



## **October 2018 Town Manger's Report**

### **Economic Outlook:**

The Town collected \$9,673 in building permit fees during the month of October. There were five (5) building permits issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$28,129 for realty transfer taxes (RTT) collected on our behalf during September. This amount will be used to balance the Town's operating budget.

### **Heritage Shores Special Taxes:**

Lien Releases were signed off on by the President, then notarized and taken to the Recorder of Deeds for recording.

### **New Police Station:**

Building construction began. The footers, concrete pad and foundation were completed and inspected. A progress meeting was held and the contractor is on schedule. We are currently working through a boundary dispute with an adjacent property owner, but it will have no bearing on the building construction.

### **Cook Street Repairs:**

Continued work with the engineer to finalize the improvement plans so that the project can go out to bid. Drainage aspects of the project have caused an increase in the estimate. I reached out to our legislators and they have agreed to cover the difference. DBF will be giving the Town a progress report in November.

### **Board of Adjustment:**

Memo drafted to Commissioners regarding the status of BOA. Canvassed qualified residents to inquire of their interest in serving. Once new members were approved at the meeting, letters were drafted notifying them of their appointment and thanking them for their commitment.

### **Golf Tournament:**

Final preparations were made for the Tournament. Weather did not cooperate, however, and the tournament was postponed until November. A special thanks goes out to April Buckler for her hard work in coordinating the event.

Development Plan Reviews:

Met with developers during October to review their development plan applications with KCI. Hearings were scheduled over the next few months with both P&Z and the Commissioners.

Town Hall Security Enhancements:

Met with a security enhancement contractor to go over the recommendations made by our engineer and town staff. We will be fine-tuning the scope of work and hopefully a proposal to increase the security of the Town Office will be considered by the Commissioners in the near future.

Employment Anniversary's Upcoming in September:

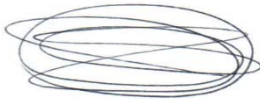
- None in December

Upcoming Events:

- November 19<sup>th</sup> @ 7:00 P.M.- Commission Meeting [Bridgeville Library]
- November 20<sup>th</sup> @ 6:00 P.M.- Planning & Zoning Meeting
- November 22<sup>nd</sup> and 23<sup>rd</sup>- Town Offices closed for Thanksgiving
- November 26<sup>th</sup> @ 5:00 P.M.- Commission Workshop

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meetings pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,



Jesse Savage  
Town Manager