



## **December 2018 Town Manger's Report**

### **Economic Outlook:**

The Town collected \$4,428 in building permit fees during the month of December. There were two (2) building permits issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$13,105 for realty transfer taxes (RTT) collected on our behalf during November. This amount will be used to balance the Town's operating budget. We are nearing the amount budgeted to balance the operating budget.

### **Property Annexation:**

Approval ordinance has been drafted and will be introduced at the January Commission meeting. A representative of the property owner will be there as well to give a brief overview of their annexation request. The request involves two parcels located at the corner of Antique Alley and South Main Street. The territory consists of 1.6 acres and the owner has requested a C-1 zoning classification. The application will be considered over the next few months. The State Office of State Planning has indicated their approval of the annexation.

### **New Police Station:**

The project continues to move along smoothly. Weather has been cooperative and things are progressing ahead of schedule.

### **Planning & Zoning:**

We currently have two vacancies that we are trying to fill. One is the Historical Society Representative. Their next meeting is on 1/15/19 and they hope to get a qualified volunteer. The second is from District 4. Commissioner Carey is working to find a qualified candidate.

### **Golf Tournament:**

The 12<sup>th</sup> annual golf tournament was successful. Sixty golfers participated. Once all invoices were paid, the Town was able to give the Kiwanis and Lions Club each a check for \$7,500. This brings the total amount raised for our local groups to \$169,300 over twelve years.

Coastal Run Apartments:

We are still awaiting a preliminary development plan application from the developer. Once received, we will schedule the review and approval process.

Taxes:

Preparations were made to receive the necessary forms in order to complete the 2018 tax filings (W2, W3, 1096, 1099, etc).

Budget Amendment:

Worksheets were completed by department superintendents in an effort to make necessary changes to the FY19 Budget. The amendment draft will be completed and presented to the Commissioners in January for their review and approval.

Christmas Luncheon:

The Town held a Christmas Luncheon at Jeff's Taproom on December 13<sup>th</sup>.

EM Fund:

The Town has received the BVFD's request for funds to reimburse them for the purchase of two (2) Lucas Devices. The amount of funding available is approximately \$22,600, which has been collected from a surcharge on building permits. If the full amount is awarded, the total contribution from the Town to the BVFD over the last seventeen (17) years would be \$382,293.

Employment Anniversary's Upcoming in January:

- February 6<sup>th</sup>- Rick Passwaters- 24 years of service

Upcoming Events:

- January 14<sup>th</sup> @ 7:00 P.M.- Commission Meeting
- January 15<sup>th</sup> @ 6:00 P.M.- Planning & Zoning Meeting
- January 21<sup>st</sup>- Town Offices closed for holiday
- January 28<sup>th</sup> @ 5:00 P.M.- Commission Workshop

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meetings pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,



Jesse Savage  
Town Manager