

**MINUTES
COMMISSIONERS OF BRIDGEVILLE
July 10, 2017 – 7:00 P.M.
TOWN HALL**

I. CALL TO ORDER

The meeting was called to order at 7:00 P.M. by President Pat Correll. Present: Commissioners Tim Banks, Tom Carey, Sharon McDowell, Town Manager Jesse Savage and Solicitor Dennis Schrader. Absent: Lawrence Tassone. The meeting began with the Flag Salute and Prayer.

II. QUORUM PRESENT

President Correll reported a quorum was present to discuss Bridgeville Town business.

III. APPROVAL OF AGENDA

Motion to approve the Agenda as modified – Carey; 2nd – McDowell; motion carried.

IV. APPROVAL OF MINUTES

Motion to approve the Minutes from the June 12th's Commission meeting - Carey; 2nd – McDowell; motion carried.

V. CORRESPONDENCE

No Correspondence.

VI. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE

Balance Sheet – June 30, 2017

General Fund – \$802,267 (decrease of \$151,762 from last month)

All Accounts – \$2,343,442 (decrease of \$150,407)

Accounts Receivable – \$90,554

Budget Report Target – 100% (12 months into budget year)

Income – \$2,577,788 (Income at 96% of the budget)

Expenses – \$2,557,987 (Expenses at 95% of the budget)

Net Income – \$19,801

Accounts Payable

Bills – \$109,419 Expected Expenses – \$132,000 Total estimated amount for approval – \$241,419

Motion to pay the bills as presented – Carey; 2nd – McDowell; motion carried

VII. TOWN REPORTS

President Correll stated that April Buckler will be celebrating 9 year anniversary on July 28 and the Town's 11th Annual Golf Tournament will be held October 13, 2017.

Commissioner Carey asked about what the status was about the cat situation. Jesse Savage stated that trapping had been completed on the North side of town with almost 40 cats trapped. Trapping has been started on Delaware Ave. but there was an issue with people closing the traps after they had been set and letting cats free. Trapping will start on Jacobs Ave. after Delaware Ave is completed.

President Correll thanked Jesse for going to Dover (Legislative Hall) on June 30th, 2017 for the State Budget negotiations.

Commissioner Banks asked Chief Parker if there were certain hours that tractor trailers are allowed to come in and out of town. Chief Parker stated that there are no restrictions on the hours because they are state maintained roads, but they are only permitted to come into town for local deliveries, otherwise they are to use the bypass or alternate route.

VIII. ECONOMIC DEVELOPMENT UPDATE

Richard Grinnell updated the Commission about the Fabulous 4th Friday events. He stated that the committee has been working with RAPA to put a sign on the old railroad station. Richard stated that the EDC gave two spring incentive grants, one to Jeff's Tap Room for \$5,000 and another to East Coast Restorations for \$5,000. Richard discussed with the Commission that the State will be coming to Bridgeville in September to review the Town's Strategic Plan.

IX. CITIZEN'S PRIVILEGE

Ruth Skala brought two items to the attention of the Commissioners: (1) she feels there is a weed problem on Market Street, and (2) the Friends of the Library will be hosting a Pot Luck dinner and will hold their annual meeting on July 11th, 2017, at 6:30 at the Library.

X. OLD BUSINESS

A. Ordinance #2017-D "AN ORDINANCE ANNEXING INTO THE TOWN LIMITS OF THE TOWN OF THE TOWN OF BRIDGEVILLE 22,297 SQUARE FEET, MORE OR LESS, BEING THE LANDS OF GHULAM DASTGIR, L.L.C."

A Public Hearing was opened by Solicitor Schrader at 7:17 P.M. to register agreement or opposition to the Ordinance. There being no persons who wished to speak in favor of or in opposition, Commissioner Carey made a motion to approve the Ordinance annexing into the Town Limits of the Town of Bridgeville 22,297 Square Feet, More or less, being the lands of Ghulam Dastgir, L.L.C. and re-name the Ordinance #17-4; 2nd – Banks; Motion Carried.

XI. NEW BUSINESS

A. Resolution to Adopt the Town of Bridgeville FY-17 Capital Improvement Program Budget.

The Town held a Workshop on June 22, 2017 and is prepared to adopt the Town of Bridgeville's FY-17 Capital Improvement Program Budget. Motion to approve the Resolution (#R20178-8) to adopt the Town of Bridgeville's FY-17 Capital Improvement Program Budget– McDowell; 2nd – Carey; motion carried.

XII. INTRODUCTION OF ORDINANCES

Commissioner McDowell introduced an Ordinance 2017-E, an Ordinance to Amend Chapter 128 of the Code of Bridgeville relation to fees to increase the Property Tax Rate.

XIII. GOOD OF THE ORDER

There were no events or issues to be discussed.

XV. ADJOURNMENT

Motion to adjourn – Carey; 2nd – McDowell; motion carried. The meeting was adjourned at 7:20 P.M.

Respectfully submitted,

Tim Banks, Acting Commission Secretary

Ashley Walls, Transcriptionist

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