



MINUTES
COMMISSIONERS OF BRIDGEVILLE
December 10, 2018 – 7:00 P.M.
BRIDGEVILLE TOWN HALL

I. CALL TO ORDER

President Sharon McDowell called the meeting to order at 7:00 P.M. Present: Commissioners Tom Carey, Lawrence Tassone, Bruce Smith, Tim Banks, Town Manager Jesse Savage, and Solicitor Dennis Schrader. The meeting began with the Flag Salute and Prayer.

II. QUORUM PRESENT

President McDowell reported a quorum was present to discuss Bridgeville Town business.

III. APPROVAL OF AGENDA

Motion to approve the Agenda as modified – Tassone; 2nd – Smith; motion carried. (5-0)

IV. APPROVAL OF MINUTES

Motion to approve the Minutes from the November 19th Commission Meeting and the November 26th Commission Workshop- Tassone; 2nd – Smith; motion carried. (5-0)

V. CORRESPONDENCE

Town Manager Savage stated that a letter from the Governor was received approving the Bridgeville Comprehensive Plan.

Town Manager Savage stated that he has received a letter from Planning & Zoning Board member Eleanor Bennett indicating that she does not want to be reappointed to another term and will end her service as of 12/31/18. He has reached out to the Historical Society for a replacement representative.

Town Manager Savage stated that he has received a letter from Planning & Zoning Board member Sandra Rementer indicating that she does not want to be reappointed to another term and will end her service as of 12/31/18. The Town Commissioners will be working to find a qualified replacement.

VI. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE

Balance Sheet – November 30, 2018

General Fund – \$1,964,325 (decrease of \$192,519 from last month)

All Accounts – \$3,607,179 (decrease of \$197,815)

Accounts Receivable – \$186,548

Budget Report Target – 42% (5 months into budget year)

Income – \$1,762,047 (Income at 63% of the budget)

Expenses – \$1,172,520 (Expenses 42% of the budget)

Net Income – \$589,527

Accounts Payable

Bills – \$ 105,608 Expected Expenses – \$122,000 Total estimated amount for approval – \$227,608
Motion to pay the bills as presented – Tassone; 2nd – Smith; motion carried. (5-0)

VII. TOWN REPORTS

The Commission discussed the reports from the multiple departments.

- Commissioner Carey asked if the K-9 Unit was involved in the Drug arrest in November. Police Chief Parker stated yes, they were.
- Commissioner Tassone asked how many complaints the Police Department has received from Heritage Shores about bb gun damage. Police Chief Parker stated they have received six (6) to date and that they have increase patrol out in Heritage Shores.

VIII. CITIZEN'S PRIVILEGE

None.

IX. OLD BUSINESS

None.

X. NEW BUSINESS

A. State of Delaware Highway Right of Way Use Agreement

Town Manager Savage stated that this agreement is between the Town of Bridgeville and the State of Delaware regarding the painting of the traffic signal cabinets. The Economic Development Committee has proposed painting the traffic signal cabinets. Mr. Savage stated that this agreement just gives the Town permission to do the painting.

Motion to approve the State of Delaware Highway Right of Way Use Agreement- Banks; 2nd – Smith; motion carried (5-0).

B. COMMUNITY DEVELOPMENT BLOCK GRANT-BRAD WHALEY, SUSSEX COUNTY COMMUNITY DEVELOPMENT OFFICE

Mr. Whaley discussed that the Community Development Block Grant helps low to moderate income with housing issues. Mr. Whaley stated that in order for a family to qualify their household income must be 80% or below the median area income. Mr. Whaley stated that over the past 10 years, the Town of Bridgeville has received about \$189,000 and that helped about 15 residents. Mr. Whaley stated that for the past 16 years the Town of Bridgeville has received over \$600,000 and that has helped about 46 households. Mr. Whaley stated that there are seven (7) households on the waiting list at the present moment.

1. Public Hearing

Public Hearing was opened to register agreement or opposition to the Ordinance at 7:14 PM.

Pat McGinnis-28 Waterside-Mr. McGinnis asked what authority Mr. Whaley had in regards to run down homes after they put someone in the home. Mr. Whaley stated that they do not put people in the homes, they assist with repairs to the homes and that Sussex County has Constables in regards to run down homes with junk cars.

Commissioner Banks stated that he would like to take on the waiting list and figure out who else could be placed on the list. Mr. Whaley stated he would give the Town a list.

Debra Washington-10 Church-Ms. Washington asked long someone would be on the waiting list. Mr. Whaley stated that the Town has not received funding since 2012 and that is the Delaware State Housing Authority's decision. Mr. Whaley stated that he will do what he can to get Bridgeville funding. Mr. Whaley have his information to Ms. Washington and asked her to give him a call. Mr. Whaley stated that January 28th is the deadline but they would need a list from the Town by January 20th of potential households.

The Public hearing at was closed at 7:22 PM.

2. Discussion, consideration and possible voting

Motion to participate in the Community Development Block Grant- Banks; 2nd – Smith; motion carried (5-0).

XI. INTRODUCTION OF ORDINANCES

Commissioner Tassone introduced an Ordinance Annexing into the Town Limits of the Town of Bridgeville the Lands of David C. Ludema being Lots 2 and 3, of the Water W and Donna M. Moyer Subdivision containing 69,662 Square feet, more or less.

XII. GOOD OF THE ORDER

Town Manager Savage stated that he would like to thank Karen Johnson and Bob Lewis for putting together the 2018 Christmas Parade on behalf of the Economic Development Committee.

XIII. ADJOURNMENT-

Motion to adjourn –Tassone 2nd – Smith; motion carried. The meeting was adjourned at 7:26 P.M.

Respectfully submitted,

Bruce Smith, Commission Secretary

Ashley Walls, Transcriptionist