



May 2019 Town Manger's Report

Economic Outlook

The Town collected \$2,260.43 in building permit fees during the month of May. There was one (1) building permit issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$25,153 for realty transfer taxes (RTT) collected on our behalf during April. This amount will be set aside for future debt payments or capital projects, as we have reached the amount necessary to balance the FY19 operating budget.

FY20 Budget

The operating budget for the upcoming year was finalized and submitted at the May 30th workshop. It reflects a decrease of 4% from the current operating budget. Additionally, for the first time in a while, the operating budget does not include realty transfer tax revenues. Those monies will be set aside for capital improvements. The budget includes the hiring of a police officer if we are successful with a federal grant application. Three (3) workshops were held to discuss and create the budget.

New Police Station

Most of the exterior and landscaping work has been completed. Interior work is still ongoing but appears to be ahead of schedule. A walkthrough inspection was completed in May and a punch-list was created that the contractor will have to address.

Coastal Run Apartments

Meetings were held to discuss the application with legal and planning. The Town has determined that the application will need to go to the Office of State Planning for their review and comments. We have agreed to allow the applicant to move forward with preliminary development plan review with the understanding that all comments must be addressed before final approval is given.

Major Recreational Equipment

An ordinance was drafted that would amend the Code to allow for one recreational item to be parked in an approved driveway.

Development Plan Applications

Continued facilitation and review of development plan applications. Scheduled a Board of Adjustment hearing for the Verizon Cell Tower application. It will be held on July 2, 2019 at Town Hall at 5:00 P.M.

Property Tax Billing Software

Town staff met with Edmunds & Associates to go over their property tax software. We are looking to replace the GovCollect software that we are currently using due to the many issues we have with report generation, updates and assessment importing.

Building Review

Davis, Bowen & Friedel completed an inspection in order to give the Town a report on the structural integrity of the current police station and the office building next to Town Hall. The final report will be shared with the Commissioners and a meeting will be set up to review it with the engineer so that we can determine the path forward for both buildings.

Employment Anniversary's Upcoming in July

- April Buckler- 11 years (July 28th)

Upcoming Events

- June 10th @ 7:00 P.M.- Commission Meeting
- June 18th @ 7:00 P.M.- Planning & Zoning Meeting
- July 2nd @ 5:00 P.M.- Board of Adjustment Hearing- Verizon Cell Tower

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meetings pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,



Jesse Savage
Town Manager