



MINUTES
COMMISSIONERS OF BRIDGEVILLE
July 9, 2018 – 7:00 P.M.
BRIDGEVILLE TOWN HALL

I. CALL TO ORDER

President Sharon McDowell called the meeting to order at 7:00 P.M. Present: Commissioners Tim Banks, Bruce Smith, Town Manager Jesse Savage, and Solicitor Dennis Schrader. The meeting began with the Flag Salute and Prayer.

Absent: Commissioners Lawrence Tassone, and Tom Carey

II. QUORUM PRESENT

President McDowell reported a quorum was present to discuss Bridgeville Town business.

III. APPROVAL OF AGENDA

Motion to approve the Agenda as modified – Banks; 2nd – Smith; motion carried.

IV. APPROVAL OF MINUTES

Motion to approve the Minutes from the June 11th Commission Meeting and June 25th Commission Workshop- Smith; 2nd – Banks; motion carried.

V. CORRESPONDENCE

Town Manager Savage stated that the Town received a letter from Nanticoke Health Services thanking the Town for the gift of \$2,000 and that this is year 4 out of 5 of giving them the \$2,000.

VI. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE

Balance Sheet – June 30, 2018

General Fund – \$1,113,756 (decrease of \$377 from last month)

All Accounts – \$2,776,966 (increase of \$3,194)

Accounts Receivable – \$73,046

Budget Report Target – 100% (12 month into budget year)

Income – \$2,667,220 (Income at 100% of the budget)

Expenses – \$2,503,896 (Expenses 92% of the budget)

Net Income – \$163,325

Accounts Payable

Bills – \$ 14,707 Expected Expenses – \$114,000 Total estimated amount for approval – \$128,707

Motion to pay the bills as presented – Smith; 2nd – Banks; motion carried.

VII. TOWN REPORTS

The Commission discussed the reports from the multiple departments.

VIII. CITIZEN'S PRIVILEGE

IX. OLD BUSINESS

None.

X. NEW BUSINESS

A. Sussex County Wastewater Interoperations & Transition Agreement

This item will not be considered, as the Agreement is not yet finalized. The Commission may consider this agreement in August.

B. Garbage Service Contract- Extension Consideration

Town Manager Savage discussed with the Commission that the Town has an option to extend the Garbage Contract with Blue Hen for an additional year, with the contract now ending on October 31st, 2019.

Motion to Approve the Garbage Service Contract extension: Smith; 2nd – Banks; motion carried.

C. Police Station- Construction Bid Approval Consideration

Town Manager Savage stated that the low bid for the Police Station was from Delmarva Veteran Builders for \$1,336,440 but that does not include the furniture or security.

Commissioner Banks asked about the possibility of getting grants for the furniture and security. Town Manager stated that Chief Parker is working on the extensive grants application, looking into federal monies and will be asking Sussex County for their assistance.

Motion to Approve the Police Station Construction bid from Delmarva Veteran Builders' Bid: Smith; 2nd – Banks; motion carried.

D. FY19 Capital Budget

Town Manager stated that the FY19 was discussed at the June 25th Workshop. The FY19 Capital Budget amount totals 1,868,800.

Motion to Approve the FY19 Capital Budget Smith; 2nd – Banks; motion carried.

XI. INTRODUCTION OF ORDINANCES

None.

XII. GOOD OF THE ORDER

The Commissioners and Town Manager Savage discussed and agreed on changing July's Workshop to Monday, July 30th.

XIII. ADJOURNMENT-

Motion to adjourn – Smith; 2nd – Banks; motion carried. The meeting was adjourned at 7:11 P.M.

Respectfully submitted,

Bruce Smith, Commission Secretary

Ashley Walls, Transcriptionist

DRAFT