



MINUTES
COMMISSIONERS OF BRIDGEVILLE
February 10, 2020 – 7:00 P.M.
BRIDGEVILLE TOWN HALL

A regularly scheduled meeting of the Commissioners of Bridgeville was held on February 10, 2020, at 7:00 P.M., at the Bridgeville Town Hall. The following were present:

Thomas Carey	President
Timothy Banks	President Pro Tempore
Bruce Smith	Secretary
Jesse Savage	Town Manager
Ashley Walls	Town Clerk
H. Burke Parker	Police Chief
Dennis Schrader	Town Solicitor

Absent:	Geoffrey Yoder	Commissioner
	Sharon McDowell	Commissioner

Call to Order	The meeting was called to order by Commission President Carey.
	The pledge of allegiance was led by Mr. Smith. The invocation was given by Mr. Banks.
Quorum Present	President Carey reported that a quorum was present to conduct Town business.
Approval of Agenda M 008-20	A motion was made by Commissioner Smith and seconded by Commissioner Banks to approve the agenda as posted. Motion adopted: 3 Yes votes, 0 No votes Vote by Roll Call: Mr. Smith, Yea; Mr. Banks, Yea; Mr. Carey, Yea
Approval of Minutes M 009-20	A motion was made by Commissioner Smith and seconded by Commissioner Banks to approve the minutes from the December 30 th Workshop and January 13 th Commission Meeting meetings. Motion adopted: 3 Yes votes, 0 No votes
Correspondence	Vote by Roll Call: Mr. Smith, Yea; Yea; Mr. Banks, Yea; Mr. Carey, Yea Mr. Savage stated that the Town received a card from Patricia Correll thanking them for presenting her with the Key to the Town of Bridgeville.

- Financial Statements Mr. Savage read the following information from the Financial Reports:
- Balance Sheet – January 31, 2020
 - General Fund – \$ 811,191
 - All Accounts – \$ 3,077,701 (decrease of \$3,942 from last month)
 - Accounts Receivable – \$294,614
 - Budget Report Target – 58% (7 months into budget year)
 - Income – \$ 2,017,691 (Income at 73% of the budget)
 - Expenses – \$ 1,429,188 (Expenses 52% of the budget)
 - Net Income – \$588,503
 - Accounts Payable
 - The Town paid bills totaling \$98,285 during the month of January.
- Town Reports Town department reports were reviewed by the Commissioners.
- President Carey asked Chief Parker how the new Police station is and also asked if Chief Parker could come up with dates for the ribbon cutting.
- Citizen’s Privilege A public comment period was held and the following spoke:
- Robert Costello 7 Harlequin Loop-Mr. Costello asked about the receivables being about \$300,000. Town Manager Savage stated that its normally about \$150,000 but its not an alarming number.
- Old Business There was no old business to consider.
- New Business- Ordinance to Amend the Updated 2018 Comprehensive Plan for the Town of Bridgeville to Substitute Future Land Use Maps M 010-20 Town Manager Savage stated that this item is something that came as a result of the property owner of the parcel that is just south of Food Lion. Mr. Savage stated that they came to the Town with a proposed plan and it did not fit with the Commercial zoning. Mr. Savage stated that they are proposing about 180 apartments so mixed use is what would fix that parcel. Mr. Savage stated that it is still consistent with what the Commission discussed about the Comprehensive plan. Mr. Savage stated that the Commercial property could be on Rt. 13 and the residential side would be on Rt. 404. Mr. Savage stated that it went through the PLUS process and received three (3) comments. Mr. Savage stated that this has gone through Planning and Zoning and there is a recommendation for approval.
- Public Hearing Opened at 7:12. Mr. Costello,7 Harlequin Loop, asked where the parcel is located at. Mr. Savage stated that it is the parcel south of the Town Homes on the highway and Troop 7, behind the produce center but not directly across from Heritage Shores. Mr. Costello asked what the projected project is consisting of. Mr. Savage stated that it is mixed use, retail stores, a hotel, and around 180 market rate apartments. Mr. Costello asked if this is what the original project for the parcel was. Town Manager Savage stated, yes, it is when it was annexed in 13 years ago. Mr. Costello asked if they would be connected to sewer. Mr. Savage

Ordinance to Amend the Updated 2018 Comprehensive Plan Continued stated that sewer would have to be extended for them to connect. Public Hearing Closed at 7:14

A motion was made by Commissioner Banks and seconded by Commissioner Smith, to approve the Ordinance to Amend the Updated 2018 Comprehensive Plan for the Town of Bridgeville to Substitute Future Land Use Maps. Town Manager Savage stated that map will be dated December 2019.

Motion adopted: 3 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Banks, Yea; Mr. Carey, Yea

New Business- Ordinance to Amend the Bridgeville Code to Provide for Notice of Tort Claims and for the Defense and Indemnification of Town Officers and Employees. M 011-20

Solicitor Schrader stated that Commission Yoder raised this issue shortly after he was appointed as District 2 Commissioner. Mr. Schrader stated that there are two parts to this Ordinance, Notice of Tort Claims and Defense and Indemnification of Town Officers and Employees. Mr. Schrader discussed Commissioners and Employees acting in good faith.

Public Hearing Opened at 7:19. Mr. Costello, 7 Harlequin Loop, asked who would make the determination whether the person was acting in good faith or not. Solicitor Schrader stated that the Commissioners would depending on the facts. Solicitor Schrader discussed facts and Sovereign immunity with the Commission and the residents.

Public Hearing Closed at 7:23

A motion was made by Commissioner Banks and seconded by Commissioner Smith, to approve the Ordinance to amend the Bridgeville Code to provide for Notice of Tort Claims and for the Defense and Indemnification of Town Officers and Employees.

Motion adopted: 3 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Banks, Yea; Mr. Carey, Yea

New Business- Resolution- FY20 Operating Budget Amendment M 012-20

Town Manager Savage stated that the FY20 Operating Budget Amendment has been discussed at multiple workshops and that the amendment totals \$2, 741,100. Mr. Savage stated that is a 0.2% decrease. Mr. Savage stated that on the revenue side, the Town will show a revenue of \$67,000, showing a surplus.

A motion was made by Commissioner Smith and seconded by Commissioner Banks, to approve the Resolution FY20 Operating Budget Amendment.

Motion adopted: 3 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Banks, Yea; Mr. Carey, Yea

New Business- Election Update Town Manager Savage stated that there will not be an election for 2020. Town Manager Savages stated that only one resident filed in each district. Mr. Savage stated that District 1 is Marlene Saunders, District 2 is Thomas Moran and District 3 is Bruce Smith. Mr. Savage stated that the next step is the Election Board to certify the candidates and Ashley is working on that. Town Manager Savage stated that it has been a pleasure working with Commissioner Banks.

New Business- Grant-in-aid/Donations Town Manager Savage stated that he does not have any requests.

Introduction of Ordinances Commissioner Smith introduced an Ordinance that would amend Chapter 217 of the Code of the Town of Bridgeville as it relates to Vacant Building Registration.

Commissioner Smith introduced an Ordinance to Amend the Bridgeville Code to Provide of the Appointment and Removal of a Town Manager.

Good of the Order Commissioner Smith thanked Town Manager Savage for all of the help he has provided him over the past two years that he has been on the Commission.

Commissioner Banks thanked Town Manager Savage for everything he has done as well.

President Carey thanked Town Manager Savage for all of the years of service to the Town and his appreciation for all of Mr. Savage's hard work. President Carey wished Town Manager Savage well in his new career and good health.

President Carey stated that he is sorry to see Commissioner Banks go. President Carey thanked Commissioner Banks for everything he has done for the Town and District #1. President Carey thanked Commissioner Banks for being responsible for raising awareness of race in the Town.

Adjournment M 013-20 A motion was made by Commissioner Smith and seconded by Commissioner Banks to adjourn the meeting at 7:28 PM.

Adjournment Continued Motion adopted: 3 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Banks, Yea; Mr. Carey, Yea

Respectfully submitted,

Bruce Smith, Commission Secretary

Ashley Walls, Transcriptionist