



September 2018 Town Manger's Report

Economic Outlook:

The Town collected \$3,144 in building permit fees during the month of September. There were two (2) building permit issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$61,762 for realty transfer taxes (RTT) collected on our behalf during August. This amount will be used to balance the Town's operating budget.

Heritage Shores Special Taxes:

Lien Releases were signed off on by the President, then notarized and take to the Recorder of Deeds for recording.

Apple Scrapple:

Worked with Karen Johnson to get the pertinent items in order for the Apple Scrapple to get proper approvals for this year's festival. Confirmed all items are available and in working condition for the Scrapple Sling. Commissioner Tom Carey will be taking part in the sling for the Town.

New Police Station:

Contractors were on hand all month prepping the property for construction. Stormwater management ponds have taken shape and vegetation has been cleared. Applications were completed and sent to utility companies for new services. Foundation construction should begin soon.

Cook Street Repairs:

Continued work with the engineer to finalize the improvement plans so that the project can go out to bid. There are issues with the alignment of the new stormwater drain since it is a State maintained roadway. We hope to have the final set of drawing soon so that we can bid this project out.

Audit:

Lank Johnson & Tull, CPAs conducted the information gathering portion of the FY2018 audit. They will continue to gather information they need and compile their report over the next few months.

Connections Agreements:

Worked with the engineer and legal team to draft public works agreements for potential developers. We have a good template in place now to move forward with any proposed new connections.

Caroling in the Park:

Received and approved the special event application for this year's event.

Town Hall Security Enhancements:

The Town will be looking to install new security improvements at Town Hall, most noticeably in the front entrance area. Multiple vendors have been contacted regarding their capabilities. We are working with our engineer to identify what enhancements would be most beneficial.

Board of Adjustment:

Worked on locating residents to fill the vacancies on the Board. Three were found that are qualified and the Commissioners will consider them at their October meeting.

Employment Anniversary's Upcoming in September:

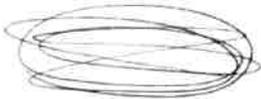
- Ryan Hogan- November 3rd (10 years)
- John McQuown- November 3rd (10 years)
- Scott Kimball- November 14th (7 years)

Upcoming Events:

- October 8th @ 7:00 P.M.- Commission Meeting [Bridgeville Library]
- October 12th- Bridgeville Charity Open
- October 13th @ 6:00 P.M.- Apple Scrapple Opening Ceremonies
- October 10th- SCAT Dinner [Seaford] (there may be a quorum of Commissioners, but no action will be taken)
- October 25th - DLLG Dinner [Dover] (there may be a quorum of Commissioners, but no action will be taken)

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meetings pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,



Jesse Savage
Town Manager