MINUTES
COMMISSIONERS MEETING
AUGUST 09, 2021 – 7:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY/PUBLIC BY ZOOM ONLY

A regularly scheduled meeting of the Commissioners of Bridgeville was held on August 9, 2021, at 7:00 PM, at the Bridgeville Public Library. The following were present:

	Bruce Smith	President Pro Tempore
	Marlene Saunders	Secretary
	Tom Moran	Commissioner
	John Tomeski	Commissioner
	Bethany DeBussy	Town Manager
	Ashley Walls	Town Clerk
	Dennis Schrader	Town Solicitor
	Burke Parker	Police Chief
	Brandon Slater	Water Superintendent
Absent	Tom Carey	President

CALL TO ORDER:

The meeting was called to order by Commission President Pro Tempore Smith.

QUORUM PRESENT:

President Pro Tempore Smith. reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Tomeski and seconded by Commissioner Saunders to approve the agenda as posted. Motion carried: 4 Yes votes, 0 No votes.

APPROVAL OF MINUTES:

A motion was made by Commissioner Moran and seconded by Commissioner Saunders to approve the minutes from the July 12th Commission meeting & July 26th Commission Workshop. Motion carried: 4 Yes votes, 0 No Votes .

CORRESPONDENCE:

Town Manager DeBussy stated that there was none.

FINANCIALS STATEMENTS:

Town Manager DeBussy stated that she will have these ready to read at the next Commission Meeting in Lieu of preparing the Capital Budget.

TOWN REPORTS:

Town Department reports were reviewed by the Commissioners.

CITIZENS PRIVILEGE:

There were none.

OLD BUSINESS:

There was no old business to consider.

NEW BUSINESS

FY22 Capital Budget-Resolution

Town Manager DeBussy discussed the proposed FY-22 Capital Budget that was discussed at the July 26th Workshop. Town Manager DeBussy discussed a used vehicle vs. a new vehicle for the Public Works Department. Brandon Slater, Water Department Superintendent was present, discussed the proposed new Public Works vehicle & answered questions from the Commission. Town Manager DeBussy discussed a used vehicle vs. a new vehicle for the Administrative Department. Chief Parker discussed the vehicle dilemma and stated that the Police department would help with the purchase of an admin vehicle.

A motion was made by Commissioner Saunders and seconded by Commissioner Tomeski to adopt the FY22 Capital Budget, totaling $695,200. Motion carried: 4 Yes votes, 0 No Votes.

NEW BUSINESS

Resolution to Authorize President Pro Temp and Secretary to execute a deed for the Tatman Spray Farm

Solicitor Schrader discussed the deed that transfers the Tatman Spray Farm property to Sussex County per the agreement with Sussex County to take over the wastewater.

A motion was made by Commissioner Tomeski and seconded by Commissioner Moran to adopt a Resolution to Authorize President pro Temp and Secretary to execute a deed for the Tatman Spray Farm. Motion carried: 4 Yes votes, 0 No Votes.

NEW BUSINESS:

116 First Street-Demolish House-Dangerous Building

Town Manager DeBussy stated that this item was discussed at prior meetings. Town Manager DeBussy stated that the last contact she had with the owners was that if nothing had been submitted by this meeting than that meant the owners had not found the funds to demolish the house 116 First Street. Town Manager DeBussy stated that Town would be able to demolish the house and put a lien on the property.

A motion was made by Commissioner Tomeski and seconded by Commissioner Moran to move forward with the house being demolished at 116 First Street. Motion carried: 4 Yes votes, 0 No Votes.

NEW BUSINESS:

Land Use Planner Bids

Town Manager DeBussy stated that the Town received five (5) bids for the land use planner and that she has sent a digital copy of the documents to the Commissioners for review. Solicitor Schrader stated that Town Manager DeBussy and him will be reviewing the bids and will be raking them on a scale. Solicitor Schrader stated that after they rank them then they will be doing interviews.

NEW BUSINESS:

Misc.

There was nothing.

NEW BUSINESS:

GRANT-IN-AID/DONATIONS

There were none.

INTRODUCTION OF RESOLUTION/ORDINANCES:

There were none.

GOOD OF THE ORDER:

Town Manager DeBussy stated that the Town has received a $4,000 grant from Sussex County for restoring the historical trim/woodwork around the doorways at Town Hall. Town Manager DeBussy thanked Sussex County for that grant.

Town Manager DeBussy stated that the fall events are still a go but things may change. Town Manager DeBussy stated that the Fall Yard Sale is September 18, Clean Up day is October 1, the Annual Charity Golf Tournament is October 8, Apple Scrapple is October 8-9, the Trunk or Treat is Halloween, the Christmas in Bridgeville Craft Show is December 4 and the Christmas Parade which is December 11. Town Manager DeBussy stated that she is trying to get the Christmas tree lighting incorporated within another event.

Town Manager DeBussy stated that there are a lot of rumors of what the bank will be turned into once it closes. Town Manager DeBussy stated that the bank is zoned Town Center and the zoning is extremely limited.

Town Manager DeBussy stated that the current estimate date for the census data to be release is August 16th but that its looking more like September and then the Town has a year after that data is released to complete the redistricting process.

ADJOURNMENT:

Motion to adjourn the meeting at 8:10 PM. Moran; 2nd – Tomeski; motion carried. 4 Yes votes, 0 No Votes.

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist