



December 2019 Town Manger's Report

Economic Outlook

The Town issued seven (7) building permits totaling \$4,390.41 during the month of December. There were two (2) building permits issued for new construction.

The Town received a check from the Recorder of Deeds in the amount of \$44,557.74 for realty transfer taxes (RTT) collected on our behalf during November. The Town has a current set-aside balance of \$327,962 that is earmarked for future debt payments or capital projects.

2019 Golf Tournament- Donation of Proceeds

Per the direction of the Commissioners, the Bridgeville Kiwanis and the Bridgeville Lions were each given a check in the amount of \$5,950 from the proceeds of the 2019 tournament. This was the tournament's 12th year. Over that period, the Town has been able to award over \$169,000 to local charitable organizations.

FY20 Operating Budget

The amendment continues to be drafted for Commission consideration. The original budget was thin to start, so there should not be many areas that need to be adjusted. The Commissioners will review the budget at their January workshop.

Cook Street Repaving Project

George & Lynch has ordered the inlet for the project, which is the first item that has to be installed. It should arrive in January and then the project can begin. Drainage in the area is the main safety concern of this project and is to be completed first. The timing of the final rehab and paving of Cook Street will be determined by the weather and availability of materials from local asphalt plants.

Christmas Lights

The Christmas lights were put up after the Thanksgiving holiday by the Bridgeville Kiwanis. We thank them for their service to the Town. Also, Amp Electric assisted the Town with the repair of an electrical line that served the Christmas Lights and we appreciate of their efforts as well.

Balsamo & Norino Properties, LLC Development Plan (7-Eleven)

The annexation plan was recorded and a signed copy was delivered to town hall. The property owner is working on their minor development plan submittal.

Code Enforcement

There were twelve (12) contacts made for code violations, with five (5) formal notices of violations sent to property owners along with two (2) fines. There were no fines issued during the month of December. Six (6) Zoning Certificates were reviewed and issued. Two (2) Certificate of Occupancies were issued.

Land Use and Development

Received and reviewed applications from Short Properties (Minor Development Plan-Subdivision) and George & Beverly Young (Minor Development Plan- Subdivision & New Home). Comments on both applications were submitted and forwarded. A pre-development meeting was held with the Youngs to go over the many aspects of their plan.

Help Wanted- Water Operator & DRC

Scott Kimball resigned from the Town effective 12/29/19. The Town began advertising for the position almost immediately. An active Certified Delaware Drinking Water Operator license is required, including both chemical feed and distribution endorsements, with the understanding that the successful applicant will be the Direct Responsible Charge (DRC), a state requirement. Additional requirements include multi-tasking, working weekends and holidays when necessary, having the ability to lift 50 lbs., and possession of a valid driver's license. Applications are due by January 24, 2020.

Employment Anniversary's Upcoming in February

- Rick Passwaters- February 6th = 25 years

Upcoming Events

- January 8th @ 6:00 P.M.- SCAT Meeting- Sussex County hosting at Baywood
- January 13th @ 4:00 P.M.- EDC Meeting
- January 13th @ 7:00 P.M.- Commission Meeting
- January 21st @ 6:00 P.M.- Planning & Zoning Meeting
- January 27th @ 5:00 P.M.- Commission Workshop

Regular daily activities and duties were completed throughout the month, and weekly department meetings were held. Also attended necessary quarterly and monthly meetings pertaining to SCAT, DLLG and CMAD.

Respectfully Submitted,



Jesse Savage
Town Manager