



**MINUTES  
COMMISSIONERS OF BRIDGEVILLE  
OCTOBER 09, 2017 – 7:00 P.M.  
BRIDGEVILLE TOWN HALL**

**I. CALL TO ORDER**

The meeting was called to order at 7:00 P.M. by President Pat Correll. Present: Commissioners Lawrence Tassone, Tim Banks, Tom Carey, Sharon McDowell, Town Manager Jesse Savage and Solicitor Dennis Schrader. The meeting began with the Flag Salute and Prayer.

**II. QUORUM PRESENT**

President Correll reported a quorum was present to discuss Bridgeville Town business.

**III. APPROVAL OF AGENDA**

Motion to approve the Agenda as modified – Tassone; 2<sup>nd</sup> – McDowell; motion carried.

**IV. APPROVAL OF MINUTES**

Motion to approve the Minutes from the August 31<sup>st</sup> Commission Workshop, September 11<sup>th</sup> Commission meeting and September 26<sup>th</sup> Commission Workshop - Tassone; 2<sup>nd</sup> – McDowell; motion carried.

**V. CORRESPONDENCE**

No Correspondence.

**VI. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE**

Balance Sheet – September 30, 2017

General Fund – \$2,589,799 (increase of \$1,693,327 from last month)

All Accounts – \$4,299,798 (increase of \$1,644,616)

Accounts Receivable – \$183,224

Budget Report Target – 25% (3 month into budget year)

Income – \$1,286,601 (Income at 47% of the budget)

Expenses – \$565,894 (Expenses 21% of the budget)

Net Income – \$720,708

Accounts Payable

Bills – \$59,028 Expected Expenses – \$129,700 Total estimated amount for approval – \$188,728

Motion to pay the bills as presented – Tassone; 2<sup>nd</sup> – McDowell; motion carried

**VII. TOWN REPORTS**

The Commission discussed the reports from the multiple departments.

## **VIII. ECONOMIC DEVELOPMENT UPDATE**

Richard Grinnell discussed September's Octoberfest themed Fabulous 4<sup>th</sup> Friday. Jane Houtman has agreed to be a member of the EDC. Town Manager Savage stated that it would be on the Agenda in November. Richard stated that the meeting with the State went well and that the EDC has done about 70% of what they had proposed last time. Richard discussed branding and that the EDC will be getting a website. Richard discussed fundraising and repurposing the current Police Department. Richard discussed the December 9<sup>th</sup> Christmas Parade.

## **IX. CITIZEN'S PRIVILEGE**

William Atwood- 113 Pintail Drive- Mr. Atwood stated that the Heritage Shores Military Club was able to give the USO in Dover and the National Guard Emergencies fund \$1,000 apiece. Mr. Atwood thanked everyone that contributed as sponsors. Mr. Atwood stated that Florida and Texas were receiving \$1,000 each and San Juan is receiving 1,500.

## **X. OLD BUSINESS**

### **A. 2018 Comp Plan Update**

Lee Ann Walling, who was been working with Davis, Bowen and Friedel, gave a brief update to the Commission on the status of the 2018 Comp Plan Amendment. Ms. Walling stated that she should have the Comp plan done by February to share with everyone. Ms. Walling stated that she will be putting together a Comp Plan website to keep the residents informed, and then the Town can put it on their website.

## **XI. NEW BUSINESS**

### **A. Celebration of Halloween- October 31, 2017, 6-8 P.M.**

Motion to approve the Celebration of Halloween on October 31<sup>st</sup> from 6:00 P.M. - 8:00 P.M. – Carey; 2nd – McDowell; motion carried.

### **B. Apple Scrapple Festival Approvals**

#### **1. Food & Trade Vendors**

Motion to approve the Apple Scrapple Food & Trade Vendors– Carey; 2nd – McDowell; motion carried.

#### **2. Hometown Carnival Night**

Motion to approve the Hometown Carnival Night – Banks; 2nd – Carey; motion carried.

## **XII. INTRODUCTION OF ORDINANCES**

Commissioner Carey introduced an Ordinance to Amend Chapter 84 of the Code of Bridgeville as it relates to Dangerous Dogs.

## **XIII. GOOD OF THE ORDER**

President Correll discussed Woodbridge's 'Got an Ace' mentor program with the Commissioners.

Town Manager Savage stated that the Opening Ceremony for Apple Scrapple is on October 13 at 6pm and that there may be an additional ceremony at 10AM on the October 14<sup>th</sup>. The Golf Tournament is on October 13<sup>th</sup>.

President Correll stated that the Scrapple Sling is on October 14<sup>th</sup> at 2pm.

**XV. ADJOURNMENT**

Motion to adjourn – Tassone; 2<sup>nd</sup> – McDowell; motion carried. The meeting adjourned at 7:36 P.M.

Respectfully submitted,

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Lawrence Tassone, Commission Secretary

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Ashley Walls, Transcriptionist

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