



**MINUTES
COMMISSIONERS WORKSHOP
April 19, 2018 – 5:00 P.M.
TOWN HALL**

I. CALL TO ORDER

The meeting was called to order at 5:00 P.M. by President Sharon McDowell. Present: Commissioners Lawrence Tassone, Tom Carey and Town Manager Jesse Savage.

Absent: Commissioners Bruce Smith & Tim Banks

II. QUORUM PRESENT

President McDowell reported a quorum was present to discuss Bridgeville Town business.

III. OPEN DISCUSSION (No Action Will be Taken)

A. Lee Ann Walling-Comp Plan Update

Town Manager Savage stated that he and Ms. Walling will be attending a State of Delaware Office of State Planning PLUS meeting later in the week. The Town also received a 6 month extension to have the plan completed. The new deadline is November 30, 2018.

Le Ann Walling presented a draft Comp Plan to the Commission. Ms. Walling stated she received 178 responses to her survey from residents from the Town. Ms. Walling stated the Town has been transformed since the 2000 Census and that there should be building & design standards for the commercial and historic area. The Town should be age friendly. She believes the next big development should not be age restricted.

Commissioner Tassone asks how broad the distribution is once the plan has been approved. Ms. Walling stated that the State of Delaware will have it and most Towns put it on their website.

B. Garbage Contract

Town Manager Savage stated that in 2015 the Town gathered bids for garbage collection; it is not an exclusive contract. Town Manager Savage stated that there is an option to extend the contract for a year. Town Manager Savage stated that Blue Hen took over Peninsula Oil and the current contract ends October 31, 2018. Town Manager Savage stated that in his opinion the Town needs to make the contract exclusive or have no contract at all.

Commissioner Tassone asked if Town Manager Savage knows how many Communities in Sussex County have exclusive contracts. Town Manager Savage stated that he can gather the information.

C. State Legislation

Town Manager Savage discussed House Bill 341 which would prohibit a vote 48 hours from the introduction of bill in regards to the State's Budget, a bond bill and grants-in-aid bill before voting on such legislation. Town Manager Savage also discussed House Bill 357 which is in regards to Sex Offenders and it would be a state-wide law allowing them to live 500 feet within a school.

D. Personnel Policy Amendment

Town Manager Savage discussed the proposed Personnel Policy changes with the Commission. Town Manager Savage stated that the Personnel Policy has not been updated for some quite some time. The Commission and Town Manager Savage discussed different aspects of the Personnel Policy. The Commission discussed floating holidays in place of some holidays, overtime and sick leave.

Commissioner Carey asked if someone retires what they get paid for. Town Manager Savage stated that they have to be here for 20 years to get paid for their accumulated sick time.

E. Workshop Meeting Days

Town Manager Savage discussed changing the Workshop meeting day to the last Monday of the month starting in June. Town Manager Savage stated that there will be budget workshop meetings on April 30, May 7, and on May 14th.

F. Miscellaneous

Town Manager Savage stated that the EDC has a lighting project they are working on. Richard Grinnell, Chairman of the EDC was present. Mr. Grinnell stated that they are focusing on accent lighting on Main St. & Market St. Mr. Grinnell stated that most of the focus is on up lighting. Mr. Grinnell stated that the EDC would like to do the Town Hall with the lighting (different colors, etc.) and get some buy in from the businesses.

Town Manager Savage stated that he has given copies of the final layout of the new Police Station to all the Commissioners.

Town Manager Savage discussed changing the Contractor's License to a Business license. Town Manager Savage discussed waving the fee for any business that is located in the Town of Bridgeville but still having them register for a license.

Town Manager Savage discussed an agreement between Passwaters Farms and the Town of Bridgeville relating to a Special Tax Prepayment. Town Manager Savage stated that Brookfield is proposing that they would pay \$1,500 annually towards the Special Tax for every house they sell over a ten year period. The payments would be due April 1st of every year and they will bond it just in case they default.

IV. GOOD OF THE ORDER

None

V. ADJOURNMENT

Motion to adjourn – Tassone; 2nd – Carey; motion carried. The meeting was adjourned at 6:06 P.M.

Respectfully submitted,

Bruce Smith, Commission Secretary

Ashley Walls, Transcriptionist