



## **January 2017 Town Manger's Report**

### **Economic Outlook:**

The Town collected \$9,939 in building permit fees during the month of January. There were five (5) building permits issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$8,423 for realty transfer taxes collected on our behalf.

### **Bike Path & Ball Lane:**

Weather has slowed progress, but the sidewalk and curbing have been installed. We will hope for warmer weather so that paving can be completed. A progress meeting is scheduled for February 10<sup>th</sup> at 10:00 and the contractor and engineer will give updates as to the status of the project and updated completion dates.

### **Police Department- New Cadets:**

Both of our cadets (Clark and Smith) have made it successfully through January. Both are on schedule to graduate. A graduation ceremony has been scheduled for February 10<sup>th</sup> at 4:00 p.m.

### **Western Sussex Regional Wastewater:**

A follow up stakeholder meeting was held on January 12<sup>th</sup>. Some of the items discussed were the required upgrades to the Seaford facility and a proposed TMDLs transfer from Bridgeville to Seaford and whether the EPA would allow it. The County and DNREC will be putting a schedule together and submit to the EPA. Once the feasibility study begins, the County expects it to take approximately 5-6 weeks to plan the district, and then the debt structure would be reviewed. The next meeting will occur once MOUs are in place and will involve GIS and Town engineers.

Vacant Building Ordinance:

The drafted ordinance was presented to the Commission at their January 18<sup>th</sup> workshop. In order to be considered, it would have to be introduced at future Commission meeting.

FY17 Budget- Amendment:

The FY17 Town Operating Budget amendment was finalized and shows a very minor increase (.31%, or \$8250), mainly due to repair costs associated with the Wastewater Treatment Plant and the cost associated with the Town's Comprehensive Plan update. The final budget amount is \$2,692,100.

Property & Casualty Insurance:

I reached out to Short Insurance to find to start the renewal process on our P&C insurance package. The Town intends to bid it out this year to see if there are other companies that will offer a better rate. Current policy ends in April.

Upcoming Events:

- February 13<sup>th</sup>- Commission Meeting (7:00 P.M.)
- February 15<sup>th</sup>- Commission Workshop (10:30 A.M.)
- February 20<sup>th</sup>- TOWN OFFICES CLOSED

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meetings pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,



Jesse Savage  
Town Manager