



**MINUTES**  
**COMMISSIONERS WORKSHOP**  
**June 25, 2018 – 5:00 P.M.**  
**TOWN HALL**

**I. CALL TO ORDER**

The meeting was called to order at 5:00 P.M. by President Sharon McDowell. Present: Commissioners Lawrence Tassone, Bruce Smith, Tim Banks and Town Manager Jesse Savage.

Absent: Commissioner Tom Carey

**II. QUORUM PRESENT**

President McDowell reported a quorum was present to discuss Bridgeville Town business.

**III. OPEN DISCUSSION (No Action Will be Taken)**

**A. County Agreement/Update (Hands Medlarz, Sussex County)**

Hans Medlarz, Sussex County Engineer, was present to present an update to the Commissioners. Town Manager Savage stated that his recommendation is to transfer the Spray farm to Sussex County as part of the agreement. Town Manager Savage and Mr. Medlarz discussed the agreement with the Commissioners. Town Manager Savage asked if the timeline was still on track for December 31, 2020. Mr. Medlarz stated that it may be slightly shorter than that. Town Manager Savage stated that the Agreement will be on July's Commission Meeting Agenda for approval. Jason Loar, Davis Bowen and Friedel asked about the Consent Order from the EPA. Mr. Medlarz stated that ball is in the EPA's court to either tighten the timeline or accept the timeline that is proposed.

**B. Comprehensive Plan Update (Lee Ann Walling)**

Town Manager Savage stated that there was no update to be given and that Lee Ann Walling was not present.

**C. Garbage Services**

Town Manager Savage stated that the Town has the ability to extend the Garbage agreement with Blue Hen (Peninsula Oil) and that his recommendation is to extend it for a year. Town Manager Savage stated that this will be on July's Commission Meeting Agenda for approval.

**D. Police Station**

Town Manager Savage discussed with the Commissioners the winning bid, bid tab sheet and recommendation from Davis, Bowen and Friedel. Mr. Savage stated that the low bid was for \$1,350,000 from Delmarva Veteran's Builders and that Davis Bowen and Friedel has looked over the bids. Mr. Savage discussed financing with the Commissioners. Town Manager Savage

stated that for the inside equipment, they are looking into grants. Town Manager Savage stated that this will be on July's Commission Meeting Agenda for approval of the bid.

**E. Capital Budget**

Town Manager Savage discussed the FY 2019 Capital Budget with the Commissioners. Town Manager Savage stated that this will be on July's Commission Meeting Agenda for approval.

**F. Business License Ordinance**

Town Manager Savage reviewed changing the Contractor's license to a Business license. The Commissioners discussed that Bridgeville businesses will be required to register their businesses but will not have to pay the annual fee.

**G. Tax Increase Ordinance**

Town Manager Savage stated that there will be an Ordinance available at the July 26<sup>th</sup> Commission Workshop. Town Manager Savage and the Commissioners discussed the 2% increase over 5 years. Town Manager Savage stated that the Introduction of the Ordinance will be at the August Commission Meeting, a Public Hearing at the September Commission Meeting and a second Public Hearing and Consideration at the October Commission Meeting.

**H. Commissioner Training (Dennis Schrader)**

Solicitor Schrader discussed the Public Integrity Act, Public Meeting Law and Public Records Law with the Commissioners.

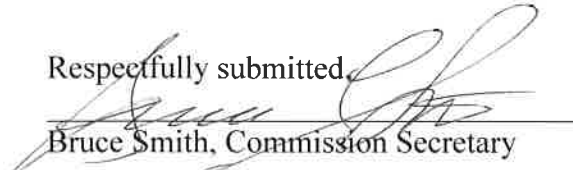
**IV. GOOD OF THE ORDER**


There is none.

**V. ADJOURNMENT**

Motion to adjourn – Tassone; 2<sup>nd</sup> – Smith; motion carried. The meeting was adjourned at 6:02 P.M.

Respectfully submitted,

  
Bruce Smith, Commission Secretary

  
Ashley Walls, Transcriptionist