



**MINUTES
COMMISSIONERS OF BRIDGEVILLE
September 11, 2017 – 7:00 P.M.
BRIDGEVILLE TOWN HALL**

I. CALL TO ORDER

The meeting was called to order at 7:00 P.M. by President Pat Correll. Present: Commissioners Lawrence Tassone, Tim Banks, Tom Carey, Sharon McDowell, Town Manager Jesse Savage and Solicitor Dennis Schrader. The meeting began with the Flag Salute and Prayer.

II. QUORUM PRESENT

President Correll reported a quorum was present to discuss Bridgeville Town business.

III. APPROVAL OF AGENDA

Motion to approve the Agenda as modified – Tassone; 2nd – Banks; motion carried.

IV. APPROVAL OF MINUTES

Motion to approve the Minutes from the August 14th Commission meeting- Tassone; 2nd – McDowell; motion carried.

V. CORRESPONDENCE

No Correspondence.

VI. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE

Balance Sheet – August 31, 2017

General Fund – \$896,472 (increase of \$268,061 from last month)

All Accounts – \$2,655,182 (increase of \$274,830)

Accounts Receivable – \$710,704

Budget Report Target – 17% (2 month into budget year)

Income – \$1,185,845 (Income at 44% of the budget)

Expenses – \$389,275 (Expenses 15% of the budget)

Net Income – \$796,569

Accounts Payable

Bills – \$68,881 Expected Expenses – \$129,700 Total estimated amount for approval – \$198,581

Motion to pay the bills as presented – Tassone; 2nd – McDowell; motion carried

VII. TOWN REPORTS

The Commission discussed the reports from the multiple departments.

President Correll announced upcoming Town events; Bridgeville Night Out on September 13th, Fabulous 4th Friday on September 22nd, Town Wide Yard Sale on September 23rd and Town Clean-up Day on September 30th.

VIII. ECONOMIC DEVELOPMENT UPDATE

Richard Grinnell updated the Commission on the August's successful Fabulous 4th Friday and the upcoming September event. He stated that Ben Muldrow and Randy Wilson from the State will be meeting with some of the EDC members on September 18th. Richard discussed that the EDC will be taking on the responsibility of the Christmas Parade this year.

IX. CITIZEN'S PRIVILEGE

Daniel Bennett-Cannon St.- He asked about typo on the WWTP report, on the Greenwood Flow.

William Tiegle- 514 N. Cannon St.- He asked about the follow up on the workshop and when it would take place. Commissioner Banks stated that the meeting already happened and that it was advertised. Mr. Tiegle also stated that on the South side of town there are more sidewalks then on the North side and that they do not have the same amount of parking space as the South side of Town. Commissioner Banks stated that he talked to Code Enforcement Officer Butler about this issue and that they will set down with the residents to discuss this matter.

X. OLD BUSINESS

No Old Business

XI. NEW BUSINESS

A. FCC Notification for Spectrum Manager Lease & Spectrum Lease Agreement (Water Meter Reading Equipment Upgrade).

The Town held a Workshop on August 31st, 2017, and is prepared to authorize the FCC Notification for Spectrum Manager Lease & Spectrum Lease Agreement (Water Meter Reading Equipment Upgrade). Motion to Approve the FCC Notification for Spectrum Manager Lease & Spectrum Lease Agreement (Water Meter Reading Equipment Upgrade). – Tassone; 2nd – Banks; motion carried.

B. 410-412 Market Street Structure Demolition Bid Award.

Town Manager Savage stated that there was one qualified bidder and that was John Macklin & Son from Lincoln, DE. He stated that the bid was for \$10,000 and that the amount includes everything. Motion to accept the bid from John Macklin and Son and to move forward with the demolition. – Tassone; 2nd – Carey; motion carried.

XII. INTRODUCTION OF ORDINANCES

No new Ordnances were introduced.

XIII. GOOD OF THE ORDER

President Correll stated that Apple Scrapple is coming up on October 13th & 14th.

XV. ADJOURNMENT

Motion to adjourn – Tassone; 2nd – Carey; motion carried. The meeting was adjourned at 7:27 P.M.

Respectfully submitted,



Lawrence Tassone, Commission Secretary



Ashley Walls, Transcriptionist