



MINUTES
COMMISSIONERS WORKSHOP
October 19, 2017 – 5:00 P.M.
TOWN HALL

I. CALL TO ORDER

The meeting was called to order at 5:00 P.M. by President Pat Correll. Present: Commissioners Tim Banks, Lawrence Tassone, Sharon McDowell, Town Manager Jesse Savage and Code Enforcement Officer Jerry Butler.

Absent: Commissioner Tom Carey.

II. QUORUM PRESENT

President Correll reported a quorum was present to discuss Bridgeville Town business.

III. OPEN DISCUSSION (No action will be taken)

A. Waste Department Personnel

Town Manager Savage and Water Department Superintendent Scott Kimble discussed with the Commission the need for another employee in the Water Department. A Help Wanted Ad has been prepared to send to the Seaford Star newspaper.

B. Parking Regulations

Town Manager Savage stated that the Commission needs to figure out if they are going to change the Code or enforce the Code regarding the Town's off-street parking regulations.

Code Enforcement Officer Butler stated that as the Code reads, you must park in a drive way or parking lot that is made from erosion resistant material. Mr. Butler said there are also regulations regarding parking within the front setbacks of a property. Mr. Butler stated that he took pictures of the smallest properties on the North side of Town; they follow the code and have a driveway. Town Manager Savage stated that the Town would be willing to work with property owners to have driveways installed if price is a concern.

Commissioner Banks asked in terms of fines is it possible to fine the vehicle owner. It was clarified that the property owner is responsible for the violation.

Commissioner Tassone asked if the Police Department were able to write citations for the illegally parked cars. Code Enforcement Officer Butler stated yes if he is not on duty.

Darlene Dredden-209 First Street-asked how much the fines are. Town Manager stated that first you get a warning, if you neglect to fix the violation then the first fine is \$100 and each subsequent fine is \$250. Mr. Dredden then asked if this was a way of the Town making money. Commissioner Banks stated that in her situation, because of her disability, he is certain she would be given permission to park in the front of her property but they want to make sure there is erosion free material so that she is not in violation. Ms. Dredden stated that she is a private property owner, not in a development; she should be able to park anywhere she wants on her property. Commissioner Banks stated that she can along as where she parks there is erosion free material. Town Manager Savage stated that when someone lives in Town they have to go by the Town's Code.

Charles Cephas-39 Church Street- asked what about Apple Scapple, when people park all over their properties. Town Manager Savage stated that for special, temporary occasions, it is allowed.

C. Sidewalk Maintenance & Repair

Town Manager Savage discussed with the Commissioner different ways other Towns handle their sidewalks getting fixed without the Town taking the sidewalks over. Town Manager Savage discussed they would budget for it every year and have Davis, Bowen and Friedel to come in and rate the sidewalks, worst to best. The Commissioners discussed having the Town pay for the sidewalks to be replaced and giving loans to the residents to be paid back over a period of time.

D. Capital Budget Review

Town Manager Savage discussed with the Commissioners each Department's Capital Budget projects and funds.

Town Manager Savage discussed the Golf Tournament profits and expenses with the Commission.

E. Personnel Policy Amendment

Town Manager Savage discussed with the Commissioners that the Personal Policy Committee is currently in the process of reviewing the Town's Personnel Policy Manual. Town Manager Savage stated that this will continue to stay on the workshop agenda.

F. Street Improvement Project

Town Manger Savage discussed with the Commission DBF's spread sheet regarding the condition of streets throughout Town. The Commissioners and Town Manage Savage discussed the streets that have priority.

Mr. Cephas asked what the progress was on repaving North Street, which is out of Town. President Correll stated that they need to have all the residents on North St. to sign the document and some of the residents have stated they do not want to sign.

G. Miscellaneous

None

IV. GOOD OF THE ORDER

None

V. ADJOURNMENT

Motion to adjourn – Tassone; 2nd – Banks; motion carried. The meeting was adjourned at 5:49 P.M.

Respectfully submitted,

Lawrence Tassone, Commission Secretary

Ashley Walls, Transcriptionist