



**Economic Development Committee Meeting
Town of Bridgeville
Agenda Minutes
Wednesday, March 21, 2018, 3:00 p.m.
Town Hall Meeting Room**

- I. **Attending:** Richard Grinnell, Lawrence Tassone, Sue Grenier, James Speegle, Jane Houtman, Donna Moore, Harris Mager and Bob Lewis.
Absent: Deborah Brown and Charles Smith.

Also Attending: Brian Swain from Fancy Cutz

- II. **Approval of Minutes:** The minutes from the February 21, 2018 meeting were approved.

- III. **EDC Financials**
Richard discussed financials with the Committee.

IV. **Old Business**

A. **Fabulous 4th Friday events**

- a. **Food:** Jane discussed the food vendors with the Committee.
- b. **Liquor License/insurance:** Richard discussed the need for someone to get their liquor license. Richard stated that the Town's insurance will no longer cover alcohol related events. Richard stated that Main Street has an organization that provides insurance. The Committee discussed insurance.
- c. **Music:** Richard stated that Bob was working on the music. The Committee discussed music options, prices and times.
- d. **Vendors:** Jane discussed vendors with the Committee.
- e. **Signs:** Richard discussed with the Committee redoing the 4x8 sign that goes in front of Downtown Alley.

B. **Vibrancy and Façade Grants**

- a. **Guideline review:** Richard stated that they would focus on the Accent Lights first.
- b. **Accent Light Proposal:** Brian Swain from Fancy Cutz discussed two similar proposals. One estimate for \$750 and one for \$775. The one for \$770 is one less fixture than the \$775 proposal. Mr. Swain discussed wattage and timers with the Committee. Lawrence Tassone asked what if a resident wants to add more lights, how much does that cost. Mr. Swain stated that it would start around \$125 each light. Mr. Swain discussed installing the lights and wires. Mr. Swain discussed the look and feel of the lights. Lawrence Tassone asked what it would cost for a 3-year plan. Mr. Swain stated that he will put together a package & map for the EDC.

- c. **Design of Flag Pole garden area:** Richard discussed having something designed with the Committee.
- d. **Next Step:** The Committee discussed that they would focus on the Accent Lights first.

C. Town sign Replacement on Hwy 13- Richard discussed the Town's signs needing replaced. Richard stated that a 3x6 sign like the one out front of Dollar General with the branding would be \$6,130 for two signs but if they wanted a 4x8 sign, it is \$9,700 for two signs. These prices also include installation. The Committee discussed getting other quotes and which sizes they would like to get. The Committee discussed asking for donations and working with the Kiwanis.

D. Delaware Tech Usage- The Committee discussed that they have a student interested but she would not be ready until next year. Lawrence Tassone stated that they should check with the Woodbridge High school.

- E. Volunteer job Description:** Richard stated that he would put this on May's agenda.
 - a. **Expertise desired for specific volunteer work.**

V. New Business

Setting up Bridgeville as an Agency "Nextdoor Neighbor": Richard discussed setting up a Next Door Agency Account.

- A. Main Street Contest (Jane):** Jane stated that she wanted to see if the EDC could do the Main Street Contest.

VI. Committee Members Comments:

Sue discussed the Bike Trail name Contest with the Committee. Sue discussed a Bike Trail to do list with the Committee.

VII. Adjournment:

The meeting was adjourned at 04:29 PM.

Next Meeting: Wednesday, April 18, 2018 at 3:00 pm at Town Hall.

Respectfully submitted,



Ashley Walls, Transcriptionist