



November 2017 Town Manger's Report

Economic Outlook:

The Town collected \$7,176.86 in building permit fees during the month of November. There were four (4) building permits issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$31,727.53 for realty transfer taxes (RTT) collected on our behalf. We have now collected the amount required to balance the operating budget and future collections will be put towards the cost of the new police department.

Western Sussex County Regional Wastewater:

Sussex County continues to work towards the completion of the western sewer district. The County Engineering Department will be providing an update of the progress at the Commission's December workshop.

New Police Station:

Davis, Bowen & Friedel, Inc. continues to wait on State comments from various agencies. We are hoping for a full set of plans to review soon and a presentation to the Commissioners in January.

Economic Development:

Met with the County's Economic Development Director, Bill Pfaff, to discuss the Town's Zoning Map and property ownership of vacant parcels.

Health Insurance:

Met with two separate brokers to discuss health insurance and the options the Town has. Currently, we are part of the State's health insurance plan, providing \$800 a month towards the health insurance premium for the employee only. We are studying the option of also contributing towards dependent premiums.

Heritage Shores- Phase 4a:

Town Staff met with the Developer to discuss the Phase 4A Final Development Plan submission. Comments will be drafted and provided to the Commission for their review prior to their December meeting.

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FY17 Audit:

Lank, Johnson & Tull provided a draft copy of the audit. The final version will be provided to the Commissioners and discussed at their January meeting.

John McDonnell recognition:

Attended a luncheon to recognize John McDonnell for his years of service as the Town Manager of the Town of Greenwood.

Wilson Farm Road Speed Limit:

Worked with Superintendent Passwaters to attempt to resolve the speed limits signage on Wilson Farm Road. Currently, there are multiple limits and a lack of signage. DelDOT has been notified and we are working together to resolve the matter.

Employment Anniversary's during October:

- n/a

Upcoming Events:

- December 9th- Bridgeville Christmas Parade (Rain date is 12/10)
- December 11th- Commission Meeting (7:00 P.M.)
- December 19th - Planning & Zoning Meeting & Public Hearing (7:00 P.M.)
- December 21st- Commission Workshop (9:30 P.M.)

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meetings pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,



Jesse Savage
Town Manager