



May 2018 Town Manger's Report

Economic Outlook:

The Town collected \$7,087.55 in building permit fees during the month of May. There were three (3) building permits issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$28,363.50 for realty transfer taxes (RTT) collected on our behalf. Having collected the amount required to balance the operating budget, this (and future) collections will be put towards the cost of the new police department.

Cook Street Repairs:

Surveying has been completed. The Proposal for Engineering Services was authorized in May. DBF is working on the bid packet so that we can advertise for bids.

Bridgeville Stormwater Outfall Restoration:

The Town has secured matching funds from Representative Wilson. Once we have a notice to proceed from DelDOT, we can work with the Conservation District to have the work completed

HS Phase 4b & 4c Development Plan Review:

Planning & Zoning has recommended approval of the Phase 4b Final Development Plan for Heritage Shores. The Commissioners will hold a public hearing and consider final approval of the plan at their June meeting.

2018 Property Tax Bills:

Assessments were sent to the software company so that the import file can be completed for the 2018 billing. There will not be a tax increase for 2018. Property owners should expect to receive their bills in July, with balances due by September 30, 2018.

Fabulous Fourth Friday Event:

Worked with Richard Grinnell (EDC Chairperson) to finalize details on the insurance needs of the event.

Greenwood Wastewater:

The FY18 3rd quarter wastewater expenses were reviewed and a bill was created and sent to Greenwood for their portion. The invoice totaled \$40,941.88.

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Western Sussex Wastewater District:

The Town continues to work with the County and the City of Seaford through the planning process for the upgrades necessary to send our wastewater to Seaford. In addition, we are continuing efforts to draft an asset forfeiture agreement with the County. The proposed agreement will be discussed at the next workshop and on the July agenda for approval. County representatives will be in attendance to give an update on the District upgrades.

Employment Anniversary's Upcoming:

- July 1st- Jerry Butler [11 years (full-time)]
- July 11th- Wagner Matos [2 years (part-time)]
- July 28th- April Buckler (10 Years)

Upcoming Events:

- June 22nd- Fabulous Fourth Friday Event
- June 25th- Commission Workshop (5:00 P.M.)

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meetings pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,



Jesse Savage
Town Manager