MINUTES
COMMISSIONERS OF BRIDGEVILLE
March 09, 2020 – 7:00 P.M.
BRIDGEVILLE TOWN HALL

A regularly scheduled meeting of the Commissioners of Bridgeville was held on March 09, 2020, at 7:00 P.M., at the Bridgeville Town Hall. The following were present:

Thomas Carey President
Timothy Banks President Pro Tempore-Outgoing
Bruce Smith Secretary
Geoffrey Yoder Commissioner-Outgoing
Thomas Moran Commissioner-Incoming
Marlene Saunders Commissioner-Incoming

Ashley Walls Town Clerk
H. Burke Parker Police Chief
Dennis Schrader Town Solicitor

Absent: Sharon McDowell Commissioner

Call to Order The meeting was called to order by Commission President Carey.

The pledge of allegiance was led by Mr. Smith. The invocation was given by Mr. Banks.

Quorum President Carey reported that a quorum was present to conduct Town business.

Present

Approval of Agenda A motion was made by Commissioner Smith and seconded by Commissioner Banks to approve the agenda as posted.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Banks, Yea; Mr. Carey, Yea; Mr. Yoder, Yea

New
Commissioner Bruce Smith, District #3, Tom Moran District #2 & Marlene Saunders, District #1 took the Oath of Office administered by President Tom Carey. President Carey thanks Commissioners Tim Banks & Geoffrey Yoder for their service on the Commission.

Appointment of Commission Officers and Staff Motion to Appoint Dennis Schrader as Town Solicitor

Motion to Appoint Davis, Bowen and Fridel as the Town Engineer

Motion to Appoint Sussex County Department of Assessments as the Town Assessor

Motion to Appoint Tom Carey as Commission President
Commission Meeting Minutes
March 09, 2020

Appointment
of Commission Officers and
Staff Cont’d.

Motion to Appoint Bruce Smith as Commission President Pro Tempore.
Motion to Appoint Marlene Saunders as Commission Secretary.
Motions were made by Commissioner Smith and seconded by Commissioner Saunders.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Carey, Yea; Ms. Saunders, yea; Mr. Moran, Yea

Approval of Minutes

A motion was made by Commissioner Smith and seconded by Commissioner Saunders to approve the minutes from the January 27th Workshop and February 10th Commission Meeting meetings.

Motion adopted: 3 Yes votes, 0 No votes, 1 abstain

Vote by Roll Call: Mr. Smith, Yea; Mr. Carey, Yea; Ms. Saunders, yea; Mr. Moran, Abstain

Correspondence

President Carey stated that the Town received a thank you card from Nanticoke Young Life for the donation of $250 from the Commissioners.

President Carey stated that the Town received a letter from Jay Mervine, who would like to become a member of Planning and Zoning.

Financial Statements

President read the following information from the Financial Reports:

Balance Sheet – February 29, 2020
  General Fund – $ 855,150
  All Accounts – $ 3,141,586 (increase of $63,885 from last month)
  Accounts Receivable – $143,988
  Budget Report Target – 67% (8 months into budget year)
  Income – $ 2,082,796 (Income at 76% of the budget)
  Expenses – $ 1,663,915 (Expenses 60% of the budget)
  Net Income – $448,881
  Accounts Payable
    The Town paid bills totaling $109,130 during the month of February.

Town Reports

Town department reports were reviewed by the Commissioners.

Citizen’s Privilege

A public comment period was held and the following spoke:

Vera Smack
21 Gum Street- Ms. Smack made a complaint regarding dogs in her yard that are not hers and loud music. President Carey stated that she would need to speak with Chief Parker regarding code enforcement.
Charles Cephas 39 Church Street- Mr. Cephas made a complaint regarding
dogs loose on Church Street. President Carey stated that he
would need to speak with Chief Parker regarding code
enforcement. Mr. Cephas also made a complaint regarding
nothing in town for disabled residents. Commissioner
Saunders stated that she would like to talk to Mr. Cephas.

Annette Cottrell 18 Harlequin Loop- Mrs. Cottrell asked about meter reading
for bills and when it goes beyond 30 days her bill goes in a
different bracket with the wastewater so that makes her bill
higher. President Carey stated that he would like the Water
Department know her complaint regarding timely water
readings. Mrs. Cottrell asked if the Town Manager position has
been filled as of yet. President Carey stated that it has not but
they are looking for someone to fill the position.

Charles Cephas 39 Church Street-Mr. Cephas stated that he does not think it is
fair that if someone parks on the grass the violation goes to
the home owner. President Carey stated that he would need
to speak with Chief Parker regarding code enforcement.

New Business-Ordinance to Amend the Bridgeville Code to Provide for the Appointment and Removal of a Town Manager

There was no old business to consider.

Solicitor Schrader stated that about 8 or 9 years ago they Commission needed a
Charter amendment adopted in order to authorize the Commissioners to appoint or
fire a Town Manager, then they filled the position with Jesse Savage who already
worked for the town so they did not do the Ordinance that needed to be adopted.
Solicitor Schrader stated that this Ordinance that allows the Commissioners by
majority vote of the members that are elected to the Commission to appoint or
remove a Town Manager and sets the duties of the Town Manager. Solicitor
Schrader described the duties to the Commission.

Public Hearing Opened at 7:24. No person spoke for or against this Ordinance.
Public Hearing Closed at 7:25

A motion was made by Commissioner Smith and seconded by Commissioner
Saunders, to approve the Ordinance to Amend the Bridgeville Code to Provide for the Appointment and Removal of a Town Manager.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Carey, Yea; Ms. Saunders, yea; Mr. Moran,
Yea
Ordinance to Amend Chapter 217 of the Code of the Town of Bridgeville as it relates to vacant Building registration.

Solicitor Schrader stated that this Ordinance amends the time frame of vacancy to 180 days (6 months). Solicitor Schrader stated that this was due to the residents that spend more than 60 days but less than 180 days a year in other homes.

Public Hearing Opened at 7:27. No person spoke for or against this Ordinance. Public Hearing Closed at 7:27.

A motion was made by Commissioner Moran and seconded by Commissioner Smith, to approve the Ordinance to Amend Chapter 217 of the Code of the Town of Bridgeville as it relates to vacant Building registration.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Carey, Yea; Ms. Saunders, yea; Mr. Moran, Yea

New Business-Grant-in-aid/Donations

There were no new ones. President Carey stated that the Commissioners will go over the accounts for the districts in a future workshop.

Introduction of Ordinances

There were none.

Good of the Order

Commissioner Saunders asked where residents that have questions or complaints but live out side of town limits should contact. President Carey stated that they should contact Sussex County unless it is a problem within town.

Adjournment

Commissioner Saunders stated that she encourages residents to come to Commission meetings & workshops.

A motion was made by Commissioner Smith and seconded by Commissioner Saunders to adjourn the meeting at 7:34 PM.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Carey, Yea; Ms. Saunders, yea; Mr. Moran, Yea

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist