



**MINUTES  
COMMISSIONERS WORKSHOP  
October 28, 2019 – 5:00 P.M.  
TOWN HALL**

**I. CALL TO ORDER**

The meeting was called to order at 5:00 P.M. by President Tom Carey. Present: Commissioners Tim Banks, Bruce Smith and Town Manager Jesse Savage. Appointed Commissioner Mr. Geoffrey Yoder who will be sworn in November 11, 2019, was also present.

Absent: Commissioner Sharon McDowell

**II. QUORUM PRESENT**

President Carey reported a quorum was present to discuss Bridgeville Town business.

**III. CITIZEN'S PRIVILEGE**

There were none.

**IV. OPEN DISCUSSION (No Action Will be Taken)**

**A. Garbage Collection**

President Carey stated that the issue is whether the Town wants to do a solicitation for one provider for the entire Town or leave it as is and let the residents choose who they want to use. President Carey stated what he thought were the pros and cons whether they went with an exclusive contract or let residents choose their provider. Mr. Yoder asked if there could be an option to bid it out with an option to go with two companies. Mr. Yoder stated that in regard to Heritage Shores he is going to have a Town Hall Meeting, November 14<sup>th</sup> and he would like to bring it up to the residents to discuss. Mr. Yoder stated that the concierge service brings the cans back up to the home. Town Manager Savage stated that they also have to think about if they go to one provider, are they going to mandate that residents have to have trash service because some do not. President Carey asked what their issues were currently. Town Manager Savage stated that there were not issues other than the time to bid it out. Town Manager Savage stated that if we bid it out but do not mandate that everyone uses the same company, other companies can undercut the winner's price. Town Manager Savage stated that will be a Public Hearing at the November Commission Meeting. Mr. Yoder asked if they can hold off until after he has his meeting in Heritage Shores. The Commission decided to table this until December's Commission Meeting.

## **B. Comp Plan Map Amendment**

Town Manager Savage stated that there were three maps that included parcels that were labeled wrong. Mr. Savage stated that he has a letter from Planning and Zoning to recommend the Amendment.

## **C. Election Calendar**

Town Manager Savage stated that the deadline for Voter registration is February 26<sup>th</sup>. Mr. Savage stated that the Town will be soliciting for candidates for Districts 1, 2 and 3 starting January 21<sup>st</sup> and the deadline for them to file will be February 10<sup>th</sup>. Mr. Savage stated that the Election will be March 7, 2020.

## **D. Crosswalk Art**

Sue Grenier from the Economic Development Committee made a presentation to the Commission. Sue stated that last year they spoke about the signal cabinet artwork; the Town signed a right-of-way agreement with DelDot but has not found an artist yet. Sue discussed art work in three (3) crosswalks on Market Street after it is repaved in the spring. Sue stated that it will be about \$1,500 per cross walk and she stated that is in the EDC budget. Sue stated that they had thought about doing intersection art work on the roads but it would cost about \$25,000 and the paint will only last a maximum of 3 years. Sue stated that the EDC is recommending that they do not do the intersection project. President Carey asked what type of Art they will be putting in the cross walks and asked if it is subject to the Commissioners approval. Sue stated that they are not sure on the exact art right now and that yes it will be subject to the Commissioners approval. Sue stated that some of the examples they had were rocking chairs, apple trees and apples.

## **E. Donations/Grants-in-aid**

Town Manager Savage stated that UUMC has requested funds to help cover the rest of the cost of the playground demolition. Town Manager Savage stated that they have a balance of roughly \$2,000. Mr. Savage stated that he has given the Commissioners updated spreadsheets regarding their donations.

## **F. Misc.**

Town Manager Savage stated that he has not been able to speak with Commissioner McDowell regarding committee vacancies in her District. President Carey asked if they can appoint someone if they need to. Town Manager Savage stated that they can and that he wanted to start scheduling trainings.

Town Manager Savage stated that he has spoken with Commissioner Smith regarding the vacancy on Board of Adjustments and that he may speak with other Commissioners to fill that seat.

Town Manager Savage stated that the Audit is completed and is being printed. Mr. Savage stated that it will be presented at the December's Commission Workshop.

Town Manager Savage stated that the Brad Whaley will be at the December's Commission meeting in regards to the Community Block Development Grant.

Town Manager Savage asked if anyone had any questions regarding the 7-11 Annexation Ordinance. Commissioner stated that they did not.

Commissioner Smith asked for an update on the Police Station. Town Manager Savage stated that Chief Parker is hoping to be utilizing the New Police Department by the end of November. Mr. Savage stated that they have the new painter in there right now but the big items are done.

Commissioner Smith asked for an update on Coastal Run Apartments. Town Manager Savage stated that he and Solicitor Schrader have a meeting coming up with Bob Rauch to get that update.

Commissioner Banks asked if the Town has gone out to bid for Cook Street. Town Manager Savage stated that it is out to bid currently and that the bids are due on November 8 at 3:00 PM. Mr. Savage stated that they just had their pre bid meeting and that there were four (4) companies that came.

Commissioner Smith asked if there was any update on the project behind the Town Houses. Mr. Savage stated that he has a meeting the following week for an update and that they are moving forward with that. Mr. Savage stated that KCI is mapping out what the Town needs to do in order to get that property developed. Mr. Savage stated that it has to be rezoned which involves a Comp. Plan Amendment but they did decide on a time line that is being placed on paper.

Town Manager Savage stated that Aliceanne Zaras from the EDC committee wanted to address the Commission. Aliceanne stated that there was a question regarding the benches that are a part of the Bridgeville Memorial Brick/Benches Project. Aliceanne stated that they were asked if the Library could buy a bench but it be put somewhere else in Town like at a bus stop or somewhere it could be of more use. President Carey stated that would be a maybe, depends on where they would want to place it. Town Manager Savage stated that it would have to be placed in the Town's right of way. Aliceanne stated that she will tell them that the Town needs more information on where to put the benches.

Town Manager Savage stated that he has had residents ask about putting speed bumps in Heritage Shores. Mr. Yoder stated that he is planning on bringing this up at his Town Hall Meeting because speed bumps mess up vehicles. Mr. Yoder stated that the speed indicator at the entrance has helped and if they could place one at the back entrance. Mr. Savage stated that he has spoken with Rick about this today and that they are going to leave it where it is for a couple of weeks, then collect the data; then move it to around Ruddy Duck. Mr. Savage stated that the problem is that they only have one portable one. President Carey asked the cost on getting another one. Mr. Savage stated that he can check with their Legislators whether they could help get another one. Mr. Yoder asked if this would fall under the drug recoup money. Mr. Savage stated that he will ask Chief Parker.

Commissioner Smith asked if there was any word on the slow down/speed up signs. Mr. Savage stated that he asked Rick to get the Town's two out but the bases are not good. Mr. Savage stated

that Rick did price them out and that they are \$400 each. President Carey stated that he would like to see more Truck Stops especially from Midnight to 6:00 am because the trucks are not full.

Commissioner Smith asked if the Town was going to appoint a Commissioner for the EDC to fill Commissioner Tassone's spot. Town Manager Savage stated that Commissioner Smith has been going to the EDC meetings and he will look into it the EDC's new bylaws

President Carey stated that Caroling in the Circle will be December 9<sup>th</sup> in Georgetown at 6:30PM.

Mr. Yoder stated that the Library Gala is November 8<sup>th</sup> in the Ball Room and they are looking for Commissioner Support.

Mr. Yoder stated that he will be doing a Town Hall November 14<sup>th</sup> at 7:00 PM in the Ballroom if any of the Commissioners would like to attend. Mr. Yoder stated that he will be getting District 2 up to speed on items they have discussed tonight.

Mr. Yoder asked if they could discuss the sidewalk ownership issue at a future Workshop. Town Manager Savage stated that they can discuss it now. Mr. Savage stated that the Commissioners passed an Ordinance that states property owners are responsible for the sidewalks that are either in their property or a but their property, so even if it is within the Town's right of way. Mr. Savage stated that in Heritage Shores the sidewalks are within the Town's right-of-way, as are the street trees and devil strips. Town Manager Savage stated that they have had some enforcement in Heritage Shores that has gotten some home owners to question the policy and have gone to the HOA. Mr. Savage stated that Dawn mentioned that they have some agreement among themselves to assist with sidewalks that need to be replaced because of street trees. Mr. Yoder stated that a resident brought up, if they don't own it, someone trips and falls, who gets sued. Mr. Savage stated that the resident would. Mr. Yoder asked what if the Insurance companies say we will insure the resident's property but not the Town's, who is liable. Mr. Savage stated that he was spoken with Solicitor Schrader and the insurance companies that he is aware of in similar cases will insure anything that the resident is responsible for. Mr. Yoder asked if the Town could get out a statement in regards to insurance companies covering this. Mr. Savage stated that he will put together something. President Carey stated that this is also in the Town's Code.

#### **V. GOOD OF THE ORDER**

Town Manager Savage stated that he has nothing for Good of the Order.

#### **VI. ADJOURNMENT**

The meeting was adjourned at 05:45 P.M.

Respectfully submitted,

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Bruce Smith, Commission Secretary

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Ashley Walls, Transcriptionist