



February 2017 Town Manger's Report

Economic Outlook:

The Town collected \$3,655.68 in building permit fees during the month of February. There were two (2) building permits issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$51,348.52 for realty transfer taxes collected on our behalf.

Bike Path & Ball Lane:

Paving is complete. Bollards and split-rail fencing still need to be installed, and we are awaiting word from Delmarva as to when the lighting will be addressed. Initial invoices and change orders have been approved and are being processed.

HS Street Acceptance:

The punch list items have been completed that will allow the Town to formally accept the next phase of Street. Commission approval has already been given contingent upon satisfactory completion of the items that were outstanding (handicap ramps, curb repairs). We are now waiting on the dedication deed from the Developer. This should be wrapped up in March.

Budget Amendment:

Drafted the budget amendment resolution that was approved at the February meeting. Entered new budget figures into the accounting software.

Western Sussex Progress Report:

Interviewed with the Morning Star News (Rachel Farris) for their 2017 Progress report.

Noise Ordinance:

Completed edits to an ordinance that was created to address noise complaints throughout Town. This ordinance is scheduled to be introduced at the March Commission meeting.

2017 Property Tax Assessments:

Assessments were requested from Sussex County. Advertising placed in the paper and notices drafted regarding Tax Appeal Day (March 25th @ 1:00 PM). Assessments will be approved by the Commissioners at their March meeting.

Spray Farm- Baldwin Farming Agreement:

Met with Mr. Baldwin to discuss the agreement, as well as to get an idea of his plans for the spray farm and the association crop rotation. We also covered the different aspects of our spray application.

Capital Budget:

Continued work on the Town's capital budget that will be reviewed at the Commissioners' next workshop, which is scheduled for March 29th at 10:30 A.M.

Employment Anniversary's:

March 4th- Chief Parker (15 years)
March 4th- Justin Wechtenhiser (4 years)
March 4th- Robin Bohn (4 years)
March 16th- Jeff Collins (8 years)

Upcoming Events:

- March 13th- Commission Meeting (7:00 P.M.)
- March 25th- Tax Appeal Day (1:00 P.M.)
- March 29th- Commission Workshop (10:30 A.M.)

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meetings pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,



Jesse Savage
Town Manager