MINUTES
COMMISSIONERS OF BRIDGEVILLE
November 09, 2020 – 7:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY

A regularly scheduled meeting of the Commissioners of Bridgeville was held on November 09, 2020, at 7:00 P.M., at the Bridgeville Public Library. The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner
John Tomeski	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Burke Parker	Police Chief
Dennis Schrader	Town Solicitor

Call to Order

The meeting was called to order by Commission President Carey. The pledge of allegiance was led by Commissioner Smith. The invocation was given by Commissioner Saunders.

Quorum Present

President Carey reported that a quorum was present to conduct Town business.

Approval of Agenda

A motion was made by Commissioner Smith and seconded by Commissioner Saunders to approve the agenda as posted. Motion adopted: 5 Yes votes, 0 No votes

Approval of Minutes

A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the minutes from the October 12th Commission Meeting and October 26th Commission Workshop as amended. Motion adopted: 5 Yes votes, 0 No Votes

Correspondence

Town Manager DeBussy stated that the Town received a Thank you with a Newspaper article from the Heritage Shores Military Club.

Financial Statements

Town Manager read the following information from the September Financial Reports:

Balance Sheet – October 31, 2020
- General Fund – $1,755,975
- All Accounts – $ 4,056,943, (decrease of $1,077,149 from last month)
- Accounts Receivable – $88,453

Budget Report Target – 33% (4 months into budget year)

Income – $1,775,431 (Income at 63% of the budget)
Expenses – $823,837 (Expenses 31% of the budget)
Net Income – $951,594

Accounts Payable- The Town paid bills totaling $1,402,664 during the month of September which included a check to M&T Trust for Heritage Shores Taxes for $1,161,825.

Town Reports

Town department reports were reviewed by the Commissioners.

Town Manager DeBussy gave a brief update on the Wastewater Project.

President Carey thanked the Town staff for pulling off their Halloween Project. President Carey also congratulated Town Clerk Ashley Walls for completing her first year of the Clerk's Program.

Citizen's Privilege

A public comment period was held and the following spoke:

William Teagle: 514 N. Cannon Street- Mr. Teagle asked about water flow on the street because there is no drainage. Town Manager DeBussy stated that the Town's Engineer will need to get involved and that she has reached out to Matt Carter from the T Squared Center at the University of Delaware to do a road assessment and sidewalk assessment. Commissioner Saunders stated that she has a photo of the water as well.

George Burrows: 41 Ruddy Duck- Mr. Burrows just wanted to thank the Town for addressing his sinkhole issue.

Kalissa Horn: 114 First Street- Ms. Horn stated that they have an ongoing dog running loose issue and that there are even chickens. Chief Parker stated that he is aware, and they contact animal control regarding these animals. Chief Parker stated that they are still trying to figure out some of the owners of these animals. Ms. Horne stated that she is just afraid someone is going to get hurt and that she has the information regarding the owners.

Marian Smack- 21 Gum Street: Ms. Smack stated that she has been going to her father's house, Ralph Smack, 4 Gum street and that the neighbor at 27 Gum Street has a dog that will chase you. Ms. Smack also asked about if someone could dig a path when it snows back to her father's house. President Carey stated asked Ms. Smack to contact the Town Manager and she can give her information regarding groups that help with snow plowing.

Old Business

There was no old business to consider.

New Business- AN ORDINANCE ANNEXING INTO THE TOWN

Town Solicitor Schrader stated that this is a piece of property consisting of 6,450 square feet, more or less being the lands of Donald W. Cornish. Mr. Mike Liguori, Attorney and Donald W. Cornish, Landowner were both present. Mr. Liguori stated that Mr. Cornish would like to annex his property into town and build a single-family home on the lot.

LIMITS OF THE TOWN OF BRIDGEVILLE 6,450 SQUARE FEET, MORE OR LESS, BEING THE LANDS OF DONALD W. CORNISH.	Solicitor Schrader stated that this property would be zoned R-1, Residential district. Commissioner Moran asked if it would need a variance. Solicitor Schrader stated that is unknown at the moment. The Public Hearing was opened at 7:30 PM. There was no one present that spoke for or against this application. The Public Hearing was closed at 07:30 PM. Motion to adopt an Ordinance annexing into the town Limits of the Town of Bridgeville 6,450 square feet, more or less being the lands of Donald W. Cornish - Moran; 2nd – Smith; motion carried. (5-0)
New Business-Resolution-Golf Tournament Funds	Town Manager DeBussy stated that they ended up with $8,000 from the Golf Tournament to be given to Bridgeville Charities and that the funds will be divided between the Bridgeville Lions and the Kiwanis Club of Bridgeville. Motion to adopt the Golf Tournament Resolution– Smith; 2nd – Moran; motion carried. (5-0)
New Business-CGI Communications Banner Program	Town Manager DeBussy stated that this program is an opportunity to help replace some of the rocking chair banners. EDC Chairman Richard Grinnell stated that this was initially presented to the Commissioners at the October workshop. Mr. Grinnell stated that since then the EDC has met and is requesting that the Town approve moving forward with the program. Mr. Grinnell gave the Commissioners a brief recap of the program. President Carey stated that these banners will be on Market St., Main St. & Church St. Motion to approve the CGI Communications Banner Program pending approval from the Town Solicitor – Moran; 2nd – Smith; motion carried. (5-0)
New Business-Grant-in-aid/Donations	President Carey stated that the Kiwanis Foundation and the Senior Center have requested funds. Motion to approve the donation in the total amount of $1,000 to the Bridgeville Senior Center (President Carey $400, Commissioner Smith $200, Commissioner Saunders $200, Commissioner Tomeski $100, and Commissioner Moran $100) – Saunders; 2nd – Smith; motion carried. (5-0)
New Business-Misc.	Commissioner Tomeski asked if the Christmas Parade was happening. Mr. Grinnell stated that the Town has cancelled the Parade.
Introduction of Ordinances	There were None.
Good of the Order	There were None.
Adjournment	Motion to adjourn the meeting at 7:48 PM. Smith; 2nd – Saunders; motion carried. (5-0)

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist