



**MINUTES**  
**COMMISSIONERS OF BRIDGEVILLE**  
**May 11, 2020 – 7:00 P.M.**  
**BRIDGEVILLE TOWN HALL**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on May 11, 2020, at 7:00 P.M., at the Bridgeville Town Hall. The following were present:

Thomas Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner
Ashley Walls	Town Clerk
John McQuown	Police Sgt.

Absent: Sharon McDowell Commissioner

Call to Order The meeting was called to order by Commission President Carey.

The pledge of allegiance was led by Commissioner Smith. The invocation was given by Commissioner Saunders.

Quorum Present President Carey reported that a quorum was present to conduct Town business.

Approval of Agenda A motion was made by Commissioner Moran and seconded by Commissioner Smith to approve the agenda as posted.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

Approval of Minutes M 009-20 A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the minutes from the February 24<sup>th</sup> Workshop and March 9<sup>th</sup> Commission Meeting meetings.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

Correspondence      President Carey stated that the Town received notification of a grant for bicycle paths.

President Carey also stated that the Town received sponsorship request for Nanticoke Watershed Alliance for Toast the Nanticoke Event.

Financial Statements      President Carey read the following information from the March & April Financial Reports:

March:

Balance Sheet – March 31, 2020

General Fund – \$ 833,447

All Accounts – \$ 3,121,908 (decrease of \$19,678 from last month)

Accounts Receivable – \$ 119,959

Budget Report Target – 75% (9 months into budget year)

Income – \$ 2,297,543 (Income at 83% of the budget)

Expenses – \$ 1,938,320 (Expenses 72% of the budget)

Net Income – \$ 359,223.

Accounts Payable

The Town paid bills totaling \$110,799 during the month of March.

April:

Balance Sheet – April 30, 2020

General Fund – \$ 726,868

All Accounts – \$ 3,004,135 (decrease of \$117,773 from last month)

Accounts Receivable – \$154,829

Budget Report Target – 83% (10 months into budget year)

Income – \$ 2,422,114 (Income at 87.5% of the budget)

Expenses – \$ 2,094,387 (Expenses 77.5% of the budget)

Net Income – \$ 327,727

Accounts Payable

The Town paid bills totaling \$196,855 during the month of April.

Town Reports      Town department reports were reviewed by the Commissioners.

President Carey stated that Police activity is down due to Covid-19.

Commissioner Saunders and President Carey both stated that a code report needs to be added to the Police Report.

Commissioner Moran stated that he spoke with Rick regarding the ATV needing to say Public Works when he is using it.

President Carey stated that there are plans to seal coat Jacobs Ave.

Commission Saunders stated that Rick Passwaters solved the tree issues after the wind storm.

Town Reports  
(Cont'd)

President Carey stated that he wanted to Commend the Police Dept. and the Street Dept. during the weather events recently.

Citizen's  
Privilege

A public comment period was held and the following spoke:

No residents were present due to limited seating and no residents sent in questions.

Old Business

There was no old business to consider.

New Business-  
Planning &  
Zoning  
Appointment

President Carey stated that he received a letter from former Commissioner Jay Mervine expressing his interest on being appointed to the Planning and Zoning Commission.

A motion was made by Commissioner Smith and seconded by Commissioner Moran, to appoint Jay Mervine to the Planning and Zoning Commission.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

President Carey stated that the Planning and Zoning Commission also have one more vacancy due to Steve Dell resigning and asked Commissioner Moran to see about filling that seat.

Grant-in-  
aid/Donations

President Carey stated that he does not have any requests at the moment. President Carey stated that the Commissioners will need to think about how they want to disperse the balance of their accounts.

Introduction of  
Ordinances

There were none.

Good of the  
Order

Commissioner Saunders asked about the Charter Amendment status. President Carey stated that there is no new on it as of yet.

Commission Moran discussed a possible Memorial Day celebration with the Commission such as a drive thru parade.

Adjournment      A motion was made by Commissioner Smith and seconded by Commissioner Moran to adjourn the meeting at 7:19 PM.

Adjournment  
Continued      Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

Respectfully submitted,

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Marlene Saunders, Commission Secretary

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Ashley Walls, Transcriptionist

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