MINUTES
COMMISSIONERS MEETING
March 08, 2021 – 7:00 P.M.
ZOOM ONLY MEETING

A regularly scheduled meeting of the Commissioners of Bridgeville was held on March 08, 2021, at 7:00 PM, on Zoom.

The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner
John Tomeski	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Burke Parker	Police Chief
Dennis Schrader	Town Solicitor

CALL TO ORDER:

The meeting was called to order by Commission President Carey.

NEW COMMISSIONER OATH OF OFFICE

Solicitor Schrader swore in Tom Carey & John Tomeski as Town Commissioners.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Smith and seconded by Commissioner Saunders to approve the agenda as posted. Motion carried: 5 Yes votes, 0 No votes

APPOINTMENT OF COMMISSION OFFICERS AND STAFF

Commissioner Smith made a Motion to Appoint Dennis Schrader as Town Solicitor.
Motion to Appoint Davis, Bowen & Fridel as the Town Engineer.
Motion to Appoint Sussex County Department of Assessments as th Town Assessor.
Motion to Appoint Tom Carey as Commission President.
Motion to Appoint Bruce Smith as Commission President Pro Tempore.
Motion to Appoint Marlene Saunders as Commission Secretary.
seconded by Commissioner Moran. Motion carried: 5 Yes votes, 0 No votes

APPROVAL OF MINUTES:

A motion was made by Commissioner Smith and seconded by Commissioner Tomeski to approve the minutes from the January 25th Commission Workshop Meeting & February 8th Commission Meeting. Motion carried: 5 Yes votes, 0 No Votes

CORRESPONDENCE:

Town Manager DeBussy stated that there was no Correspondence.

FINANCIALS STATEMENTS:

Town Manager DeBussy read the following information from the December Financial Reports:

Balance Sheet – February 28, 2021
- General Fund – $1,822,550.70
- All Accounts – $ 4,120,600.49, (decrease of $54,648.43 from last month)
- Accounts Receivable – $57,690.07

Budget Report Target – 66% (8 months into the budget year)
- Income – $1,976.602 (Income at 69% of the budget)
- Expenses – $1,539,118 (Expenses 56% of the budget)
- Net Income – $437,484

Accounts Payable- The Town paid bills totaling $107,490.62 during the month of February.

TOWN REPORTS:

Town department reports were reviewed by the Commissioners.
Town Manager DeBussy discussed the Town Manager Report with the Comissioners.

CITIZENS PRIVILEGE:

There were none.

OLD BUSINESS:

There was no old business to consider.

NEW BUSINESS:

2020 AUDIT PRESENTATION-RICK TULL

Rick Tull, representing Lank Johnson & Tull was president via Zoom . Mr. Tull discussed the 2020 Audit and financial statements with the Commission. Mr. Tull stated that the Town is in a position financially. President Carey thanked Mr. Tull for all of his work on the Town's Audit.

Motion to approve the 2020 Audit - Moran; 2nd – Saunders; motion carried. 5 Yes votes, 0 No Votes

NEW BUSINESS:

DANGEROUS BUILDING COMMITTEE

Town Manager DeBussy discussed properties around Town that could possibly be dangerous buildings. Town Manager Debussy stated that a Dangerous Building Committee will nee to be appointed. Town Manager DeBussy stated she has pictures of the properties that Commissioner Saunders sent her. Commissioner Smith and Commissioner Tomeski volunteered to be apart of the Committee along with Chief Parker.

NEW BUSINESS:

COMMISSIONER CHALLENGE

President Carey discussed his idea of the Commissioner Challenge with the Commission. President Carey stated he would like each Commissioner to pick three goals, ideas or projects that they would like to see accomplished by the end of their terms.

NEW BUSINESS:

DELDOT-COASTAL CORRIDORS STUDY

Town Manmager DeBussy discussed the Coastal Corridors Study regarding traffic that DelDOT will be doing in multiple Towns. Town Manager DeBussy stated that there will be a a series of workshops regarding this study that DelDOT will be doing. Town Manager DeBussy stated that she has put the link in her report and she will be on the meeting.

NEW BUSINESS:

GRANT IN AID/DONATIONS

There was no motion.

INTRODUCTION OF ORDINANCES:

Commissioner Smith introduced an OrdinanceAmending the Land use development Code of Bridgeville as it relates to Day-Care, Child Day-Care Centers in R-1, R-2 and TC Districts.

GOOD OF THE ORDER:

President Carey and the Commission discussed the Concrete Crusher Plant proposed for South of the Bridgeville town limits. President Carey stated that this property is within Bridgeville's future growth zone area. Town Manager DeBussy stated that this property will be zoned currently mixed use once it becomes part of the Town of Bridgeville. Solicitor Schrader discussed the process that the Concrete Crusher Plant will have to go through with Sussex County with the Commission. The Commission discussed the history of the Concrete Crusher Plant and potential health harzards to residents. Solicitor Schrader reminded the Commission that if any of them go to any of these meetings then they go as a private resident not a Commissioner.

ADJOURNMENT:

Motion to adjourn the meeting at 7:04 PM. Smith; 2nd – Moran; motion carried. 5 Yes votes, 0 No Votes

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist