



**Economic Development Committee Meeting
Town of Bridgeville
Agenda Minutes
Wednesday, July 18, 2018, 3:00 p.m.
Town Hall Meeting Room**

I. Attending: Richard Grinnell, Lawrence Tassone, Sue Grenier, Jane Houtman, Harris Mager and Bob Lewis.

Absent: Deborah Brown, Donna Moore, James Speegle, and Charles Smith.

II. Approval of Minutes: Motion to approve the Minutes from July 20th, as presented – Harris; 2nd – Tassone; motion carried.

III. EDC Financials

Richard discussed the financial statement with the Economic Development Committee. The Committee discussed how much money they had spent and obligated for the FY18 Budget year.

IV. Old Business

A. Fabulous 4th Friday events

- a. Food:** Richard discussed with the Committee that the Band Boosters and the Bakery will be the only food vendors in July because of the Fair.
- b. Liquor License/insurance:** Richard discussed with the Committee about the insurance and that it is nonrefundable for future rained out events. Richard discussed with the Committee about Jeff's Taproom will supply the beer and setup but after July he will not. The Committee discussed asking breweries.
- c. Music:** Richard stated that they have a band for July's event.
- d. Vendors:** Jane & Richard discussed vendors with the Committee that have signed up. The Committee discussed trash cans and games for the event. Sue stated that pictures of Town Hall with the lighting are on Facebook.
- e. Signs:** Nothing was discussed.

B. Vibrancy and Façade Grants- Richard discussed the lighting at Town Hall that Fancy Cutz has installed.

- C. **Town sign Replacement on Hwy 13-** Richard gave an update to the EDC Committee about the signs. Richard discussed requirements for the signs from DELDOT.
- D. **Town Welcome Center-**Bob Lewis discussed with the Committee about the possibility of the Church Mouse closing. Commissioner Tassone stated that there is the possibility of the Town putting an employee in there if the Church will let the Town use the building.
- E. **Ongoing Grant Program establishment-**Richard discussed establishing an ongoing grant program. Richard provided a document to the Committee and the Committee discussed the document. The Committee discussed the awarding amounts and who would be able to use these grants. The Committee discussed putting together a list of vacant building.

V. **New Business**

VI. **Committee Members Comments:**

Richard and the Committee discussed adding more content into the minutes.

Richard discussed donation letters with the Committee for the Fabulous 4th Fridays.

Jane and the Committee discussed items that Ben Muldrow has recommended.

The EDC discussed adding volunteers to the Committee.

Jane discussed the TADD meeting she went to and that they toured Milford.

VII. **Adjournment:**

The meeting was adjourned at 04:20 PM.

Next Meeting: Wednesday, August 20, 2018 at 3:00 pm at Town Hall.

Respectfully submitted,



Ashley Walls, Transcriptionist