



**MINUTES  
COMMISSIONERS MEETING  
JUNE 14, 2021 – 7:00 P.M.  
BRIDGEVILLE PUBLIC LIBRARY/PUBLIC BY ZOOM ONLY**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on June 14, 2021, at 7:00 PM, at the Bridgeville Public Library. The following were present:

Tom Carey	President (Zoom)
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary (8:20 PM)
Tom Moran	Commissioner
John Tomeski	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Dennis Schrader	Town Solicitor

**CALL TO ORDER:**

The meeting was called to order by Commission President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present to conduct Town business.

**APPROVAL OF AGENDA:**

A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the agenda as amended. Motion carried: 4 Yes votes, 0 No votes.

**APPROVAL OF MINUTES:**

A motion was made by Commissioner Moran and seconded by Commissioner Smith to approve the minutes from the May 14<sup>th</sup> Commission meeting & May 24<sup>th</sup> Commission Workshop. Motion carried: 4 Yes votes, 0 No Votes .

**CORRESPONDENCE:**

Town Manager DeBussy stated that the Town received a thank you note from the Bridgeville Charge.

**FINANCIALS STATEMENTS:**

Town Manager DeBussy stated that she will have these ready to read at the Commission Workshop.

**TOWN REPORTS:**

Town Department reports were reviewed by the Commissioners.

**CITIZENS PRIVILEGE:**

There were none.

**OLD BUSINESS:**

There was no old business to consider.

**NEW BUSINESS**

**DANGEROUS BUILDINGS COMMITTEE (PUBLIC HEARINGS)**

- 6 Gum Street: Solicitor Schrader stated that the property owner has been sent a notice of the Public Hearing and that the property has been inspected by the Dangerous Building Committee. Solicitor Schrader opened & closed the public hearing at 7:12 PM. No one spoke for or against the Dangerous Building. A Motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the Resolution to Declare 6 Gum Street/Smack Alley a Hazard to Life and Property and A Common and Public Nuisance and to be demolished by September 13<sup>th</sup>. Motion carried: 4 Yes votes, 0 No votes.
- 508 N. Cannon Street: Solicitor Schrader stated that the property owner has been sent a notice of the Public Hearing and that the property has been inspected by the Dangerous Building Committee. Solicitor Schrader opened & closed the public hearing at 7:15 PM. No one spoke for or against the Dangerous Building. A Motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the Resolution to Declare 508 N. Cannon Street a Hazard to Life and Property and A Common and Public Nuisance and to be demolished by September 13<sup>th</sup>. Motion carried: 4 Yes votes, 0 No votes.
- 207 First Street: Solicitor Schrader stated that the property owner has been sent a notice of the Public Hearing and that the property has been inspected by the Dangerous Building Committee. Solicitor Schrader opened the public hearing at 7:17 PM. Eva & Rocky Flem, property owners of 217 First Street were present and spoke for the property. Mrs. Flem gave the history of the property and discussed her plans for fixing up the property into a beautiful cottage. Mr. Flem stated that there is no working water or sewer presently. Mr. & Mrs. Flem discussed a deadline of October 11, 2021 to complete the renovation. Solicitor Schrader closed the public hearing at 7:30 PM. A Motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the Resolution to Declare 207 First Street a Hazard to Life and Property and A Common and Public Nuisance and to be demolished by October 11<sup>th</sup>. Motion carried: 4 Yes votes, 0 No votes.
- 116 First Street: Solicitor Schrader stated that the property owner has been sent a notice of the Public Hearing and that the property has been inspected by the Dangerous Building Committee. Solicitor Schrader opened the public hearing at 7:32 PM. Charlene Martin 135 Stature Court, and other Charles Burbage Heirs were

present. Ms. Martin stated that they have got a quote for restoration at the price tag of \$250,000 and unfortunately can not handle that. Solicitor Schrader discussed their options regarding the property. Ms. Martin stated that no one has occupied the property since the late 90's. Solicitor Schrader discussed programs that they could seek funding from such as CBDG. Solicitor Schrader closed the public hearing at 7:49 PM. A Motion was made by Commissioner Smith and seconded by Commissioners Moran to defer action until the July 12<sup>th</sup> Commission Meeting. Motion carried: 4 Yes votes, 0 No votes.

### **EXECUTIVE SESSION:**

A motion was made to go into Executive Session at 7:42 PM by Commissioner Smith and seconded by Commissioner Moran. The Commissioners came out of Executive Session at 8:23

### **NEW BUSINESS:**

#### **FY22 Budget**

Town Manager DeBussy stated that for the FY 22 Operating Budget:

Income: Administrative Dept: \$1,236,431.00  
Police Dept: \$175,000.00  
Street Dept: \$132,215.28  
Wastewater Dept: \$0.00 (as it is going to Sussex CO.)  
Water Dept: \$580,725.00  
Total Income: \$2,124,371.28  
Expenses: Administrative Dept: \$292,800  
Police Dept: \$952,400.00  
Street Dept: \$256,810.00  
Wastewater Dept: \$0.00 (as it is going to Sussex CO.)  
Water Dept: \$560,060.00  
Total Expenses: \$2,062,070.00  
Projected Difference: \$62,301.00

Motion was made by Commissioner Smith and seconded by Commissioner Smith to approve the Resolution to Adopt the Town of Bridgeville FY-22 Budget. Motion carried: 5 Yes votes, 0 No votes.

### **NEW BUSINESS:**

#### **DANGEROUS BUILDINGS COMMITTEE**

Town Manager DeBussy stated that they need to appoint a new Committee to investigate the properties at 508 S. Cannon and the three (3) buildings to the left of the Blue Hen Restaurant. The new Committee is Chief Parker, Commissioner Smith and Commissioner Moran.

### **NEW BUSINESS:**

#### **RFP LAND USE PLANNER**

Solicitor Schrader stated that the Commissioners need to give authority to the Town Manager to advertise for new Land Use Planner for the Town. A Motion was made by Commissioner Smith and Seconded by Commissioner Moran to authorize the Town Manager to advertise for a new Land Use Planner. Motion carried: 5 Yes votes, 0 No votes.

**NEW BUSINESS:**

NEW EDC COMMITTEE APPOINTMENT

Town Manager DeBussy stated that the Town received a letter from Veronique Link stating that she would like to join the Economic Development Committee. Town Manager DeBussy stated that the EDC approved adding her to the Committee at an earlier meeting. A motion to appoint Veronique Link to the Economic Development Committee was made by Commissioner Smith and seconded by Commissioner Moran. Motion carried: 4 Yes votes, 0 No votes, 1 Abstain.

**NEW BUSINESS:**

GRANT-IN-AID/DONATIONS

Motion to provide \$200.00 to the Bridgeville Kiwana Foundation, \$100 coming from the funds of Commissioner Carey and \$100 Coming from the funds of Commissioner Smith; \$600.00 to the Woodbridge Middle School Conservation Club coming from the funds of Commissioner Tomeski and \$100 coming from the funds of Commissioner Moran ; \$200 to the Heritage Shores Military Club, \$100 coming from the funds of Commissioner Smith and \$100 coming from the funds of Commssioner Moran; \$100 to the Woodbridge JROTC coming from the funds of Commissioner Smith; \$100 to the UUMC Food Bank coming from the funds of Commissioner Moran and \$850.00 to the Cornerstone Community Center, \$100 coming from the funds of Commissioner Carey, \$100 coming from the funds of Commissioner Tomeski, \$200 coming from the funds of Commissioner Smith, \$200 coming from the funds of Commissioner Moran & \$250 coming from the funds of Commissioner Saunders. -Smith; 2nd – Saunders; motion carried. 5 Yes votes, 0 No Votes.

**INTRODUCTION OF RESOLUTION/ORDINANCES:**

Commissioner Smith introduced an annexation request for Bernardo Frank & Denise Fioavaniti.

**GOOD OF THE ORDER:**

There was nothing.

**ADJOURNMENT:**

Motion to adjourn the meeting at 8:42 PM. Smith; 2<sup>nd</sup> – Moran; motion carried. 5 Yes votes, 0 No Votes.

Respectfully submitted,

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Marlene Saunders, Commission Secretary

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Ashley Walls, Transcriptionist