



July 2016 Town Manger's Report

Economic Outlook:

The Town collected \$6,428 in building permit fees during the month of July. There was three (3) building permits issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$28,653.83 for realty transfer taxes collected on our behalf. Total received for FY16 was \$381,811.

2016 Fire Line Invoices:

Invoices created and sent to those properties that have installed fire line systems. There are different charges depending on the size of the line.

Street Sweeping Services:

Accepted the quote to have street sweeping services handled by a private company. The contractor was able to have all of the streets swept in one day utilizing two sweepers.

FY17 Capital Budget:

Prepared and submitted final draft of the capital improvement plan; resolution drafted for approval at the July Commission meeting.

FY17 Property Tax Bills:

Review final assessment import received from our billing software company. Confirm amounts and create bills. PILOT bills were also created and mailed.

Police Department Help Wanted:

Held interview with Wagner Matos regarding part-time employment with the Bridgeville Police Department, after which, he was offered the job. It is on an as needed basis and he will fill in when we are short-handed. Mr. Matos is currently employed full-time with the Laurel Police Department.

DEDO:

Completed and sent final documentation to the Delaware Economic Development Office in order to close-out our FY16 grant.

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meeting pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jesse Savage", enclosed within a circular scribble.

Jesse Savage
Town Manager