



**Economic Development Committee Meeting
Town of Bridgeville
Agenda Minutes
Wednesday, September 20, 2017 9:00 a.m.
Town Hall Meeting Room**

- I. **Attending:** Richard Grinnell, Jane Houtman, Sue Grenier, Deborah Brown, Harris Mager and Ralph Root
Absent: Jeff Tull, James Speegle, Brenda Rambo, and Charles Smith.
- Also attending:** Town staff: Ashley Walls.
- II. **Approval of Minutes:** The minutes from the August 16, 2017 meeting were approved.
- III. **EDC Financials:**
- A. Review of Budget: Richard discussed last year's budget with the Committee.
 - B. Review of Fabulous 4th Friday Financials: Richard and the Committee discussed the financials regarding Fabulous 4th Friday.
- IV. **Old Business**
- A. Fabulous Fourth Friday Events: Richard discussed September's Oktoberfest themed event with the Committee. The committee also discussed vendors, drink sales and parking lot setup.
 - B. Railroad Signage Update: Harris Mager: Harris met with RAPA and Howard Hardesty and he stated that they will have the signage done by Apple Scrapple
 - C. Bridgeville License Plates (John Brodeur): John was not present.
 - D. Strategic Plan Review update from September 18th, 2017 meeting with Consultants: Richard discussed with the Committee what the State recommended. He stated that the State was very impressed with what the EDC has accomplished.
- V. **New Business**
- A. Marketing Packet: Richard stated that he wants to wait until the meeting with the State and see what they recommend.

- B. Fund Raising Opportunities: Richard stated that Jim asked if there were any fundraising ideas he could look into, so he is going to talk Jim.
- C. Christmas Parade: Richard discussed with the Committee that the parade is moving forward.

VI. Committee Members Comments:

Richard discussed Small Business Saturday with the Committee. The Committee discussed advertising for Small Business Saturday.

The Committee discussed the potential of an EDC website.

Richard stated that the EDC Committee is looking for new members and the committee discussed how they could advertise that they are looking for new members. Richard stated that Jane Houtman has joined the EDC.

The Committee discussed moving the time or day of the meeting and decided on the third Wednesday of the month at 2:30 pm afternoon starting in November.

VII. Adjournment:

The meeting was adjourned at 10:31AM.

NOTE: Next EDC meeting at 9:30 on Monday, October 16, 2017 in Town Hall.

Respectfully submitted,



Ashley Walls, Transcriptionist