

# TOWN OF BRIDGEVILLE

*If you lived here, you would be home now.*

## RESOLUTION NO. R15-3

### A RESOLUTION TO PARTICIPATE IN THE FUNDING OF A DOWNTOWN MASTER PLAN CHARRETTE FOR THE TOWN OF BRIDGEVILLE

**WHEREAS**, the Commissioners of Bridgeville (“Commissioners”) have found that it is in the best interests of the Town, its residents, inhabitants, visitors, and business and commercial interests to promote the development of the downtown area; and

**WHEREAS**, Commissioners have appointed an Economic Development Committee to pursue resources that will assist the Town in preparing a plan for promoting and encouraging commercial development of the downtown area of Bridgeville; and

**WHEREAS**, The Bridgeville Economic Development Committee (“BEDC”) has recommended to the Commissioners that the Town participate in charrettes and public meetings with Delaware Economic Development Office (“DEDO”); and

**WHEREAS**, the DEDO is committed and prepared to provide the Town of Bridgeville and its community representatives a Conceptual Vision Plan no later than October 2015; and

**WHEREAS**, funding is being made possible jointly by DEDO and USDA Rural Development funds, in partnership with the Town of Bridgeville.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF BRIDGEVILLE:**

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1. The Commissioners and DEDO will enter into an agreement with Arnett & Muldrow Associated a Downtown Master Plan Charrette for Bridgeville, DE for a total lump sum fee of \$20,250. The fee is includes all professional fees and project-related expenses.

2. Bridgeville intends to fully participate in a comprehensive charrette/planning process as conducted, by Arnett & Muldrow Associates, as set out in the proposal provided by Arnett & Muldrow Associates, dated March 9, 2015.

3. Bridgeville acknowledges that this process will be a broadly inclusive process, and it will ensure that it is widely accessible to the entire community of Bridgeville, including residents within the “greater” Bridgeville area, to provide input and participation. Invitations and public announcements of opportunities for public participation and input shall be made by a Town representative(s) through traditional media outlets, as well as through social media, and made in a timely fashion to ensure strong and broad community participation;

4. To the best of its ability, Bridgeville agrees that it will implement as many aspects of the strategic plan as are possible that are provided as a result of this process, subject to edits that may be necessary during development of the plan to ensure viability of implementation of the many elements of the plan over the next one, two, and five or more years.

5. The Commissioners and BEDC will strive to work together in unity toward common goals that result in the creation and adoption of the final strategic plan by the Town of Bridgeville.

6. The PROJECT FEE for the Downtown Master Plan Charrette for Bridgeville (as described the proposal provided by Arnett & Muldrow Associates, dated March 9, 2015) \$20,250 of which DEDO will pay \$16,250, of the total cost as a match to Bridgeville's \$4,000 contribution to the planning project.

7. In addition, the Commissioners commit, at minimum, \$5,000 (in addition to the initial \$4,000) toward implementation of the final, adopted plan by December 2015, with this expenditure made no later than June 2016. It is intended that additional funds will be committed by the Town of Bridgeville annually to spur success over the life of the plan.

8. The President and Secretary of the Commissioners are hereby authorized and directed to execute and deliver such memoranda of understanding and other agreements necessary to give full force and effect to this resolution.

9. This Resolution shall be effective upon its adoption by a majority of all members elected to the Commissioners of Bridgeville.

COMMISSIONERS OF BRIDGEVILLE

By: Patricia M. Correll  
President

Attest: Lauren Cassone  
Secretary

Adopted: April 13, 2015