



MINUTES
COMMISSIONERS OF BRIDGEVILLE
July 13, 2020 – 7:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY

A regularly scheduled meeting of the Commissioners of Bridgeville was held on July 13, 2020, at 7:00 P.M., at the Bridgeville Public Library. The following were present:

Thomas Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner

Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Burke Parker	Police Chief
Dennis Schrader	Town Solicitor

Absent: Sharon McDowell Commissioner

Call to Order The meeting was called to order by Commission President Carey.

The pledge of allegiance was led by Commissioner Smith. The invocation was given by Commissioner Saunders.

Quorum Present President Carey reported that a quorum was present to conduct Town business.

Approval of Agenda A motion was made by Commissioner Moran and seconded by Commissioner Smith to approve the agenda as posted.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

Approval of Minutes Commissioner Saunders stated that two of the Commission names were wrong.

A motion was made by Commissioner Smith and seconded by Commissioner Saunders to approve the minutes from the June 29th Commission workshop as modified.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

Approval of

Minutes Cont'd A motion was made by Commissioner Saunders and seconded by Commissioner Smith to approve the minutes from the June 8th Commission Meeting.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

Correspondence

Town Manager DeBussy stated that the Town received a thank you letter from the Heritage Shores Military Club regarding the \$300 grant in aid donation.

Town Manager DeBussy stated that the Police Officers received a thank you letter from the Ledford family.

Financial Statements

President Carey read the following information from the March & April Financial Reports:

Balance Sheet – June 30, 2020

General Fund – \$ 745,109

All Accounts – \$ 2,959,623 (increase of \$ 6,143 from last month)

Accounts Receivable – \$ 46,222

Budget Report Target – 100% (12 months into budget year)

Income – \$ 2,585,470 (Income at 93.4% of the budget)

Expenses – \$ 2,468,167 (Expenses 91.4% of the budget)

Net Income – \$ 117,303.

Accounts Payable

The Town paid bills totaling \$239,409 during the month of June.

Town Reports

Town department reports were reviewed by the Commissioners.

President Carey asked Chief Parker about being more active as shown on their report. Chief Parker stated that he has been asking the Officers to be more proactive.

Citizen's Privilege

A public comment period was held and the following spoke:

Selena Burris:17 Gum- Ms. Burris stated that back in 1985 she said that the Town had told her they would put a road in by her house. Ms. Burris stated that the USPS, UPS and FedEx have issues delivering to her address because they think she is 23A Gum. Town Manager DeBussy stated that she can help her with Google Maps to make sure that the address is correct, and they will have to check with the 9-1-1 Addressing System to make sure it correct with them as well. Solicitor Schrader stated that they need to check on that Alley and see if it is a dedicated Town Alley. Ms. Burris stated that she was told verbally that the Town would put in a road by her house. President Carey stated that they would look into it

Old Business There was no old business to consider.

New Business-
Board of
Adjustment
Appointments Town Manager DeBussy stated that Tom Connor and Dave Plazak are interested in the Board of Adjustment. President Carey stated that they discussed these candidates at the Workshop.

Motion to appoint Tom Connor & Dave Plazak to the Board of Adjustment – Moran; 2nd – Smith; motion carried. (4-0)

Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

New Business-
Economic
Development
Committee
Appointments Town Manager DeBussy stated that the EDC submitted a letter stating that they have had two (2) members resign and another member has moved out of Town. Ms. DeBussy stated that the EDC would like to add Christine Correia to the Committee and reappoint Suzanne Farris to the Committee.

Motion to appoint Christine Correia to the Economic Development Committee and reappoint Suzanne Farris whose term expired June 2020– Saunders; 2nd – Smith; motion carried. (4-0)

Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

New Business-
Municipal Park President Carey stated that the Commissioners discussed the O’Leary building at the June 29th Commission Workshop. President Carey stated that they reviewed the engineers report and an idea came up to put in a Municipal area/Park for the Town residents. President Carey stated that they would appoint members for a Committee, develop plans and pursue grant funding for the park.

Motion to approve the plan for the Municipal Park- Smith; 2nd – Moran; motion carried. (4-0)

Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

Commissioner Saunders asked about a timeline and President Carey stated that they would like to get this going as quickly as possible because the time that to submit these grants requests around January.

New Business-
Grant-in-
aid/Donations President Carey stated that are none.

Introduction of Ordinances Commissioner Smith introduced an Ordinance as it relates to Parks, Playgrounds, Recreation Areas or Recreational Buildings in Residential Areas.

Commissioner Smith introduced an Ordinance as it relates to Property Development Standards for Apartments in Multifamily Residential District (R-2)

Commissioner Moran introduced an Ordinance as it relates to Retail Store, Convenience, and Gasoline Station and Convenience Center Uses in C-1, TC & M-1 Districts.

Commissioner Smith introduced an Ordinance as it relates to Property Development Standards Applying to all Districts for Accessory Buildings and Structures to Permit Garages in Side and Rear Yards.

Commissioner Smith introduced an Ordinance relating to the Issuance of Special Tax District Bonds for Heritage Shores & relates to the opportunity for the bond to refinanced at a lower interest rate.

Good of the Order Solicitor Schrader stated that there is one pending litigation regarding demolition of a particular property in Town, the homeowner has recently passed away and he has talked to the heirs. Solicitor Schrader stated that he thinks that the hearing should be after Labor Day and the Court does not object.

Executive Session- Personnel Motion to move to Executive Session - Smith; 2nd – Moran; motion carried. (4-0)
Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

The Commissioners went into Executive Session at 7:47. The Commissioners came out of Executive Session at 8:26 PM.

Adjournment A motion was made by Commissioner Moran and seconded by Commissioner Smith to adjourn the meeting at 8:26 PM.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Ms. Saunders, Yea; Mr. Moran Yea; Mr. Carey, Yea

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist