



**Section 001**

**REQUEST FOR PROPOSALS/BIDS- Project #201701**

1. Sealed proposals for the **Demolition of the Structure(s) located at 410/412 Market Street** shall be received by the Town of Bridgeville, Attn: Jesse Savage, Town Manager, 101 North Main Street, Bridgeville, Delaware 19933, until August 11, 2017, at 3:00 P.M., at which time bids will be publicly opened and recorded. Bids shall be delivered in sealed envelopes and shall bear on the outside the name and address of the bidder as well as the designation of RFP-#2017A01. The Town will consider all bids which have been properly filed and may enter into a contract with the party offering the lowest responsive and responsible bid that is in the best interest of the Town. The Town may also reject any and all bids and re-advertise.
2. Scope of Services- the work to be completed consists of 1) furnishing all labor, materials and equipment for the demolition, to include any necessary asbestos removal, of the building located at 410-412 Market Street, Bridgeville, Delaware; 2) obtaining necessary permits, licenses and inspection services; 3) disconnect of utility services in accordance with Town Standards; and 4) site grading and seeding.
3. Key RFP Milestones- the following dates and milestones apply to this RFP and subsequent contract award. Vendors are advised that these dates are subject to change due to unsuspected events that may arise during the bid proposal and award process:

Activity	Due Date
RFP Available to Vendors	July 19, 2017
Written Questions Due No Later Than	August 2, 2017
Written Answers from the Town No Later Than	August 7, 2017
Bids Due No Later Than	August 11, 2017 @ 3:00 P.M.
Public Bid Opening	August 11, 2017 @ 3:00 P.M.
Contract Award	Will occur within 30 days of bid opening
Completion Date	30 days from contract award

4. Inquiries & Questions- All questions with regard to this RFP must be received in writing by July 13, 2017. All questions will be answered in writing and will be posted on the Town's website – [www.bridgeville.delaware.gov](http://www.bridgeville.delaware.gov) . Oral explanations or instructions will not be binding.
5. RFP Designated Contact- The designated Contact for all requests, questions or other communications about this RFP is Jerry Butler, who can be reached at 302.337.7135 or by email at [jbutlertob@gmail.com](mailto:jbutlertob@gmail.com) . Vendors directly contacting any other Bridgeville employee regarding this RFP, without prior consent, risk elimination of their proposal from further consideration. A site visit is strongly encouraged and can be coordinated with Mr. Butler.



## **Section 002**

### **Instructions to Bidders- #201701**

#### **1. Qualifications of Bidders:**

- 1.1. Bidders must be licensed contractors in the State of Delaware and will be required to obtain a Bridgeville Contractor License if the successful bidder.
- 1.2. Each Bidder must be prepared to submit upon request such written evidence as may be required to demonstrate the Bidder's qualifications to perform the work. Such evidence may include financial data, previous experience and references, present commitments, and proposed contractors and suppliers.

#### **2. Examination of Contract Documents and Project Site:**

- 2.1. It is the responsibility of the Bidder to:
  - 2.1.1. Thoroughly examine the Contract Documents.
  - 2.1.2. Visit the site and become familiar with the existing conditions and the scope of the project work, and become familiar with the surrounding conditions that may affect the cost, progress, performance or furnishing of the work.
  - 2.1.3. Consider all federal, state and local regulations that may affect the work.
  - 2.1.4. Notify the Town of any conflicts, errors or discrepancies found in the Contract Documents.
- 2.2. The Submission of a bid will constitute a representation by the Bidder that the Bidder has complied with every requirement of this section and that the bid is premised upon performance and furnishing of the work required by the Contract Documents. The Bidder further acknowledges that the Contract Documents are sufficient in scope and detail and convey understanding of the terms and conditions necessary for performance and furnishing of the work.

3. Bid Form:

3.1. The Bid Form is included in the Contract Documents

3.2. All sections of the Bid Form must be completed, either in ink or typewritten

3.3. Bids by corporations must be executed in the corporate name by the President or Vice President, or other corporate office, when proper authorization to sign is attached to the bid.

4. Bonds:

4.1. Due to the expected dollar amount of the contract and time for construction, no bonds will be required for the project. However, no payment shall be made to the contractor until the project is completed and accepted by the Owner. Should the project be delayed for some reason that is not the fault of the Contractor, a performance bond for the remainder of the work may be submitted and payment made.



**Section 003**

**BID FORM**

**Demolition of the Structure(s) located at 410/412 Market Street - RFP #201701**

**DUE: August 11, 2017 @ 3:00 P.M. local time**

1. **Ability to Perform**

a. How many years of demolition experience? (Check one box)

- 0-5  
 5-10  
 10-15  
 15-20  
 20-25  
 25+

b. Have you completed previous demolition work in Bridgeville? YES / NO

-if yes, please describe: \_\_\_\_\_

2. **Cost**

The undersigned, representing that he/she received a RFP Packet, read the Instructions to Bidders, and had the opportunity to visit the property, hereby makes the following bid offer, which includes Asbestos Removal (if applicable):

\$ \_\_\_\_\_

This bid offer is submitted with the knowledge that the Town reserves the right to waive technicalities, to reject any and all bids, to advertise for new bids, and to proceed to deal with the party offering the lowest responsive and responsible bid that is in the best interest of the Town. The successful bidder shall be notified within thirty (30) working days.

PRINT NAME OF BIDDER: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE (\_\_\_\_) \_\_\_\_\_

DATE SUBMITTED: \_\_\_\_\_