



**MINUTES**  
**COMMISSIONERS OF BRIDGEVILLE**  
**July 08, 2019 – 7:00 P.M.**  
**BRIDGEVILLE TOWN HALL**

**I. CALL TO ORDER**

President Tom Carey called the meeting to order at 7:00 P.M. Present: Commissioners Lawrence Tassone, Tim Banks, Bruce Smith, Sharon McDowell, & Town Manager Jesse Savage. The meeting began with the Flag Salute and Prayer.

**II. QUORUM PRESENT**

President Carey reported a quorum was present to discuss Bridgeville Town business.

**III. APPROVAL OF AGENDA**

Motion to approve the Agenda as modified – Tassone; 2<sup>nd</sup> – Smith; motion carried (5-0)

**IV. APPROVAL OF MINUTES**

Motion to approve the Minutes from the May 22<sup>nd</sup> Commission Workshop and May 30<sup>th</sup> Commission Workshop - Tassone; 2<sup>nd</sup> – Smith; motion carried. (5-0)

**V. CORRESPONDENCE**

Town Manager Savage stated that the Town received a Thank You note from Philip Mowbray for the flowers he received.

**VI. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE**

Balance Sheet – June 30, 2019

General Fund – \$265,743 (decrease of \$29,901 from last month)

All Accounts – \$2,250,277 (decrease of \$191,616)

Accounts Receivable – \$556,819

Budget Report Target – 100% (12 month into budget year)

Income – \$2,874,484 (Income at 99% of the budget)

Expenses – \$2,702,558 (Expenses 93% of the budget)

Net Income – \$171,926

Accounts Payable

Bills – \$98,046 Expected Expenses – \$115,400 Total estimated amount for approval – \$213,446

Motion to pay the bills as presented – Tassone; 2<sup>nd</sup> – Smith; motion carried. (5-0)

## **VII. TOWN REPORTS**

The Commission discussed the reports from the multiple departments.

Town Manager Savage stated that the WWTP report was not received.

## **VIII. CITIZEN'S PRIVILEGE**

Richard Grinnell-17 Whistling Duck- Mr. Grinnell discussed the Town getting denied for the Downtown Development District. Mr. Grinnell stated the DDD Committee make the statement that the Municipalities need to be more in the State. Mr. Grinnell stated that he thinks that the Police Department and Town Manager Savage doing the Code Enforcement is a bad idea. Mr. Grinnell stated that a part time Code Enforcement officer would be a good idea and instead of the Electronic sign they could pay for a part time CEO. President Carey stated that they are going to see how the Police Department does and go from there. Chief Parker stated that he has not done Code in 15 years but they did do it when he started. Commissioner Tassone stated his worry was the inspections for the rentals and asked who would be qualified to do that. Town Manager Savage stated that the items they inspect, Chief Parker does have back ground and general knowledge in it.

Patricia Correll: 421 S. Main- Ms. Correll stated that if they are going to be applying for things then they have to be go to meetings within the State ahead of time and it is important to have Bridgeville represented.

## **IX. OLD BUSINESS**

None.

## **X. NEW BUSINESS (Discussion, consideration, and possible voting on)**

### **A. Ordinance to Amend Town Code Chapter 234-Recreational Equipment Storage**

1. Discussion: Town Manager Savage discussed the Current Town Code with the Commissioners. Town Manager Savage stated that this Ordinance was introduced by Commissioner Smith to allow other approved parking spaces.
2. Public Hearing: Town Manager Savage opened the Public Hearing at 7:23. There was not one for or against this Ordinance. Town Manager Savage closed the Public Hearing at 7:24.
3. Consideration and Possible Voting on: Motion to approve/decline the Ordinance to Amend Town Code Chapter 234-Recreational Equipment Storage - Smith; 2<sup>nd</sup> – Banks; motion carried. (5-0)

### **B. Dangerous Building Inspection Committee-502 N. Cannon Street-Resolution**

Discussion: Town Manager Savage stated that the Dangerous Building Committee did their inspection and reported that they felt that it needed to move

forward so a Public Hearing was set up and the Owners were invited to the meeting to speak on behalf of that property.

1. Public Hearing: Town Manager Savage opened the Public Hearing at 7:24. There was not one for or against this Dangerous Building. Town Manager Savage closed the Public Hearing at 7:25.
2. Consideration and possible voting on: Commissioner Tassone asked if there was a way to expedite it due to the hazard to the Community and residents. Town Manager Savage stated that they could call for the demolition within 60 days. Town Manager Savage stated that he will draft the resolution for the next Commission meeting. Motion to wave the provision of the Code and move to the 60 day demolition - Tassone; 2nd – Smith; motion carried. (5-0)

#### **C. FY20 Capital Budget-Resolution to Adopt the Town of Bridgeville FY20 Capital Budget**

1. Discussion: Town Manager Savage stated that they discussed the FY20 Capital Budget at the July 1, 2019 workshop. Town Manager Savage stated that the FY20 Capital Budget totals \$679,625.
2. Consideration and possible voting on: motion to approve the Resolution to Adopt the Town of Bridgeville FY-20 Capital Budget. - Smith; 2nd – Tassone; motion carried. (5-0)

#### **XI. INTRODUCTION OF ORDINANCES**

There were no new Ordinances introduced.

#### **XII. GOOD OF THE ORDER**

President Carey asked if they figured out the money for the LED Sign. Town Manager Savage stated that he had a brief Conversation with Chief Parker and they will talk about it at the next workshop.

Town Manager Savage stated that a young gentleman in Town, Harrison Barnes of Delaware Ave. will be receiving the inaugural Billie Jean King Youth Leadership Award as part of the ESPN Humanitarian awards for his Gear UP project. President Carey stated that this Youngman received an athletic scholarship for BMXing. President Carey stated that his mom won the Delaware Mother of the Year back in 2018.

#### **XIII. ADJOURNMENT-**

Motion to adjourn – Smith; 2<sup>nd</sup> – Tassone; motion carried. (5-0) the meeting was adjourned at 7:32 P.M.