MINUTES
COMMISSIONERS WORKSHOP
July 27, 2020 – 5:00 P.M.
BRIDGEVILLE PULIC LIBRARY

A regularly scheduled workshop of the Commissioners of Bridgeville was held on July 27, 2020, at 5:00 P.M., at the Bridgeville Public Library. The following were present:

Present:	Thomas Carey	President
	Bruce Smith	President Pro Tempore
	Marlene Saunders	Secretary
	Tom Moran	Commissioner
	Bethany DeBussy	Town Manager
	Ashley Walls	Town Clerk
Absent:	Sharon McDowell	Commissioner

Call to Order

The meeting was called to order by Commission President Carey.

Quorum Present

President Carey reported that a quorum was present to conduct Town business.

Citizen's Privilege

A public comment period was held and the following spoke:

No residents were present.

Old Business

There is none.

New Business-Delinquent Bills/Payments

President Carey stated that back in March when Covid-19 hit, they were not sure how this would affect Bridgeville residents. President Carey stated that at that time they did not want to be shutting off residents' water or having residents incur late fees. President Carey stated that since that time the majority of residents are back to work and there are outstanding bills for water and sewer. Presidents Carey stated that word has come down from the State and how they are dealing with that and how they are recommending Municipalities deal with that. President Carey stated that their guidance is at that at a minimum a four (4) month payment plan should be worked out with the residents who that are behind. President Carey stated that at the August meeting they need to vote on this matter. The Commission and Town Manager DeBussy discussed different options. President Carey stated that it should be minimum of 4 months and the maximum not to exceed 9 months at the discretion of the Town Manager.

New Business-Capital Improvement Budget

Town Manager DeBussy stated that General reserves is at $665,111, Enterprise reserve is $780,594, Enterprise Impact Fees is $665,111 and Transfer taxes are $447,722. President Carey stated that prior to this year, previous Commissioners

New Business-Capital Improvement Budget Cont'd	prioritized infrastructure out to the highway for future development. President Carey stated that DBF is working on this information for the Town. Town Manager DeBussy stated that the items that were in the Capital Budget in the prior years that did not get completed were carried over. Town Manager DeBussy stated that the Town got a grant for Town Hall security upgrades. Town Manager DeBussy discussed the Capital Budget with the Commissioners for each department. The Commissioners agreed that they will be budgeting $100,000 for enterprises projects.
New Business-Water Meter System	Town Manager DeBussy discussed with the Commissioners looking into going with a company called Hampsure for the Water Meter. Town Manager DeBussy also stated that that there is grant funding and low interest loans with the USDA available for the plan and the process of switching over meters if the Commission decided to do that in the future. The Commission gave Town Manager DeBussy the go ahead to proceed with the $30,000 grant funding proposal. Town Manager DeBussy also stated that a rate study needs to be done.
New Business-Bucket Truck Purchase	Town Manager DeBussy stated that they found one for $15,000 and Rick has test drove it. President Carey stated that they will have to find two others that are similar and document the costs.
New Business-Grant-in-aid/Donations	President Carey stated that there are no new requests.
Good of the Order	President Carey stated that they need to get the Municipal Park Committee created and get a meeting set. Commissioner Moran asked if there had been any more complaints regarding the smell coming from Simmons. Town Manager DeBussy stated that she had not had any more, but she does have an upcoming meeting with Simmons. Commissioner Moran asked the status on the Charter Amendment. President Carey stated that the Governor has signed it and he needs Solicitor Schrader to figure out if it is retroactive or not. President Carey stated that they Gold Tournament flyers need to go out and that they need to reconsider whether or not the Senior Center gets a share of the proceeds or not.
Adjournment	The Workshop was adjourned at 7:26 PM.

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist