**MINUTES**
**COMMISSIONERS WORKSHOP**
**JUNE 28, 2021 – 5:00 P.M.**
**BRIDGEVILLE PUBLIC LIBRARY/PUBLIC BY ZOOM ONLY**

A regularly scheduled workshop of the Commissioners of Bridgeville was held on June 28, 2021, at 5:05 P.M., at the Bridgeville Public Library. The following were present:

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| | Tom Carey | President |
| | Marlene Saunders | Secretary |
| | Tom Moran | Commissioner |
| | John Tomeski | Commissioner |
| | Bethany DeBussy | Town Manager |
| | Ashley Walls | Town Clerk |
| Absent: | Bruce Smith | President Pro Tempore |

**CALL TO ORDER:**

The meeting was called to order by Commission President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present to conduct Town business.

**FINANCIALS STATEMENTS:**

Town Manager DeBussy read the following information from the May Financial Reports:

Balance Sheet – May 31, 2021
- General Fund – $1,700,310.61
- All Accounts – $ 3,998,649.58 (decrease of $144,014.60 from last month)
- Accounts Receivable – $102,819.17

Budget Report Target – 92% (11 months into the budget year)
- Income – $2,755,110.45 (Income at 102% of the budget)
- Expenses – $2,297,236.14 (Expenses 90% of the budget)
- Net Income – $457,874.31

Accounts Payable- The Town paid bills totaling $189,707.50 during the month of May.

**OPEN DISCUSSION:**

DANGEROUS BUILDING COMMITTEE

Town Manager DeBussy stated that as a reminder they have a new committee to inspect four (4) new properties. Town Manager DeBussy stated that Chief Parker will reach out to the Committee to go inspect these properties.

**OPEN DISCUSSION:**

AMERICAN RESCUE PLAN

Town Manager DeBussy stated that there is a lot of material regarding the American Rescue Plan. Town Manager DeBussy stated that the Town of Bridgeville has been allocated $1.2 Million and the that the Town has already received the first batch of $638,000. Town Manager DeBussy stated that they need to come up with a plan on how to spend the money. Town Manager DeBussy discussed eligible uses for the funding. Town Manager DeBussy discussed project Gray Fox with the Commission. President Carey discussed that he would like to see some funding go towards running infrastructure (new waterlines). Town Manager DeBussy discussed grant funding for businesses within Town Limits. The Commission and Town Manager DeBussy discussed other possibilities for the funding. Town Manager DeBussy stated that they have four (4) years to spend the funding.

**NEW BUSINESS:**

GRANT-IN-AID/DONATIONS

Town Manager DeBussy stated that she had signed the checks and there is nothing new.

**NEW BUSINESS:**

MISC

President Carey stated that Juneteenth will be added to the holiday list.

Town Manager DeBussy stated she has some possible dates for interviews for the Financial Manager Position.

Town Manager DeBussy discussed the discussion she had with Simmons regarding containing the Truck area and that they were trying to conserve water due to billing. Commissioner Tomeski stated that the last time he was in Simmons with the Fire Company, it was dirty. Town Manager DeBussy stated that DNREC has been out to Simmon recently.

Commissioner Tomeski stated that North Cannon Street is really bumpy, needs to be looked at and possibly fixed.

**ADJOURNMENT:**

The Workshop was adjourned at 5:51 PM.

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist