



**MINUTES
COMMISSIONERS WORKSHOP
January 27, 2020 – 5:00 P.M.
BRIDGEVILLE TOWN HALL**

A regularly scheduled workshop of the Commissioners of Bridgeville was held on January 27, 2020, at 5:00 P.M., at the Bridgeville Town Hall. The following were present:

Present:	Thomas Carey	President
	Timothy Banks	President Pro Tempore
	Bruce Smith	Secretary
	Geoffrey Yoder	Commissioner
	Jesse Savage	Town Manager
	Ashley Walls	Town Clerk
	H. Burke Parker	Police Chief
	Dennis Schrader	Town Solicitor
Absent:	Sharon McDowell	Commissioner

Call to Order The meeting was called to order by Commission President Carey.

Quorum Present President Carey reported that a quorum was present to conduct Town business.

Citizen's Privilege A public comment period was held and the following spoke:

Marlene Saunders-5 Oak Street- Asked for an update regarding 502 N. Cannon Street that was destroyed by a fire in 2019. Town Manager Savage stated that there was nothing new since he talked to Dr. Saunders the week before. Town Manager Savage stated that the bank was waiting on two bids for demolition and they finally had both. Dr. Saunders stated that she her understanding was that they already had two bids before, and nothing happened. President Carey stated that he knew they were seeking two bids but not that they had two bids until they contacted Town Manager Savage.

William Jefferson-204 S. Main St.- Mr. Jefferson asked if residents were allowed to give responses to new business items tonight. President Carey stated, no not tonight while they were discussing the items, but that Mr. Jefferson could speak on them now. Mr. Jefferson stated that he has heard that Town Manager Savage is leaving

Citizen's
Privilege
Cont'd

and asked for a status on the position. President Carey stated that the Town has posted the position. Mr. Jefferson asked if the position was going to be a full-time position. President Carey stated, yes it will be. Mr. Jefferson asked why the Commission has not thought about part-time. President Carey stated that it is not a part-time position. Mr. Jefferson asked why it is not a part-time position. President Carey stated, that is because there is a lot to do in that position that requires full-time hours. Mr. Jefferson asked like what. President Carey stated that he was not going to debate the part-time, full-time because it is the conscious of the current Commissioners that it is a full-time position and on the recommendation of the current Town Manager they are going to hire a full-time Town Manager, then seek someone that is strictly focused on budgetary matters for the Town. Mr. Jefferson asked about the Code Enforcement. President Carey stated that it is being handled by the Police Department. Mr. Jefferson stated that also the Town Manager goes around Town and tells the Police Department who to fine. President Carey stated that he communicates with the Police Chief, that he is entitled to do that, and the next Town Manager will be entitled to do that.

Patricia Correll-421 S. Main Street- Ms. Correll stated that she wanted to thank Town Manager Savage for everything he has done for the Town. Mr. Correll stated that this Town needs a Town Manager and a Financial Director.

William Jefferson-204 S. Main St.- Mr. Jefferson asked if the next Town Manager will be a resident of the Town. President Carey stated that, being a resident is not a requirement. Mr. Jefferson asked why they cannot make it a requirement. President Carey stated that would be limiting the pool of applicants. Mr. Jefferson stated that there are enough qualified people within the town to do the job. President Carey stated that residents are not excluded from applying.

Old Business

There is none.

New Business-
Commission
Meeting
Attendance &
Fulfillment of
duties

Town Manager Savage stated that this item was requested to be discussed regarding Commission Meeting Attendance and Fulfillment of duties. President Carey stated they have a Commission member who has not been present since at least August 2019 and part of it due to a medical issue. Solicitor Schrader stated that nothing in their Charter that requires the Commissioners to attend a certain number of meetings. Solicitor Schrader stated that if the Commissioners would like that changed than they would need to do a Charter amendment and get it adopted by the General Assembly of the State of Delaware. Solicitor Schrader stated that he supposes that there would be the question of whether or not that provision would apply anytime or absence that occurred prior to the Charter amendment going into effect. President Carey stated that he believes that the situation has caused each one of them to want to have a provision in place for the future within any district. Solicitor Schrader stated that he will put a document together for the Commissioners after doing some research.

New Business- Bond Bill Projects	Town Manager Savage stated that Commission Yoder requested for this item to be on the agenda. Commissioner Yoder stated that he has had discussions with Senator Pettyjohn and that Senator Pettyjohn stated they needed to get their requests in as soon as they can. Town Managers stated that they could entertain paving projects, old water line replacement, and curbing needs replacement. Town Manager stated that the Town has sidewalks that need to be replaced from tree damage that they could submit or items that are in the capital budget. Town Manager Savage stated that he will draft a document for the Commissioners.
New Business- 2020 Election	Town Manager Savage stated that the Commissioners have been given an election calendar in the past. Town Manager Savage stated that registration is open until February 26 th . Candidate Solicitation deadline is February 10 th , they have confirmation of the voting machines and they have received one letter from each district so far.
New Business- 2 nd Amendment Resolution	Town Manager Savage brought this item up for consideration and asked that the legal team look at it. Solicitor Schrader provided the Commissioners Memorandums on the item. Solicitor Schrader discussed the Resolution with the Commission and stated that the Resolution is not well crafted.
New Business- FY20 Budget Amendment	Town Manager Savage stated that he has had some feedback from the Department heads, and they did not have many changes due to budgeting so conservatively in the beginning of the year. Town Manager Savage stated that he has provided the Commissioners worksheets to go through. Town Manager Savage discussed the Budget Amendment worksheets with the Commissioners.
New Business- Donations/ Grant-in-aid	Town Manager Savage stated that he has not received any new requests.
New Business- Resolution to Authorize Jesse Savage to Represent the Commissioners of Bridgeville in Pending Litigation M 007-20	<p>Town Manager Savage stated that this is an action item is regarding the building at 107 S. Main Street that they have deemed a dangerous building. Town Manager Savage stated that a Court date has been set for March. Solicitor Schrader stated that they may be between Town Managers and without a Code Enforcement Officer that was involved in this particular item, he needs a witness. Solicitor Schrader stated that Mr. Savage can be an active witness and Mr. Savage stated that he is willing to be a witness for this item.</p> <p>A motion was made by Commissioner Smith and seconded by Commissioner Yoder to adopt the Resolution to Authorize Jesse Savage to Represent the Commissioners of Bridgeville in Pending Litigation.</p>

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Yoder, Yea; Mr. Banks, Yea; Mr. Carey, Yea

New Business- Misc. Town Manager Savage stated that they have received estimates back on the two buildings that they own that are vacant. Town Manager Savage stated that the first one, the former Police Station, they had a Structural Engineer go through the building to see how much it would be to bring that building up to code and the estimate that the Town received is \$50,000. Town Manager Savage stated that the former O'Leary building, again they Structural Engineer went through and the estimate is \$55,000 to bring it to code. Commissioner Yoder asked if these projects could be added to the bond bill request. Town Manager Savage stated that he feels that it would be hard for the Legislators to show the benefit that they would be able to get when the Town is not sure what they will be doing with either building. The Commission and Town Manager Savage discussed whether to add the buildings to the Bond Budget request or not.

Town Manager Savage stated that the Historical Society is requesting assistance in the form of cutting the grass at the Park during the growing season. President Carey stated that Community organizations may be interested in that as well.

Town Manager Savage stated that the Kiwanis Clubs has invited the Commissioners to their February 3rd dinner.

Town Manager Savage stated that regarding the Comp. Plan Amendment for the rezone for the Town Center project, they had their PLUS Meeting, there were not any comments and they were agreeable to it. Town Manager Savage stated that this Ordinance will be on February's agenda.

Commissioner Yoder discussed the Vacant Building Ordinance regarding the residents that are snowbirds and are in a different state for a few months. Town Manager Savage and the Commissioners discussed changing this to 6 months and a day instead of 60 days.

Good of the Order Commissioner Smith stated that they have the Police Department Ribbon cutting on January 29th.

Town Manager Savage stated that he and the Chief of Police met with the Contractor for the State regarding gym equipment and they would be using the drug seizure money for equipment that they ordered.

The Commissioners wished Town Manager Savage a Happy Birthday.

Adjournment The Workshop was adjourned at 6:00 PM.

Respectfully submitted,


Bruce Smith, Commission Secretary


Ashley Walls, Transcriptionist