off on the temporary construction easement and Jeff's Tap Room has signed off on the catch basin to be installed in his parking lot. The bid documents should be out this month with possible approval at the May Commission meeting.

Commissioner Tassone was pleased that a grant is available to help in the purchase of a speed detection system for the Town. Senator Pettyjohn and Representative Wilson are offering finances for one unit each, leaving the two service organizations (Kiwanis/Lions) to fund another unit.

Commissioner Tassone questioned the 36 driveway violations on the Code Enforcement Report. Per Town Code, you cannot park in your front setback (front yard). You must park vehicles on a driveway with an impermeable surface (i.e. stones, clamshells, blacktop, cement, etc.); however, many residents park on a dirt driveway. We are enforcing the code and have given homeowners time to comply with the driveway requirements. Town Manager Savage advised 50-60% of the offending properties are on North and South Cannon St.

VIII. CITIZEN'S PRIVILEGE

Mr. Lester Williams from District #1, 600 Birch St., congratulated the Town on their snow removal efforts this winter. He also wanted to make the Commissioners aware of noise problems. His district is primarily rental properties with sub-leases and he has become well-aware of the location of the noise problems. He walks the streets and knows his neighborhood very well; he also rides with Code Enforcement Officer (CEO) Butler on a regular basis. He is aware that a noise ordinance was drafted and wonders why it has not been adopted. Town Manager Savage commented it was discovered that everything included in the proposed ordinance was already covered in the state code and in the Town's traffic code. Lieutenant Parker has confirmed that the Bridgeville Police already have the ability to enforce the issues that Mr. Williams shared with CEO Butler. Mr. Williams believes the Police Department is too busy to enforce the noise issues. In the past, CEO Butler has been helpful with noise issues; however, he isn't a 24-hour employee. Our Police Department has 24-hour coverage and should be able to take care of the noise issues that arise. Mr. Williams advised he hears horns blowing at 4:30 AM and added that Rehoboth doesn't allow that and Dewey Beach is discussing hiring additional police officers for noise violations and other issues.

Police Chief Longo advised when they receive a noise complaint they first go to the property and ask them to turn down the offending noise. Usually, the perpetrators see the officer coming and turn it down immediately. Lieutenant Parker and the Chief both have ticketed individuals for loud music and revving motors. They have tried to respond when Mr. Williams has called them.

Police Chief Longo encouraged residents to call SUSCOM, which is the State Police Dispatch number (302)855-2980. Each call is recorded; therefore, there would be proof of the loud music and they could pass on the information to the Bridgeville Police for their response, when possible.

Town Manager Savage suggested using the next newsletter to highlight information about who to contact for noise complaints. It would be redundant to pass a noise ordinance that mirrors a policy that is already in place. Mr. Williams doesn't believe a police officer is always necessary; a letter with Town Code policy could also help in this matter. Town Manager Savage agreed with that idea.

President Correll has called the Police Department due to loud music in her neighborhood in the past. After the police get the music turned down and leave, the volume goes up even louder just to aggravate the person who called in the police.

Mr. Williams questioned why CEO Butler is not a part of the Police Department, since his work involves enforcement. Town Manager Savage advised larger towns have a permitting/planning department, as well as an enforcement department; however, we have one person who does it all and he fits better at the Town Hall rather than at the Police station.

Mr. John Anderson from 310 Market St. believes the Police Department deserves more recognition for what they do and suggested doing something special for them (i.e. a party or pamphlet). He acknowledged that he brings them food from time to time. Mr. Anderson also advised he walks throughout the Town and side streets and believes that the yards are filthy. Due to the amount of garbage, he is concerned about rodents. There is also excessive damage to sidewalks and potholes in the streets. He believes there should be further inspections. He wants the Town to be better and to look nicer without cigarette butts and leaves all over.

Chief Longo thanked both Mr. Williams and Mr. Anderson for their remarks. He also reported that a citizen gave a \$100 check today for the Police Department's canine – Flash. It came on the heels of a big arrest several days ago.

Mrs. Ruth Skala from 108 Whistling Duck Dr. advised the Friends of the Library are hosting an Oktoberfest with an Oompah Band on May 7th at 7 PM in the Library Meeting Room. All are welcome.

IX. OLD BUSINESS

There was no Old Business to discuss at this meeting.

X. NEW BUSINESS

A. WWTP Effluent Forcemain Replacement – DBF Bid Recommendation

Town Manager Savage reported the Effluent Line Replacement project went out for bid in March. Mr. Jason Loar from the Town's engineering firm, Davis, Bowen & Friedel, was in attendance to recommend a contractor for the project.

Mr. Loar presented the bid calculations and a letter of recommendation from DBF concerning the project. The five bids received for the project were opened on March 19th and prices ranged from

\$633,980 to \$1,049,665.20 for replacement of the entire line from the wastewater treatment plant to the bridge. The base bid, which covered from the Wastewater Treatment Plant (WWTP) to Route 13, ranged from \$168,225 to \$290,552. The Town is considering the options of pursuing the base bid project, which includes the majority of the leaks that have been occurring, or the entire project, since bids were secured for both.

Mr. Loar advised the low base bid of \$168,225 was received from Hopkins Construction in Bridgeville. DBF contacted Hopkins and checked their references and determined that their bid was in-line; therefore DBF is recommending Hopkins' base bid. Hopkins Construction has worked for the Town in the past. They bid low on contingency items, which brought their price down. They did their homework and came to the conclusion that they would not need the contingency amount of concrete for the job and thus rendered the low bid.

Town Manager Savage advised they have had no problems with Hopkins in the past. The Town does not intend to borrow money for this project; therefore, we will not need to pay prevailing wages on this project, which would inflate the price significantly.

Motion to accept the base bid of \$168,225 from Hopkins Construction – Kovack; 2nd – McDowell; motion carried.

Town Manager Savage advised the Town has not heard back from the state as to whether the base bid will qualify as replacing that line, which is a requirement in our permit. The Town is asserting that the problem is in the line from the WWTP to the highway, not all the way out Redden Rd. to the bridge. He added that at the May Commission meeting the Commissioners will discuss the new wastewater permit and regulations. Hopefully we will have the state's response by then.

President Correll advised the Commissioners have all received copies of the Nanticoke Health Services certificate acknowledging the Town's support as a Nanticoke Society President's Club member.

XI. INTRODUCTION OF ORDINANCES

There were no Ordinances to be introduced this evening.

XII. GOOD OF THE ORDER

Town Manager Savage reported the Town has received notice of a \$1,200 Highway Safety Grant for the Police Department to participate in a "Click It or Ticket" campaign from May 12 – 26 for saturation patrols.

The Town's next Prescription Drug Take-Back Day will be Saturday, April 26th from 10:00 A.M. to 2:00 P.M. at the Bridgeville Fire Hall.

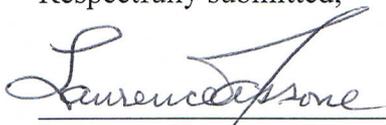
The Town-wide Yard Sale takes place on Saturday, May 3 beginning at 7:00 A.M. throughout Town.

Commissioner Kovack asked that discussion of the Bridgeville Senior Center be placed on the May Agenda.

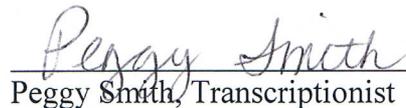
XIII. ADJOURNMENT

Motion to adjourn – Mervine; 2nd – Kovack; motion carried. The meeting was adjourned at 7:34 P.M.

Respectfully submitted,



Lawrence Tassone, Commission Secretary



Peggy Smith, Transcriptionist