



**MINUTES
COMMISSIONERS MEETING
November 08, 2021 – 7:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY/ZOOM**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on November 08, 2021, at 7:00 PM, at the Bridgeville Public Library. The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner
John Tomeski	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Dennis Schrader	Town Solicitor
Burke Parker	Chief of Police

CALL TO ORDER:

The meeting was called to order by Commission President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Moran and seconded by Commissioner Smith to approve the agenda. Motion carried: 5 Yes votes, 0 No votes.

APPROVAL OF MINUTES:

A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the minutes from the October 11th Commission Meeting. Motion carried: 5 Yes votes, 0 No Votes.

CORRESPONDENCE:

Town Manager DeBussy stated that the Town has received a thank you letter from the Historical Society thanking the Commission for their donation. President Carey stated that he received a letter from Sussex County regarding their Caroling on the Circle, December 6th at 6:30 PM.

FINANCIALS STATEMENTS:

Town Manager DeBussy read the following information from the September & October Financial Reports:

Balance Sheet –
General Fund – \$ 3,235,177
All Accounts – \$ 6,281,492 (increase of \$861,23721 from August)

Accounts Receivable – \$63,453 (PTX-\$26,292, UT-\$3,500, OT 33,659)
All Accounts include ARPA Fund Balance, Monies held for H.S. Special Taxes, & Bond Bill Funding

Budget Report Target – 33% (4 months into the budget year)
Income – \$1,412,830 (Income at 66.5% of the budget)
Expenses – \$693,242 (Expenses 33.17% of the budget)
Net Income – \$719,588

Accounts Payable- The Town paid bills totaling \$ 126,591.75 during the month of September and paid bills totaling \$102,605.49 during the month of October & paid \$1,019,833.43 to M&T Bank for Heritage Shores Special Taxes received from July through September.

TOWN REPORTS:

Town Department reports were reviewed by the Commissioners.

CITIZENS PRIVILEGE:

There were none.

OLD BUSINESS:

There was no old business to consider.

NEW BUSINESS

Golf Tournament Resolution

Town Manager DeBussy stated that the total net is \$11,148.23. President Carrey stated that the funds will be presented at a meeting.

A motion was made by President Carey and seconded by Commissioner Smith for \$1,148.23 to be given to the Bridgeville Senior Center, and \$5,000 each to be given to the Bridgeville Lion's Club and the Bridgeville Kiwanis Foundation. Motion carried: 5 Yes votes, 0 No Votes.

NEW BUSINESS

Holiday Decorations

Commissioner Smith discussed the Town purchasing a sleigh with EDC Funds to go along with the Christmas Tree that was purchased last year. Commissioner Smith stated that the EDC approved the funds at their meeting. Town Manager DeBussy stated that she will have to contact the Town's insurance company to see if the sleigh will be covered and that storage will also be an issue. The Commission decided to table this matter until the Town's Insurance Company is contacted, storage is found and more information is provided.

NEW BUSINESS

Grant-In-Aid/Donations

Town Manager DeBussy stated that they have no new requests.

NEW BUSINESS

Misc.

Town Manager DeBussy stated that

INTRODUCTION OF RESOLUTION/ORDINANCES:

There was none.

GOOD OF THE ORDER:

President Carey stated that Christmas in Bridgeville is December 4th, the Christmas Parade is December 11th, and Caroling in the Park is December 16th.

Town Manager stated that the Trunk or Treat was bigger than expected.

Town Manager DeBussy discussed with the Commissioners about the Heritage Shores Development information on Bridgeville.delaware.gov. Town Manager DeBussy stated that there is a Heritage Shores tab at the top and has all the documents there.

Town Manager DeBussy stated that 7-11 has gotten all of their permits and has the green light to start.

Town Manager DeBussy stated that she is expecting the Bridgeville Town Center to come back to Planning and Zoning in December.

Town Manager DeBussy stated that the Town has signed its contract with Wallace Montgomery.

Town Manager DeBussy stated that the CDBG project will be discussed at the Workshop as well as the Water Tower Maintenance Agreement is up for renewal and redistricting will be discussed.

ADJOURNMENT:

Motion to adjourn the meeting at 7:47 PM. Marlene; 2nd – Smith; motion carried.
5 Yes votes, 0 No Votes.

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist