



**MINUTES
COMMISSIONERS WORKSHOP
December 28, 2020 – 5:00 P.M.
ZOOM ONLY MEETING**

A regularly scheduled workshop of the Commissioners of Bridgeville was held on December 28, 2020, at 5:00 P.M., on Zoom.

The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner
John Tomeski	Commissioner (5:05)
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Burke Parker	Police Chief

CALL TO ORDER:

The meeting was called to order by Commission President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present by Zoom to conduct Town business.

OPEN DISCUSSION:

HERITAGE SHORES PHASE 3B AND 4B PLAT REVISIONS

Town Manager DeBussy discussed the changes with Phase 3B. Town Manager DeBussy stated that they had reserved the 50-foot lot for a pond view but now that the area is built out, they would like to put it back as a buildable lot. Commissioner Moran stated that he has a problem with it because it is an amenity that they are taking away, and he would like to investigate other amenities for this lot. Commissioner Moran stated that he did not agree that it would not be a good visual. Commissioner Moran asked what the process is from here. Town Manager DeBussy stated that Planning and Zoning has reviewed this, recommended it for approval and the next step is to come to the Town Commission as a Resolution to amend the original plan and it would be adopted at the January Commission Meeting if voted on. Town Manager DeBussy stated that where they are revising 4B, the thing in mind is that with this entire development that they are supposed to have a certain number of houses, so even though they are reducing 4B they will have to adjust to get to that total number of lots for the bond. Town Manager DeBussy stated that adding a house back into Phase 3B will help since they are reducing the lots in Phase 4B. Commissioner Moran stated that he would like to see it adjusted later and that they keep taking amenities.

Town Manager DeBussy stated that Phase 4B originally was designed with 39, 40 and 50 foot lots and they are proposing to change them to 32, 50 and 60 foot lots because they are getting a demand for the 50 and 60 foot lots. President Carey stated that this was also recommended for approval by Planning and Zoning and will be voted on at the January Commission Meeting.

OPEN DISCUSSION:

2020 EM FUND

Town Manager DeBussy stated that every year the Town gives half of the emergency fund to the Fire Department and half to the Police Department. Town Manager DeBussy stated that currently there is approximately \$34,000 available that they can ask for. President Carey stated that the Fire Company will need to request the funds in a letter stating what they would like to use the funds for, as they have done in the past. Commissioner Moran asked if this is something that the Town needs to spend every year. Town Manager DeBussy stated that it can't be used for anything other than 50% for the Fire Company 50% for the Police Department per the Code. President Carey stated that the Fire Company will be receiving a letter from the Town with the exact amount.

NEW BUSINESS:

GRANT IN AID/DONATIONS

Commissioner Moran stated that he would like to add the UUMC Food Pantry to the list. President Carey stated that they would have to submit a letter requesting funds.

Commissioner Smith asked about the JROTC receiving funds and Town Manager DeBussy stated that they have previously submitted a letter requesting funds specifically for their 5K walk in Spring of 2021.

NEW BUSINESS:

MISCELLANEOUS

President Carey asked Chief Parker for an update regarding the auto break ins. Chief Parker stated that there has been another rash of break ins around Town and adjacent to Town and that it is Joint Investigation with the Delaware State Police. Chief Parker stated that 100% of the vehicles that were broken into were unlocked so he would like the Commissioners to pass on to their constituents to secure vehicles and also they are hoping to have suspects in custody soon. Chief Parker stated that these break-ins were mostly in the Central part of Bridgeville and Heritage Shores. Chief Parker stated that in November they stepped up patrols and that it will continue into January. Chief Parker stated that DSP is patrolling the Town in conjunction with Bridgeville Police.

Town Manager DeBussy discussed the election timeline for Districts #4 & #5 with the Commissioners. Town Manager DeBussy stated that The 2021 Election for Districts #4 & #5 is Saturday, March 6, 2021 from 12 PM-7PM.

President Carey stated discussed the Bond Bill Committee with The Commissioners and that Senator Dave Wilson is on that Committee. Town Manager DeBussy discussed prior year requests, items to put in requests for this year and potential ideas with the Commissioners.

President Carey discussed a dip in the road on Laws St. and had the Street department investigate it.

Commissioner Maurlene discussed trash by the railroad tracks.

President Carey stated that they have a candidate for the Public Works Position.

INTRODUCTION OF ORDINANCES

There were None.

GOOD OF THE ORDER:

Commissioner Tomeski stated that the Fire Companies Santa Run was successful.

EXECUTIVE SESSION-PERSONNEL:

The Commission went into Executive Session at 5:52 PM.

The Commission came out of Executive Session at 6:15 PM


ADJOURNMENT:

The Workshop was adjourned at 6:17 PM.

Respectfully submitted,



Marlene Saunders, Commission Secretary



Ashley Walls, Transcriptionist