



**MINUTES
COMMISSIONERS OF BRIDGEVILLE
January 14, 2019 – 7:00 P.M.
BRIDGEVILLE TOWN HALL**

I. CALL TO ORDER

President Pro Tempore Tom Carey called the meeting to order at 7:00 P.M. Present: Commissioners, Lawrence Tassone, Bruce Smith, Tim Banks, Town Manager Jesse Savage, and Solicitor Dennis Schrader. The meeting began with the Flag Salute and Prayer.

Absent: Commission President Sharon McDowell

II. QUORUM PRESENT

President Pro Tempore Carey reported a quorum was present to discuss Bridgeville Town business.

III. APPROVAL OF AGENDA

Motion to approve the Agenda as modified – Tassone; 2nd – Smith; motion carried. (4-0)

IV. APPROVAL OF MINUTES

Motion to approve the Minutes from the December 10th Commission Meeting - Tassone; 2nd – Smith; motion carried. (4-0)

V. CORRESPONDENCE

Town Manager Savage stated that a he has received a letter from Board of Adjustment member Carlos Alvarez indicating that he does not want to be reappointed to another term and will end his service as of 12/31/18. Town Manager Savage has reached out to Commissioner Banks for a representative for District 1.

VI. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE

Balance Sheet – December 31, 2018

General Fund – \$1,823,995 (decrease of \$140,330 from last month)

All Accounts – \$3,446,148 (decrease of \$161,031 from last month)

Accounts Receivable – \$212,482

Budget Report Target – 50% (6 months into budget year)

Income – \$1,984,860 (Income at 71% of the budget)

Expenses – \$1,356,562 (Expenses 48% of the budget)

Net Income – \$628,298

Accounts Payable

Bills – \$ 286,038 Expected Expenses – \$122,000 Total estimated amount for approval – \$408,038

Motion to pay the bills as presented – Tassone; 2nd – Banks; motion carried. (4-0)

VII. TOWN REPORTS

The Commission discussed the reports from the multiple departments.

VIII. CITIZEN'S PRIVILEGE

None.

IX. OLD BUSINESS

None.

X. NEW BUSINESS

A. Annexation Request-Parcels 131-10.00-81.03 & 131-10.00-81.04 owned by David Ludema

Town Manager Savage stated that the Town has received an Annexation Request from David Ludema for two parcels at the corner of S. Main Street & Antique Alley Road. He stated that it is less than 5 acres, so the Town does not have to go to referendum. Mr. Savage stated the Public Hearing will be on the agenda for the February 11th meeting. He stated that Mr. Matt Brittingham was present if the Commissioners have any questions. The Commissioner did not have any questions. Mr. Savage stated that the applicant is asking for C1 Zoning and that the Office of State Planning has approved the request.

B. 2018 EM Fund Contribution

Town Manager Savage stated that there is \$22,645.07 available for the Fire Company. The Bridgeville Vol. Fire Department has requested this money to help offset the purchase of two Lucas Devices. Mr. Savages stated that if this request is approved, it would bring the total over the past 17 years to \$382,339.00.

Motion to approve the request for funds from the Bridgeville Vol. Fire Department to assist with the purchase of 2 Lucas devices- Smith; 2nd –Banks; motion carried. (4-0)

C. Heritage Shores Landscape Plan Amendment

Town Manager Savage stated that a Resolution for a Modification of the Landscape Plan for Heritage Shores has been provided by Morris James. Heritage Shores would like to add a berm along the Eastern boundary in the vicinity of the recent phases of 3 & 4. The Applicant will make a more formal presentation at the Planning and Zoning Commission Meeting.

Motion to refer the Application to Planning and Zoning for review- Smith; 2nd –Tassone; motion carried. (4-0)

XI. INTRODUCTION OF ORDINANCES

Commissioner Tassone introduced an Ordinance to Amend the Code of the Town of Bridgeville as it related to Wireless Communications Facilities by adding a New Section 234-68A Titled “Wireless Communications Facilities.”

XII. GOOD OF THE ORDER

Mr. Grinnell stated that there is no Economic Development Committee update.

Commissioner Tassone asked how the plowing went on Sunday. Town Manager Savage stated that he has heard no negatives and that there were three (3) guys in Town.

Town Manager Savage stated that the Town has received a revised agreement from Verizon for the tower by the Little League Fields. The Commission discussed studies done about the distance of the Tower from adjacent properties and cancer rates. Town Manager Savage stated that for he believes for 20 years they will receive around \$25,000 (2% increase every year)

Town Manager Savage stated that the Municipal Election is coming up and that there has been one candidate that has filed for District #5. He also stated that the Candidate filing deadline is Monday, February 4th.

Town Manager Savage stated that the DLLG dinner/meeting is on January 24th.

Commissioner Smith discussed Economic Gardening with the Commission and that a Western Sussex Coupon book is being made.

XIII. EXECUTIVE SESSION-LEGAL STRATEGY SESSION REGARDING PENDING OR POTENTIAL LITIGATION.

Motion to move into Executive Session – Tassone; 2nd – Smith; Motion carried (4-0). The meeting went into Executive Session at 7:16 P.M. Executive Session ended at 7:34 P.M.

XIV. DISCUSSION, CONSIDERATION AND POSSIBLE APPROVAL OF EXECUTIVE SESSION MATTERS

Motion to Approve the Settlement Agreement Delaware Gateway Plaza to pay to them their share of collected impact fees in the amount of \$31,477.50– Tassone; 2nd – Smith; Motion carried (4-0)

XV. ADJOURNMENT

Motion to adjourn –Banks; 2nd – Smith; motion carried (4-0). The meeting was adjourned at 7:40 P.M.

Respectfully submitted,

Bruce Smith, Commission Secretary

Ashley Walls, Transcriptionist