



## **June 2016 Town Manger's Report**

### **Economic Outlook:**

The Town collected \$2,475 in building permit fees during the month of June. There was one (1) building permits issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$18,648 for realty transfer taxes collected on our behalf. Total received year-to-date is \$353,157.

### **Pretreatment Ordinance:**

Drafted the Ordinance that was introduced at June meeting and is on July's agenda for adoption. The Ordinance adds language recommended by the EPA regarding maximum pollution limits for industrial users.

### **Voting District Map:**

Review with solicitor the requirements for amending the Town's voter district map. Map needs to be updated due to the annexation of the Smith property on S Main. Street. Provided the information necessary to have the Ordinance drafted for introduction at July Commission meeting.

### **State of Delaware Bond Bill:**

Drafted a letter to our State Representative (Dave Wilson) requesting his consideration and assistance in having Bridgeville included in the State's Bond Bill. We are researching every avenue for funding for the new plant upgrade.

### **2016 Property and HS Special Taxes:**

Provided assessment data to our billing software company. Assisted in having the data tables updated for the 2016 billing year. Confirmed that billed amounts are correct.

Street Sweeping Services:

Obtained a quote to have street sweeping services handled by a private company. We have not been able to provide this service on a consistent basis, whether because of required repairs or the fact that we only have one employee with the necessary license to operate the Town's Sweeper. Additionally, private companies have smaller equipment that may make for better cleaning services on tree-lined streets. Forthcoming MS4 regulations from the State will require an effective and consistent street sweeping plan. Outsourcing is an idea that is still being researched and a recommendation will be brought to the Commission in the near future. The main issue in outsourcing the service is that we have a sweeper that was purchase with funds from the Heritage Shores Special Tax Bonds. If we sell our sweeper, the proceeds can only be spent on certain items. More information will be provided at a later date.

Weed Spraying:

Assisted the Code Enforcement Officer in the spraying of weeds on the curbs and streets along Market & Main.

Wastewater Treatment Options:

Met with the County to again discuss their plans for a western Sussex regional wastewater treatment plant. It does not appear that there is any interest at the County level, although they offer their administrative and technical assistance with whatever upgrades we do end up completing. I will continue to look into all options to comply with Federal and State regulations for the Town wastewater.

Comprehensive Plan Annual Report:

Completed the annual update report and forwarded to Dorothy Morris with the OSP.

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meeting pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,



Jesse Savage  
Town Manager