MINUTES
COMMISSIONERS MEETING
April 12, 2021 – 7:00 P.M.
ZOOM ONLY MEETING

A regularly scheduled meeting of the Commissioners of Bridgeville was held on April 12, 2021, at 7:00 PM, on Zoom.

The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner
John Tomeski	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Burke Parker	Police Chief
Dennis Schrader	Town Solicitor

CALL TO ORDER:

The meeting was called to order by Commission President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Smith and seconded by Commissioner Saunders to approve the agenda as posted. Motion carried: 5 Yes votes, 0 No votes

APPROVAL OF MINUTES:

A motion was made by Commissioner Moran and seconded by Commissioner Smith to approve the minutes from the February 22nd Commission Workshop Meeting & March 29th Commission Workshop. Motion carried: 5 Yes votes, 0 No Votes

CORRESPONDENCE:

Town Manager DeBussy stated that there was no Correspondence.

FINANCIALS STATEMENTS:

Town Manager DeBussy read the following information from the December Financial Reports:

Balance Sheet – March 31, 2021
General Fund – $1,843,197.73
All Accounts – $ 4,141,325.85, (increase of $20,725.36 from last month)
Accounts Receivable – $58,642.52
Budget Report Target – 75% (9 months into the budget year)
Income – $2,343,757.41 (Income at 82.5% of the budget)
Expenses – $1,673,708.02 (Expenses 60.5% of the budget)
Net Income – $670,049.39

Accounts Payable- The Town paid bills totaling $68,707.43 during the month of March.

TOWN REPORTS:

Town department reports were reviewed by the Commissioners.
Town Manager DeBussy discussed the Town Manager Report with the Comissioners.

CITIZENS PRIVILEGE:

There were none.

OLD BUSINESS:

There was no old business to consider.

NEW BUSINESS:

ORDINANCE AMENDING THE LAND USE DEVELOPMENT CODE OF BRIDGEVILLE AS IT RELATES TO DAY-CARE, CHILD DAY-CARE CENTERS IN R-1, R-2 AND TC DISTRICTS.

Town Manager DeBussy and Solicitor Schrader discussed the proposed Ordinances with the Commission. Solicitor Schrader discussed the different catagories of daycare sizes.

Solicitor Schrader opened the public hearing at 8:13 pm and closed the public hearing at 8:14 pm. There was no one that spoke for or against the proposed Ordinance.

Motion to approve the Ordinance Amending the Land use development Code of Bridgeville as it relates to Day-Care, Child Day-Care Centers in R-1, R-2 and TC Districts-Public Hearing & Possible Adoption.- Smith; 2nd – Moran; motion carried. 5 Yes votes, 0 No Votes

NEW BUSINESS:

HERITAGE SHORES PHASE 4E

Town Manager DeBussy stated that Heritage Shores Phase 4E was recommended for approval by the Bridgeville Planning and Zoning with recommendations that have been

addressed. Town Manager DeBussy stated that this Phase has 31 lots. Commissioner Moran stated that he has issues approving these sections without any concern for the amendities.

Motion to approve Heritage Shores Phase 4E - Smith; 2nd – Tomeski; motion carried. 5 Yes votes, 0 No Votes

NEW BUSINESS:

BOARD OF ADJUSTMENT CANDIDATES

President Carey stated that Bob Williams submitted a letter of interest. President Carey stated that Mr. Williams lives at 88 Champions Drive in Heritage Shores.

Motion to appoint Bob Williams to the Planning and Zoning Commission - Moran; 2nd – Smith; motion carried. 5 Yes votes, 0 No Votes

NEW BUSINESS:

GRANT IN AID/DONATIONS

Motion to provide $400 to the Woodbridge Middle School Conservation Club, with $0.00 coming from the funds of President Carey, $100.00 coming from the funds of Commissioner Smith, $100 coming from Commissioner Moran, $0.00 coming from the funds of Commissioner Saunders and $200.00 coming from the funds of Commissioner Tomeski. - Carey; 2nd – Smith; motion carried. 5 Yes votes, 0 No Votes

INTRODUCTION OF ORDINANCES:

There are none.

GOOD OF THE ORDER:

President Carey stated that they could start meeting in person at the Library & Zoom starting in May, if agreeable by everyone. Everyone agreed on in person meetings.

Solicitor Schrader stated that he met with the Sussex County Attorney and that they discussed a potential Memorandum of Understanding between Sussex County and the Town of Bridgeville.

ADJOURNMENT:

Motion to adjourn the meeting at 7:39 PM. Smith; 2nd – Moran; motion carried. 5 Yes votes, 0 No Votes

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist