



July 2019 Town Manger's Report

Economic Outlook

The Town collected \$9,293 in building permit fees during the month of July. There were five (5) building permits issued for new construction.

The Town also received a check from the Recorder of Deeds in the amount of \$21,368 for realty transfer taxes (RTT) collected on our behalf during June. This amount will be set aside for future debt payments or capital projects, as we have reached the amount necessary to balance the FY19 operating budget.

Parker Development Plan Review- N Main Street

Reviewed and processed the application for a subdivision on North Main Street. The owner wishes to build residential homes on the property and is in the initial steps of the approval process. KCI assisted with reviewing the application. It was reviewed at the July 16th Planning & Zoning meeting, where a public hearing was held. P&Z voted to approve the subdivision.

Dangerous Building @ 502 N Cannon Street

The Commissioners voted at their July 8th meeting to set a 60-day deadline for the demolition of the buildings located at 502 N Cannon Street. The buildings were severely damaged by fire and were deemed dangerous and a public nuisance. Notifications were sent out to the owners of record informing them of the decision and the date of the deadline (September 6, 2019).

Garbage Service

Worked on bid and contract documents for the fall. Asked legal to draft necessary ordinances to adequately reflect the current process and to propose a single-provider clause with bidding requirements every three years. Once drafted, the documents will be discussed at workshop.

Property Taxes

Tax assessments were imported to the billing software. There is a tax increase of \$.12 per hundred of assessment, as we are in year one of the adopted ordinance to increase the tax rate, which was done to offset the decrease in revenues from the decommissioning of our treatment plant.

Code Enforcement

There were 51 contacts made for code violations, with 15 formal notices of violations sent to property owners. There were 13 building permits issued during the month of July. Contacted the County Constable about properties on Wesley Church Road. They will inspect the property and then make contact with the property owner if there are violations. The Town will be notified of their findings.

PNC Bank- Release of Restrictive Covenant @ 302 Market Street

The release was drafted and sent to PNC for their review. It would release the Town from the 'public use' restriction on the deed for the current Police Station property. There have been discussions with PNC regarding the covenant and their legal team is review our version of the release. We hope to have their comments soon so this matter can be resolved and we can pursue a future use for the building/property.

Repairs- Town Hall- Back Step

Town staff assisted L&B Concrete Construction, LLC in removing and replacing the existing steps at the back entrance to Town Hall. This is the main entrance for Town meetings. Now that the new steps are in, we will be working with Atlantic Aluminum to have new hand railings made and installed.

Sidewalks

The Town sent notices to property owners on the 400 block of Walnut Street about necessary sidewalk improvements. We are requesting that the repairs be made by the end of August to ensure that all sidewalks are safe for pedestrians. Once the area has been addressed, a new block will be notified.

Pension Contribution

The FY20 Pension contribution (for 2018 wages) was prepared and sent to AXA Equitable.

Employment Anniversary's Upcoming in September

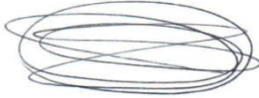
- 9/9/19- Jesse Savage- 16 years
- 9/12/19- Bobby James- 14 years
- 9/12/19- David Clark- 3 years
- 9/12/19- Richard Smith- 3 years

Upcoming Events

- August 12th @ 7:00 P.M.- Commission Meeting
- August 20th @ 6:00 P.M.- Planning & Zoning Meeting
- August 26th @ 5:00 P.M.- Commission Workshop

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meetings pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jesse Savage", written over a set of horizontal lines that serve as a guide for the signature.

Jesse Savage
Town Manager