MINUTES
COMMISSIONERS MEETING
SEPTEMBER 13, 2021 – 7:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY/PUBLIC BY ZOOM ONLY

A regularly scheduled meeting of the Commissioners of Bridgeville was held on September 13, 2021, at 7:00 PM, at the Bridgeville Public Library. The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner
John Tomeski	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Dennis Schrader	Town Solicitor
Burke Parker	Chief of Police

CALL TO ORDER:

The meeting was called to order by Commission President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the agenda. Motion carried: 5 Yes votes, 0 No votes.

APPROVAL OF MINUTES:

A motion was made by Commissioner Smith and seconded by Commissioner Tomeski to approve the minutes as amended from the August 9th Commission Meeting & August 30th Commission Workshop. Motion carried: 5 Yes votes, 0 No Votes .

CORRESPONDENCE:

Town Manager DeBussy stated that she did not have any.

FINANCIALS STATEMENTS:

Town Manager DeBussy read the following information from the August & September Financial Reports:

Balance Sheet –

General Fund – $ 2,394,382

All Accounts – $ 5,420,225 (increase of $1,421,575 from the end of the FY21 fiscal year.)

Accounts Receivable – $503,092

Budget Report Target – 16% (2 months into the budget year)

Income – $1,183,535.06 (Income at 55.7% of the budget)

Expenses – $330,166.46 (Expenses 16% of the budget)

Net Income – $853,368.60

Accounts Payable- The Town paid bills totaling $ 112,038.58 during the month of July and paid bills totalling $66,208.16 during the month of August.

TOWN REPORTS:

Town Department reports were reviewed by the Commissioners.

CITIZENS PRIVILEGE:

There were none.

OLD BUSINESS:

There was no old business to consider.

NEW BUSINESS

HERITAGE SHORES PHASE 4D

Town Manager DeBussy stated that this phase went through Planning and Zoning during August and they recommended it for approval. Dustin Rauch, Rauch Engineering, was present via Zoom and made a presentation to the Commissioners regarding Phase 4. Mr. Rauch stated that this phase is consistant with prior phases. Solicitor Schrader asked with the approval of these 121 lots, how many were left from the original 1800 homes. Mr. Rauch stated that with these lots it brings the total up to 1,015. Mr. Rauch also stated that all of these lots will be active adult properties. Mr. Rauch stated that there will be 77, 50 foot lots and 44, 60 foot lots.

Motion to approve Heritage Shores Phase 4D-Smith; 2nd – Saunders; motion carried. 5 Yes votes, 0 No Votes.

NEW BUSINESS

APPLE SCRAPPLE FESTIVAL APPROVALS

Town Manager DeBussy stated that the Commissioners were provided with the Letter in reference to the Hometown Carnival Night & the List of Food Food Vendors and Trade Venue Locations. There was discussion with Karen Johnson, Head of Apple Scrapple, regarding the numbers of vendors versus prior years.

Motion to approve the Hometown Carnival night scheduled for Thursday, October 7th from 4:00-9:00 P.M. Smith; 2nd – Moran; motion carried. 5 Yes votes, 0 No Votes.

Motion to approve the Apple Scrapple Festival Food & Trade Venue Locations. Smith; 2nd – Tomeski; motion carried. 5 Yes votes, 0 No Votes.

NEW BUSINESS

LAND USE PLANNER BIDS

Town Manager DeBussy stated that Solicitor Schrader and herself have scored the bids and will be reaching out to the companies for interviews. Town Manager DeBussy stated that ideally they will have the a discussion by the Workshop.

NEW BUSINESS:

GRANT-IN-AID/DONATIONS

There were none.

INTRODUCTION OF RESOLUTION/ORDINANCES:

There was none.

GOOD OF THE ORDER:

Commissioner Saunders brought up a code violation issue that is going on in her district and would like an update. Chief stated that he is aware of the situation but he will be in contact with Town Manager DeBussy. There was small discussion regarding this item and Solicitor Schrader stated that this should not be brought up at a Public Meeting and to be on record.

ADJOURNMENT:

Motion to adjourn the meeting at 6:31 PM. Smith; 2nd – Tomeski; motion carried. 5 Yes votes, 0 No Votes.

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist