MINUTES
COMMISSIONERS MEETING
JANUARY 11, 2021 – 7:00 P.M.
ZOOM ONLY MEETING

A regularly scheduled meeting of the Commissioners of Bridgeville was held on January 11, 2021, at 7:00 PM, on Zoom.

The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner
John Tomeski	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Burke Parker	Police Chief
Dennis Schrader	Town Solicitor

CALL TO ORDER:

The meeting was called to order by Commission President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the agenda as posted. Motion adopted: 5 Yes votes, 0 No votes

APPROVAL OF MINUTES:

A motion was made by Commissioner Smith and seconded by Commissioner Tomeski to approve the minutes from the December 14th Commission Meeting. Motion adopted: 5 Yes votes, 0 No Votes

CORRESPONDENCE:

Town Manager DeBussy stated that there was no Correspondence.

FINANCIALS STATEMENTS:

Town Manager DeBussy read the following information from the December Financial Reports:

Balance Sheet – December 31, 2020
General Fund – $1,754,761.16
All Accounts – $ 4,062,457.67, (decrease of $3,323.59 from last month)
Accounts Receivable – $51,490.01
Budget Report Target – 50% (6 months into the budget year)
Income – $1,774,031.92 (Income at 93% of the budget)
Expenses – $1,193,647.79 (Expenses 88% of the budget)
Net Income – $580,384.13
Accounts Payable- The Town paid bills totaling $89,272.79 during the month of December.

Town Manager DeBussy stated that adjustments will be made as year and reconciliations are performed. Some expenses that were previously recorded as operating expenses will be moved to the capital budget. An amended report will be included at the next meeting.

TOWN REPORTS:

Town department reports were reviewed by the Commissioners.

CITIZENS PRIVILEGE:

There were none.

OLD BUSINESS:

There was no old business to consider.

NEW BUSINESS:

RESOLUTIONS-HERITAGE SHORES PHASE 3B & 4B PLAT REVISIONS

Town Manager DeBussy stated that this item was previously discussed at the Workshop. Town Manager stated that Bob Rauch & Dustin Rauch were also present on the Zoom Meeting. Town Manager DeBussy discussed the changes with the Commissioners.

Motion to adopt a Resolution approving an amendment to the Phase 3, Section 3B Development Plans for the Bridgeville South RPC District. – Smith; 2nd – Moran; motion carried. (5-0)

Motion to adopt a Resolution approving an amendment to the Phase 4, Section 4B Development Plans for the Bridgeville South RPC District. – Smith; 2nd – Moran; motion carried. (5-0)

NEW BUSINESS:

BOND BILL REQUEST

Town Manager DeBussy discussed the bill bond request items with the Commissioners. Town Manager DeBussy stated that the three items are storm water repairs and improvements, Alley repaving and renovations for the former Police Station. Town Manager DeBussy stated that Senator Wilson said that they also should have a wish list of items.

NEW BUSINESS:

2020 EM FUND REQUEST- BRIDGEVILLE VOLUNTEER FIRE COMPANY

President Carey stated that the Town recieved a letter from President Matt Smith and this year the Town has had more building permits issued so the EM Fund is higher. President Carey stated that the Fire Company is requesting the $34,000 to go toward a new Fire Truck that will cost around 1.1 Million dollar.

Motion to approve the request for funds from the Bridgeville Vol. Fire Department. The donation amount will be $34,000– Smith; 2nd – Moran; motion carried. (5-0)

NEW BUSINESS:

GRANT IN AID/DONATIONS

There were none.

NEW BUSINESS:

MISCELLANEOUS

Commissioner Saunders asked about the draft job description. Town Manager DeBussy stated that she will be sending it out to the Commissioners.

President Carey welcomed the new Public Works Department Employee Jordan Chelton.

Solicitor Schrader stated that they have secured an order for the demolition of the garage building at 107 S.Main Street from the Court of Chancery. Ms. McCurley has been given 30 days to remove the items from the garage.

INTRODUCTION OF ORDINANCES:

There were None.

GOOD OF THE ORDER:

President Carey stated that the have Elections for District #4 & #5 on Saturday, March 6, 2021, the deadline to run is February 8, 2021 and the deadline for voter registration is February 24, 2021.

President Carey stated that there is a new newsletter that Town Manager DeBussy put together.

ADJOURNMENT:

Motion to adjourn the meeting at 7:27 PM. Smith; 2nd – Tomeski; motion carried. (5-0)

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist