



April 2018 Town Manger's Report

Economic Outlook:

The Town collected \$4,055.24 in building permit fees during the month of April. There were two (2) building permits issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$31,914.77 for realty transfer taxes (RTT) collected on our behalf. Having collected the amount required to balance the operating budget, this and future collections will be put towards the cost of the new police department.

Property & Casualty Insurance:

The Commissioners chose the DFIT municipal program through Trident. All paperwork has been filled out and we look forward to the new partnership. We are currently working with them to iron out the insurance coverage for the Fabulous Fourth Friday event liability as it pertains to alcohol sales on the premises.

UTV Purchase:

The Police Department's UTV has been painted and is scheduled for marking during the second week of May. It should be a part of regular patrols beginning in June.

Cook Street Repairs:

Davis, Bowen & Friedel, Inc. has been in the field surveying the area so that the proper work can be engineered for the project. We hope to bid this out in June, with construction being completed in July.

Bridgeville Stormwater Outfall Restoration:

The Town is partnering with the Sussex County Conservation District to restore the area adjacent to the Bridgeville Cemetery where the Town's stormwater outfall pipe is located. The western bank of the outfall location is showing major signs of erosion. There is a road through the cemetery that is dangerously close to the eroded area, so restoration is required. We are currently working with Representative Wilson's office to secure our portion of the funding, which is approximately \$3000.

HS Phase 4b & 4c Development Plan Review:

Town Staff and the Town Engineer have reviewed the development plans that the Developer has turned in for Phases 4b and 4c of Heritage Shores. Phase 4b is ready to be heard by P&Z at their May 15th meeting. At this time, the developer has not yet responded to our comments related to the Phase 4c plans. The Town Solicitor has drafted the necessary Resolution to approve both plans.

HR- Public Works Hiring:

Mr. Hilbert (Allen) Smith has been hired. His main focus and job description is that of Water Operator. He is local, living in Bridgeville, and he has a background in electrical work that will be an asset to the Town. He has shown to be a hard worker during his two weeks on the job.

Employment Anniversary's Upcoming:

- None in May

Upcoming Events:

- May 2nd- SCAT Meeting- Lewes (3 or more Commissioners may be in attendance, but no action will be taken).
- May 7th- Commission Workshop
- May 14th- Commission Workshop (6:00 P.M.)
- May 14th- Commission Meeting (7:00 P.M.)
- May 15th- Planning & Zoning Meeting & Public Hearings (6:00 P.M.)
- May 24th- DLLG Meeting- Dover (3 or more Commissioners may be in attendance, but no action will be taken).

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meetings pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,



Jesse Savage
Town Manager