

Welcome to Municipal Elections!

In compliance with the Delaware Campaign Finance law, all municipal candidates must either file a Certification of Intention or form a Candidate Committee no later than seven (7) days after declaring candidacy. Please refer to the Delaware Code, Title 15, §7555(d)(e)(f) and §8004 for details.

### File a Certification of Intention

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- Office pays less than \$1,000 per year **and** you intend or expect to receive or spend no more than \$2,000 in your campaign.

→ **How to file a Certification of Intention:**

- Go to <https://cfrs.elections.delaware.gov>
- Select 'Certification of Intention'
- Complete the application online
- Print, sign, and mail the document to:

Office of the State Election Commissioner  
Attention: Campaign Finance  
905 S. Governors Ave., Suite 170, Dover, DE 19904

**NOTE:** If you subsequently receive or spend over \$2,000, you must then form a Candidate Committee within seven (7) days of exceeding \$2,000, and you will be required to file Campaign Finance reports. 15 *Del. C.* §8004

### Form a Candidate Committee

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- Office pays \$1,000 or more; **or**
- Office pays less than \$1,000 and you intend or expect to receive or spend more than \$2,000 during your campaign.

→ **How to form a Candidate Committee:**

- Go to <https://cfrs.elections.delaware.gov>
- Select 'Register a Candidate Committee'
- Complete the registration online. This will create a Statement of Organization.
- Print the Statement of Organization, sign the document in the presence of a notary, and mail to:

Office of the State Election Commissioner  
Attention: Campaign Finance  
905 S. Governors Ave., Suite 170, Dover, DE 19904

**Failure to comply with 15 *Del. C.* §7555(d)(e)(f) will require the State Election Commissioner to notify your municipality's Board of Elections and may result in the removal of your name from the ballot.**

Contact the Campaign Finance Team at (302) 739-4277 if you have questions or need assistance.