



**MINUTES**  
**COMMISSIONERS OF BRIDGEVILLE**  
**August 14, 2017 – 7:00 P.M.**  
**TOWN HALL**

**I. CALL TO ORDER**

The meeting was called to order at 7:00 P.M. by President Pat Correll. Present: Commissioners Lawrence Tassone, Tim Banks, Tom Carey, Sharon McDowell, Town Manager Jesse Savage and Solicitor Dennis Schrader. The meeting began with the Flag Salute and Prayer.

**II. QUORUM PRESENT**

President Correll reported a quorum was present to discuss Bridgeville Town business.

**III. APPROVAL OF AGENDA**

Motion to approve the Agenda as modified – Tassone; 2<sup>nd</sup> – Banks; motion carried.

**IV. APPROVAL OF MINUTES**

Motion to approve the Minutes from the July 10<sup>th</sup>'s Commission meeting and July 27<sup>th</sup>'s Commissioners Workshop- Tassone; 2<sup>nd</sup> – McDowell; motion carried.

**V. CORRESPONDENCE**

No Correspondence.

**VI. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE**

Balance Sheet – July 31, 2017

General Fund – \$628,411 (decrease of \$173,856 from last month)

All Accounts – \$2,380,352 (increase of \$36,910)

Accounts Receivable – \$907,675

Budget Report Target – 8% (1 month into budget year)

Income – \$234,132 (Income at 8% of the budget)

Expenses – \$269,452 (Expenses 10% of the budget)

Net Deficit – \$35,320

Accounts Payable

Bills – \$23,534 Expected Expenses – \$132,000 Total estimated amount for approval – \$155,534

Motion to pay the bills as presented – Tassone; 2<sup>nd</sup> – Carey; motion carried

**VII. TOWN REPORTS**

The Commission discussed the reports from the multiple departments.

Commissioner Banks asked if the Town receives an annual check for the Transfer Tax. Town Manager Savage stated that the Town receives a check every month.

President Correll stated that the 11st Annual Bridgeville Charity Open Golf Tournament will be held October 13, 2017.

### **VIII. ECONOMIC DEVELOPMENT UPDATE**

Richard Grinnell updated the Commission about the Economic Development Budget. He also discussed August and September's Fabulous 4<sup>th</sup> Friday events. Mr. Grinnell stated that RAPA will have a graphic designer design a sign on the old rail-road building in October. The State will be coming to talk about the Strategic Review with the EDC during the week of September 18<sup>th</sup>. Mr. Grinnell also discussed the Placement training and that the EDC will be sending a member.

President Correll stated that the EDC needs to focus on getting businesses on Rt. 13. Mr. Grinnell agreed but also stated that they did not want to lose sight of Downtown Bridgeville.

### **IX. CITIZEN'S PRIVILEGE**

Russ Beard, 25 Amanda's Teal Dr., stated that he certainly appreciated who ever brought up the proposal to amend the Charter regarding the Town taking over the sidewalks.

Reverend Meekins, Church St., stated that he has heard there are concerns regarding people parking on the grass and there is no place on the streets to park. He wondered why this was just now an issue for the Town. He stated to put gravel in would be an expense for residents. Town Manager Savage stated that he would get together with the Code Enforcer and also he would give Reverend Meekins contact information in regards to setting up a meeting at Town Hall.

William Teagle, 514 N. Cannon St., stated his concern was that the streets on the North side of Town are too narrow. He stated he knows that he has a garage but when he moved there, people were parking on the front lawn and did not cause any damage. He stated he knows that they pay taxes on the property but they should be able to do what they want on their property. Reverend Meekins stated that Mr. Teagle should meet with Town Manager Savage also.

Debra Washington, 10 Church St., stated that the State of Delaware told her that the Town has grants to help residents with repairs on their property and every time she talked to Code Enforcement Officer Butler, she has been told that the Town does not offer those kinds of grants. Town Manager Savage the County has CDBG Funds that she may be able to qualify for and if she stopes in at Town Hall he will help her with the process. Ms. Washington also stated she would be contacting Town Manager Savage regarding parking.

Charles Smith, 55 Church St., asked about getting the stripping on the cross walks on Church Street with the schools being right there. President Correll stated that they would contact the State of Delaware and see how they can get that done. Commissioner Banks said since that is his District; he would be the point man on that project. President Correll stated that she believes that the school would have to contact the State also.

Vera Smack, 509 N. Cannon St. stated that she has property at 16700 Adams Rd. on the corner of Church St. and Adams Road and that it does not currently have a side walk. Ms. Smack stated that when she had thought of putting a house on the property, she was told she had to put in a side walk and she asked why she would have to pay to have the side walk put in if she is in Town limits. Commissioner Carey stated that not every property or street in Town has sidewalks.

Bill Jefferson, 204 S. Main St., stated he had a couple of concerns. First, he previously asked the Commission for a speed limit sign on Cherry Lane because of the speeding in the alley, and he had not heard back from the Commission yet about it. Town Manager Savage stated that unless the Town has Police Officers patrol the alleys, the same people would not obey the signs. Mr. Jefferson also stated that on Delaware Ave. and Cherry Lane/Alley there is a van that parks at the intersection and you cannot see around the vehicle. Commissioner Tassone asked if he was parked in a legal parking spot and Mr. Jefferson stated yes he is. Town Manager Savage stated he would look into it. Mr. Jefferson stated that the third concern is that there is a vehicle that drives around Town without a muffler and wants to know why they have not been stopped and had it fixed. President Correll stated that they would look into it. Mr. Jefferson asked Mr. Schrader what the progress was on the case of a specific house in town. Mr. Schrader stated that he cannot report anything publically.

James Arrington, 420 S. Main, stated that he lives on the corner of Main St. and Jacobs St. and he does not want a sidewalk. Mr. Arrington also, stated that they used to be able to use the pool meter more than once a year but it has been cut down to once a year and he would like to see that looked into. Town Manager Savage said for Mr. Arrington to give him a call.

Barbara McCray, 35 Church, stated that her concern is the speeding on Church Street. She said that Church St. needs a speed bump or Traffic Enforcement. Commissioner Banks stated that she is absolutely right. Ms. McCray stated that Kenny Brothers' Trucks speed through there as well.

Anthony Teagle, 514 N. Cannon St., he stated that they do have 4 cars parked in the drive way at their house and sometimes they are parked in the grass so that the others can get out in the morning. Mr. Teagle also asked if there was a time limit for repairing their cars in your yard and getting them back on the street. Town Manager Savage stated per the code there is a time limit if your vehicle is inoperable.

A resident asked if they passed out copies of the Code. Commissioner Banks stated that he can go to Town Hall and get a copy or it is online on the Town Website. Commissioner McDowell stated that the Ordinance regarding not parking on the grass has been in effect for over 20 years but they had not been enforcing it.

James Arrington, 420 S. Main stated that there is a man on a motorcycle that ride on its back wheel down Jacobs.

Charles Smith, 55 Church St., stated that there is no parking on church Street and that when the old homes were built, there were not established driveways. He also stated that this came out of nowhere and they had no warnings. Commissioner McDowell stated that you can put gravel on your grass and park on the gravel. Mr. Smith stated that the disabled and elderly cannot afford that.

Charles Cephas- 39 Church, he stated that on First St. there is a Camper and car parked on the grass. He also stated that residents cannot afford stone. President Correll stated that at the Commissioner Workshop and talk about the parking issues. Mr. Cephas also stated that when DelDot removes snow from Church Street, they recover the sidewalks that have been shoveled. He feels that as long as the Post Master can get through on the sidewalks they can't do anything with the remaining accumulated Snow and Ice.

## **X. OLD BUSINESS**

No Old Business

**XI. NEW BUSINESS**

**A. Resolution to Authorize the Town Manager to Petition Sussex County to Establish a Sanitary Sewer District and to enter into a contract for the County to Operate the Bridgeville Sewerage System.**

The Town held a Workshop on July 27, 2017, and is prepared to authorize the Town Manager to Petition Sussex County to Establish a Sanitary Sewer District and to enter into a contract for the County to Operate the Bridgeville Sewerage System. Motion to approve the Resolution (#R2017-9) to authorize the Town Manager to Petition Sussex County to Establish a Sanitary Sewer District and to enter into a contract for the County to Operate the Bridgeville Sewerage System – Tassone; 2nd – Carey; motion carried.

The Commissioners thanked Town Manager Savage for his hard work. She also thanked Mike Vincent, Hans Medlarz and Dave Wilson for their hard work.

**XII. INTRODUCTION OF ORDINANCES**

No new Ordances were introduced.

**XIII. GOOD OF THE ORDER**

There were no events or issues to be discussed.

**XV. ADJOURNMENT**

Motion to adjourn – Tassone; 2<sup>nd</sup> – McDowell; motion carried. The meeting was adjourned at 7:49 P.M.

Respectfully submitted,

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Lawrence Tassone, Commission Secretary

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Ashley Walls, Transcriptionist