



**MINUTES**  
**COMMISSIONERS OF BRIDGEVILLE**  
**August 13, 2018 – 7:00 P.M.**  
**BRIDGEVILLE TOWN HALL**

**I. CALL TO ORDER**

President Sharon McDowell called the meeting to order at 7:00 P.M. Present: Commissioners Tom Carey, Lawrence Tassone, Tim Banks, Bruce Smith, Town Manager Jesse Savage, and Solicitor Dennis Schrader. The meeting began with the Flag Salute and Prayer.

**II. QUORUM PRESENT**

President McDowell reported a quorum was present to discuss Bridgeville Town business.

**III. APPROVAL OF AGENDA**

Motion to approve the Agenda as modified – Carey; 2<sup>nd</sup> – Smith; motion carried.

**IV. APPROVAL OF MINUTES**

Motion to approve the Minutes from the July 9th Commission Meeting- Tassone; 2<sup>nd</sup> – Carey; motion carried.

**V. CORRESPONDENCE**

There was none.

**VI. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE**

Balance Sheet – July 31, 2018

General Fund – \$1,164,615 (increase of \$50,859 from last month)

All Accounts – \$2,843,897 (increase of \$117,790)

Accounts Receivable – \$879,019

Budget Report Target – 8% (1 month into budget year)

Income – \$924,334 (Income at 33% of the budget)

Expenses – \$208,418 (Expenses 7% of the budget)

Net Income – \$715,916

Accounts Payable

Bills – \$ 14,707 Expected Expenses – \$114,000 Total estimated amount for approval – \$128,707

Motion to pay the bills as presented – Tassone; 2<sup>nd</sup> – Smith; motion carried.

**VII. TOWN REPORTS**

The Commission discussed the reports from the multiple departments.

Commissioner Carey gave praise to the K9 Unit for the recent drug bust and asked what the Town would be able to keep. Chief Parker stated that everything is still getting processed.

**VIII. CITIZEN'S PRIVILEGE**

None.

**IX. OLD BUSINESS**

None.

**X. NEW BUSINESS**

**A. Comprehensive Plan-2018 Update**

1. Review of Final Draft (Lee Ann Walling)

Lee Ann Walling was present to give the Final Draft presentation to the Commissioners. Ms. Walling stated that she has tried to make the Comp. Plan interesting with multiple maps, pictures and tables. Ms. Walling discussed demographics with the Commissioners, such as median age, housing market and poverty. Ms. Walling discussed 4 goals of the plan. The goals are to make Bridgeville a more age friendly and unified community, encourage development of housing for the working families (the missing middle), to take steps to revitalize Bridgeville's Historic District and to be realistic about grow on the RT. 13 and the Northern end of Bridgeville. Ms. Walling discussed more parks and recreational opportunities, and environmental recommendations for the town. Ms. Walling discussed permanently preserved areas and farms that have a 10-year easement. Ms. Walling discussed a proposed path forward with the Commissioners.

2. Public Hearing

Steve Dell-12 Gadwall Circle- Mr. Dell stated that he was a City Planner, Planning Consultant and an employee of a developer in the past. Mr. Dell stated that this is an excellent Comprehensive plan that that it is very well written with all of the maps, photographs and charts. Mr. Dell stated that this plan is based on sound planning theory but any layman can clearly understand it. Mr. Dell recommends this Comprehensive Plan to the Commissioners for their adoption.

Solicitor Schrader stated that the Ordinance to adopt the Comprehensive Plan will be on the Agenda at September's Commissioner Meeting.

**B. Discussion, consideration and possible voting on the Sussex County Interim Sewer Operating & Transition Agreement.**

Town Manager Savage discussed the Sussex County Interim Sewer Operating and Transition Agreement with the Commissioners. Town Manager Savage stated that it has information about the County staff as they are now, the Spray Farm, and loans that are outstanding.

Motion to Approve the Sussex County Interim Sewer Operations & Transition Agreement-Smith; 2<sup>nd</sup> – Carey; motion carried.

**XI. INTRODUCTION OF ORDINANCES**

Commissioner Carey introduced an Ordinance adopting an updated Comprehensive Land Use Plan for the Town of Bridgeville.

Commissioner Carey introduced an Ordinance to Amend Chapter 128 of the Code of Bridgeville relating to Fees to increase the property Tax Rate.

Commissioner Banks introduced an Ordinance to Amend Chapter 193 of the Code of Bridgeville relating to Sex Offenders.

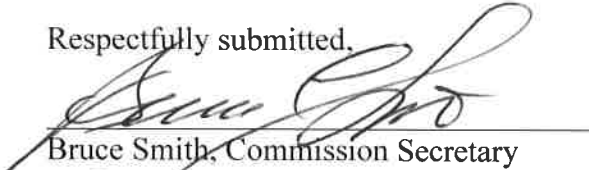
**XII. GOOD OF THE ORDER**

Town Manager Savage and the Commissioners discussed the time table for the Property tax rate Ordinance.

**XIII. ADJOURNMENT-**

Motion to adjourn – Tassone; 2<sup>nd</sup> – Smith; motion carried. The meeting was adjourned at 7:39: P.M.

Respectfully submitted,

  
\_\_\_\_\_  
Bruce Smith, Commission Secretary

  
\_\_\_\_\_  
Ashley Walls, Transcriptionist