



**MINUTES  
COMMISSIONERS OF BRIDGEVILLE  
APRIL 9, 2018 – 7:00 P.M.  
BRIDGEVILLE TOWN HALL**

**I. CALL TO ORDER**

President Sharon McDowell called the meeting to order at 7:00 P.M. Present: Commissioners Lawrence Tassone, Tim Banks, Tom Carey, Bruce Smith, Town Manager Jesse Savage, Solicitor Dennis Schrader. The meeting began with the Flag Salute and Prayer.

**II. QUORUM PRESENT**

President McDowell reported a quorum was present to discuss Bridgeville Town business.

**III. SPECIAL PRESENTATION**

Commissioner Carey presented Mrs. Suzanne Farris with a Proclamation from the Town of Bridgeville regarding her being named Delaware's 2018 Mother of the Year.

**IV. APPROVAL OF AGENDA**

Motion to approve the Agenda as modified – Tassone; 2<sup>nd</sup> – Smith; motion carried.

**V. APPROVAL OF MINUTES**

Motion to approve the Minutes from the March 12<sup>th</sup> Commission Meeting and March 15<sup>th</sup> Commission Workshop- Tassone; 2<sup>nd</sup> – Smith; motion carried.

**VI. CORRESPONDENCE**

There was none.

**VII. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE**

Balance Sheet – March 31, 2018

General Fund – \$1,313,099 (decrease of \$64,193 from last month)

All Accounts – \$2,968,195 (decrease of \$132,284)

Accounts Receivable – \$77,770

Budget Report Target – 75% (9 month into budget year)

Income – \$2,221,262 (Income at 81% of the budget)

Expenses – \$1,753,032 (Expenses 64% of the budget)

Net Income – \$468,230

Accounts Payable

Bills – \$ 54,915 Expected Expenses – \$114,000 Total estimated amount for approval – \$168,915

Motion to pay the bills as presented – Tassone; 2<sup>nd</sup> – Smith; motion carried.

**VIII. TOWN REPORTS**

The Commission discussed the reports from the multiple departments.

**IX. CITIZEN'S PRIVILEGE**

Bill Atwood-Mr. Atwood, on behalf of the Heritage Shores Military Club, discussed their upcoming concert series with the Commissioners.

**X. OLD BUSINESS**

None.

**XI. NEW BUSINESS**

**A. Property and Casualty Insurance-Provider Selection**

Town Manager Savage stated that the Town's current policy is up for renewal on April 12<sup>th</sup>. He stated that he researched prices from other providers as well as the current Insurance Provider. Town Manager Savage discussed the multiple prices from Selective Insurance and Trident Insurance Company. Town Manager Savage recommends that the Town go with Trident Insurance Company and their Delaware Municipal Program.

Motion to approve Trident Insurance as the Property and Casualty Insurance Provider. – Tassone; 2nd – Smith; motion carried.

**XII. INTRODUCTION OF ORDINANCES**

Commissioner Banks introduced Ordinance to Amend Chapter 110 as it relates to Contractor's Licenses.

**XIII. GOOD OF THE ORDER**

Commissioner Banks asked if the Commission had decided about the days the Workshops would be on. Town Manager Savage stated that the Commission would be discussing Workshop days at the April 19<sup>th</sup> Workshop meeting.

Town Manager Savage discussed with the Commissioners the upcoming Local Governments Day on April 19<sup>th</sup> at Legislative Hall.

**XIV. ADJOURNMENT-**

Motion to adjourn – Tassone; 2<sup>nd</sup> – Smith; motion carried. The meeting was adjourned at 7:18 P.M.

Respectfully submitted,

---

Bruce Smith, Commission Secretary

---

Ashley Walls, Transcriptionist